

## Child Development Department Meeting 2: 9/8/2014

**Attendance:**

**Recorder: Kisha**

X	Addison, Tamika	X	Hughey, Doug	X	Soto, Lina	<b>Guadalupe (Lupe) Hernandez</b>
X	Lynn Mathieson	X	Landeros, Darlene	X	Cecelia Thay	Guests:
X	Henry, Tony		Ledeboer, Lisa	X	Williamson, Kisha	

<b>Item:</b>	<b>Discussion:</b>	<b>Outcome:</b>
Approval of minutes From last meeting		Minutes were reviewed and approved
Orientation and Information Session- Agenda Review	Meeting content and assignment of responsibilities was discussed and agreed upon.  Thursday, Sept 11 3:30-5:30 CDWFI will have an attendance sheet	-Darlene = Certificates -Tony = Permits -Kisha= on becoming a CD professional -Amy =AS Transfer Degree
“Parking Lot” items a. hire and use of student workers b. new faculty request c. curriculum expansion-infant-toddler d. full time faculty commitment to college e. adjunct evaluations	Federal Work Study = we will not be given any Federal work-study students this semester since the appropriate forms were not submitted in time.  Grants = Lab Tech will work with Professors and Lead Perkins = 1 employee under this grant right now <b>Responsibilities: Printing and Mailroom pick-up for morning and afternoon</b>	Tamika/Lupe offered to share the Federal Work-Study students assigned CDC  Darlene will ask FWS Coordinator if we can share or have the students that were referred to the CDCLS as they are near full  Suggestion: Golf Cart would be useful for the CD Complex  Wagon or Large wheeled cart would be useful
Students with disabilities in our classes	Meeting with Julie and Grace TBD to discuss Practicum outcomes	A discussion with the Adjunct Professor, Doug and student is continuing.
Curriculum	Infant Toddler- expanded curriculum and CAP alignment	Tabled until next week
Fall and Spring Advisory Dates	October 10, 2014 at 10 am in Room 1820 Spring date TBD	

Practicum Meeting Time	will be the 1 <sup>st</sup> Monday of every month at Noon	
Student Workers -lab Tech-Tutors -front Desk -faculty assistance	Schedule for Lab Tech will come soon Covered for Mon/Wed/Thurs afternoon Still need Mon/Tues (all) /Wed/Thurs morning and Fri	The Dept. still needs additional support (e.g.: Lab assistances for CHLD 66/67 and curriculum courses)
<b>REPORTS:</b>		
Child Development Center and Laboratory School	Tamika passed out the events calendar; Add the Practicum Mtgs 1 <sup>st</sup> Mondays at Noon to calendar The CDA would like to meet with Tamika and Lupe regarding partnership The Center/Dept looking into CHLD 66/67 students	CDC Events Calendar -9/19 All Staff mtg; Moises Roman -9/24 Back to school @4:30 Tamika and Darlene meet with Zak and Roger re: Child Dev Complex issues – there is a Bounce List (approximately 3 pages for CDC/2 pages for CDD)
Counseling (Lina)	no report this meeting	
Faculty Association	Cecelia will be the representative	
Senate	Department understands the importance of having a Representative	Lena suggested the support of the Senator-at-Large until a dept. Rep could clear their schedule Next semester a Full-time Prof will have his or her schedule clear for Thurs Senate meeting
CD – WFI	Tabled----Book Lending Program	
TPI	Fall Orientations will be held on the following dates: Monday, Sept. 15 11:30 am - 1:00 pm in 26D-2411 Wednesday, Oct. 1, 6:30 pm – 8:00 pm in 26A-1811 Thursday, Oct. 16 9:30 am – 11:00 am in 26A 2670	Everyone will encourage their students to attend
PEACH	Two meeting this month Thursdays September 11 and September 18. Written reports of meetings and MtSAC commitment has been submitted to Doug	
CD Club	no report this meeting	
<b>Tabled and Pending</b>		
Practicum	Backpacks Locks on observation room doors	
	AA of Social and Behavior Sciences	