

## Child Development Department Meeting 10: 11/3/2014

**Attendance:**

	Addison, Tamika	X	Kramer, Amy	X	Cecelia Thay		Guests:
X	Henry, Tony		Landeros, Darlene	X	Williamson, Kisha	X	Lina Soto
X	Hughey, Doug	X	Matthiesen, Lynn	X	Lupe Hernandez		

**Recorder:**

Item:	Discussion:	Outcome:
Review and approval of last week's minutes	There was additional discussion on the advisory committee meeting and ways that the meeting can be more efficient. There was a question about prioritizing committee members and reducing the number of participants again. Throughout the semester the department has been reviewing attendees and invitees to bring the list of Advisory members from 75 to about 40. The Chairs also looked into the required members of the Advisory to meet Perkins requirements. Suggestions to improve found in outcomes section.	For future meetings <ul style="list-style-type: none"> <li>Doug will investigate the question of "quorums" and if we need to have a quorum. If so, what percentage and how many people would that be?</li> <li>Meeting will be at least 2 hours</li> <li>Change the agenda/outline to ensure that most important items or place at the top hour of the meeting.</li> </ul>
Curriculum	We need to clarify Pathways to graduation and/or Site Supervisor Permit CHLD 5 Assignments =tabled Lina will report next full meeting on AA in Social and Behavioral Sciences = tabled The Practicum Meeting addressed the possibility of increasing CHLD 67 students and the CHLD 66 students. The department has been asked to look at improving/increasing the number of students to the Lab. Does CHLD 67 meet the fieldwork requirement for the permit? How does CHLD 6 support CHLD 67 student preparation? What assignments in the course give them foundation, deepening of understanding and implementation?	<ul style="list-style-type: none"> <li>We need to answer the question regarding: Could there be an alternative Permit requirement?</li> <li>CHLD 67 is the equivalent for fieldwork for our permit holders</li> <li>Darlene was not at the meeting so the CHLD 6 discussion was tabled</li> <li></li> </ul>
Department Issues	Observation Lab: Last week the Observation Room was asked to take on other students from only the full time instructors. Kisha has meet with the Team and they have added and made the necessary changes and updates to allow a smooth transition. At the Cal Poly Curriculum meeting Kisha was asked "What is Mt SAC's signature?" Kisha responded that she would say "Observation", however would come back and ask the entire department. There was also discussion about our mission and goals statement. A question came up --- Is our current mission statement and goals in TracDat?	<ul style="list-style-type: none"> <li>Signature conversation was tabled</li> <li>Doug will confirm the mission statement that is currently on TracDat and bring the information to an upcoming meeting</li> <li>Beginning this week the Observation Room will be available during "Open Lab Hours" CHLD 5, 6, 10 and 11 students will be able to use the room with Amber Hyatt.</li> </ul>

		<ul style="list-style-type: none"> <li>Observational Tutoring will begin next week with Amber Hyatt</li> </ul>
<b>REPORTS:</b>		
Child Development Center	Lupe reported that everything was well at the center and no new business. The Child Development Department has requested <b>Children's height and weight postings from all preschool rooms for students</b>	<ul style="list-style-type: none"> <li><b>The information will be posted in the room and given to Amber for the Observation Rm.</b></li> <li><b>A scale and measuring table is available in the observation room for Specialist to use</b></li> </ul>
Child Development Training Consortium	not at this time	
CCCECE	Nov 7 Regional meeting to be held at Mt SAC	Darlene will host Tony and Cecelia will be present
Mentor Teacher Program	not at this time	
Academic Senate	Student housing proposal tabled	
CDWFI	Power Point presentation for CHLD 1; CHLD 5 and CHLD 61 students November 6, 2014 Pediatric CPR will be held this month November 8, 2014 Permit Application will be held November 13, 2014 in partnership with the CDA Club	
Faculty Association	no report at this time	
TPI	Road to Teaching Conference coming Saturday, Nov. 22 Child Development Club is sponsoring 10 scholarships	
CDA Club	not at this time	
<b>CD Practicum Team</b>	<b>tabled to next meeting</b>	
Counseling- Lina		
Work Experience Coordinator for the Business Division- Katherine	Katherine—What can I do for your department? <ul style="list-style-type: none"> <li>Can Katherine assist the dept. with finding an outside classroom environment for our CHLD 67 Practicum Lab? This could help us with the bottleneck that occurs from CHLD 66 – CHLD 67</li> <li>Kisha will be the contact for the Practicum search</li> <li>Tony will contact her regarding CHLD 69/91</li> </ul>	<b>Katherine will help address Challenges:</b> <ol style="list-style-type: none"> <li><b>Teacher in the classroom requirements</b></li> <li><b>Classroom environment has requirements</b></li> <li><b>Who would be the Instructor on record?</b></li> <li><b>Places to look into: PUSD; Bright Horizons; Fairplex; Cal Poly Pomona</b></li> </ol>
<b>Tabled</b>	CHLD 6 discussion regarding CHLD 67 preparation CHLD 5 Assignments	

	CD Practicum meeting What is the Mt SAC Child Development Department signature?	
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