

Mt San Antonio College
Child Development Full Department Meeting: 12/2/13
Department Minutes

In Attendance:

Recorder: Tony Henry

	Addison, Tamika (Lab School Director)	X	Hughey, Doug (Co-Dept. Chair)		Ledeboer, Lisa (FCS, SPA coordinator)	X	Watanabe, Kathy (Co-Dept. Chair)
	Curran, Karen (CA Mentor)	X	Amy Kramer (CDWFI Counselor)		Soto, Lina (Counseling Dept. Liaison)	X	Williamson, Kisha (Professor)
X	Henry, Tony (Professor)	X	Landeros, Darlene (Professor)	X	Thay, Cecelia (Professor)		Guest:

Time: 1:30 – 2:45

Location: Location: 20-7

Item:	Discussion:	Outcome:
Child Development Center – Tamika		
Ed courses to be housed in CHLD-Doug	A document was received by the Department Chairs.	Doug to respond
Reports:		
CDWFI – Amy Kramer	32 students completed applications for CSU and private universities. About 5 students applied for Fall 2013 graduation and some are applying for Winter 2014.	
Scholarship/Recognition ceremony- Kisha	Kisha suggested other ways of including in the Recognition ceremony. Discussion included using the new building facilities to host the event. Discussion regarding by possibly hosting a separate event for certificate earners.	The group agreed to host the event at the new Child Development classrooms.
FCS/SPA – Lisa	The Single Parent Academy cohort group had their recognition and awards luncheon on Monday Nov. 25 sponsored by Perkins.	
TPI - Doug	Doug reported the semester is wrapping up. Doug reapplied for the TPI coordinator for 2014-15.	
CDA (club)	The club is having a bake sale today Dec. 2. These funds will be used to support two families from the Child Development Center. (Holiday Food Basket.)	Dec. 5 – last meeting. Holiday Party: Potluck and White Elephant.
Department Issues:		
Videos – Tony	Tony provided a list of outdated videos (VHS) stored in back of 20-7.	Instructors will return list to Tony by 12/6.
2014-15 Calendar	Tony will vote at Faculty Association on December 3, 2013.	
Budget – Kisha	The department was allotted \$8000 total.	Darlene will set meeting regarding any costs regarding the move.
AST – Darlene	Tabled	
Building/Office –	Office spaces were discussed. Before distribution of spaces, Tony stated that he	

Darlene	<p>wanted the CDWFI team to be in the same building for communication purposes. Office spaces were distributed. Kisha questioned the policy of co chairs sharing the same office, because she was displaced for Kathy when Kathy and Doug became co-chairs. Karen and Kathy shared office space as co-chairs and found it a beneficial working situation. As the new co-chair, Doug and Kathy shared office space to ease the mentoring process.</p> <p>Based on seniority and the likelihood that he will remain the Dept. Chair, Doug will have his own office space. Kathy and Darlene will share an office until Kathy leaves. By seniority, Darlene should also have here own office space. Tony will share his office with Lynn, Kisha and Cecelia will share.</p>	
Schedule: Fall wish list	<p>Fall Schedule was due Thursday. Please let Doug know your preferences for Fall. Make sure you take into account what time your course should be scheduled, and remember each Full time person needs to have one evening class. Kathy is not in schedule. Consider who is picking up CHLD 50, CHLD 63 and CHLD 72, typically taught by her.</p>	
Issue Bin		
Announcements		