

Child Development Department Meeting 1: 2/23/2015

Attendance:
Recorder: Tony Henry

	Addison, Tamika		Kramer, Amy	X	Cecelia Thay		Guests:
X	Henry, Tony	X	Landeros, Darlene	X	Williamson, Kisha		
X	Hughey, Doug	X	Matthiesen, Lynn		Lupe Hernandez		

Item:	Discussion:	Outcome:
WELCOME	Doug and Darlene would like to welcome everyone to the new semester. As spring is a time of renewal, we are approaching this semester with a resurrected sprit and a new vision. We ask that you review the Dept. Flow Chart that was designed and Presented at our second department meeting in the fall. Darlene and Doug are meeting with each other once a week as department co-chairs.	
Review of last meeting	Curriculum - Has CHLD 5 "resource notebook" assignment been revised? How are the competencies tied into the assignment? Has a CHLD 10 training session been arranged for adjunct faculty? (requested) CDWFI Book Lending Policy was discussed at last meeting. See Lynn's e-mail notice (2/9/15). Title V - Faye Campbell was hired during the Winter session as the Off Campus Lab Developer and is researching possibilities for CHLD 67L Student workers - Raelyne, Joshua, Celia, Samantha have been hired for the spring semester under their current titles. There will be 2 new hires through Perkins. Calworks is collaborating with us to place student workers. We will begin to implement working primarily on curriculum the 3rd meeting of every month.	Kisha shared the current "resource notebook" version. Darlene would like subtabs more in line with Child Development competencies. We will look at the assignment and provide Kisha with results next Monday. Faye has begun to investigate off campus lab sites.

Advisory Agenda	Welcome Dept. Update CDC update Curriculum CHLD 85 (Doug) Minimum Qualifications – The minimum qualifications for ED need to be reviewed in order to attract adjunct. Perkins – student workers for lending library, storage for adjunct, lockers for student observers, covered tables in outdoor areas, conference and travel. Possible Name Change for Department – Begin the process of changing the name of the department to the “Child Development and Education” Beyond the classroom walls Vision for Advisory	Darlene will inform Tamika or Lupe the time limit on sharing CDC update. Fall advisory will address focus on reporting and business. Spring advisory will more discussion format. Tony suggested that #6 also include “trends and standards in the field of child development.” Doug suggested adding “maintain course quality...” and “ongoing training and support of adjunct faculty” to #7. Darlene suggested we use the 5 statements Doug created to guide the conversation during the advisory meeting. Kisha suggested that the department review the current mission statement with the advisory. Darlene stated that mission statements and goals need to be reflected in practice.
Curriculum 4 Year Review	CHLD 81 – CHLD 85 – Doug	
Schedule 2015	Spring Summer Fall	
Department Issues	Mentor teacher materials relocation to file room was discussed.	Darlene will follow up with TB clearance for a student scribe.
Next Meeting		
	CHLD 5 Resource Notebook feedback	