Computer Information Systems
Department Meeting Agenda
Thursday, December 5, 2013

MT. SAC!
Mt. San Antonio College

Barry Andrews	John Blyzka	Anna Degtyareva	Jim Gau
Shui-lien Huang	Mary Johnson	Rich Patterson	Bill Roche
Vic Zamora			

Guests : Robert Stubbe

Approval of November 7, 2013 Meeting Minutes & IAC Meeting Minutes	Minutes were approved	Anna
Action Items		
Lab report/Virtualization	Department should let Robert know if there are any changes in software for the Spring semester. Visual Studio 2012 will be used starting Winter 2014.Instructor's Console will be changed in Spring and will include some new features. Robert is preparing preliminary specs for the new building. Department should decide if computer setup in the new offices will look like classroom's one or division office's. Automatic log off is shut off for the finals.	Robert
CISB 15 - change articulation exam	Shui-lien will review it during the Winter break and let department know. Also Shui-lien suggested that ESL students can come for the test to her classes, because not everybody can make it on specific days and it will make scheduling easier. Department approved.	Shui-lien
4-year review courses	Barry distributed the list with all courses that are due for the 4 year review. Department approved changes for: CISP10, CISW17 and CISW41.	Barry
Market CIS certificates to ALL of our students	Faculty should let students know that applications for the CIS certificates and a list of classes required for different CIS certificates are available online.(Barry provided URL).	Vic
Input SLO results into TracDat	By the end of this semester	Barry
Administrative Assistant degree and courses	The program still exists and there are students who are trying to get a Administrative Assistant degree or certificate. Barry distributed revised list of classes for	Barry

	the degree and certificate. Department approved both.	
Winter Schedule & Department chair	Barry will be Department Chair for Winter	Vic
CNASM sequence of courses	Jim is preparing the form with the course sequence, which is now required for all the certificates and degrees.	Jim/Vic
Kaiser Recruitment meeting	Was very successful, almost 80 students attended.	Barry
IAC meeting items:		Barry
Advertise CIS certificates/degrees on Facebook	Department decided not to do it at this time.	Barry
Integrate Cloud Computing in all courses	Office 2013 already has it. Later we can create labs for different courses with cloud computing.	Vic
Partner with Electronics and Geography for combo certificates	Department decided to postpone it.	Vic
Troubleshooting course and certificates	New certificate for troubleshooting was approved.	Barry
Next meeting: February 21?		
Announcements / Reports		
VTEA	The rest of Jim's equipment is here.	Anna
Monthly Reports		
FA Report	There was no vote for the new calendar yet. DA recommends to visit website letstalkpensions,com to review possible changes.	Shui-lien
CIS Club	There are some issues with student's reimbursement for competition. Scores for competition are adjusted .	Jim
Senate	Lance Heard requested that the number of faculty approved for sabbaticals be increased. Negotiations team for the next year will include Eric Kalijumagi, Lance Heard, Michelle Grimes-Hillman and Linda Chan.	Barry