

**Mt San Antonio College**  
**Child Development Full Department Meeting: 11/4/13**  
**Department Minutes**

**In Attendance:**

**Recorder:**

	Addison, Tamika (Lab School Director)	X	Hughey, Doug (Co-Dept. Chair)		Ledeboer, Lisa (FCS, SPA coordinator)	X	Watanabe, Kathy (Co-Dept. Chair)
	Curran, Karen (CA Mentor)	X	Amy Kramer (CDWFI Counselor)		Soto, Lina (Counseling Dept. Liaison)	X	Williamson, Kisha (Professor)
		X	Lynn M. (CDWFI)	X			
X	Henry, Tony (Professor)	X	Landeros, Darlene (Professor)	X	Thay, Cecelia (Professor)		Guest:

**Time: 1:30 – 2:45**

**Location: Location: 20-7**

<b>Item:</b>	<b>Discussion:</b>	<b>Outcome:</b>
<b>Child Development Center – Tamika</b>  <b>Building updates</b>	<p>New Facilitator--- Bob  November 11(tentative) --- date to close contracts  Name goes to the board this month --- Right now CD Dept building has the CDC name</p> <p>Slated to pack the last day of finals ---Really???</p> <p>Should be able to be in our offices by Winter 2014</p> <p>Darlene met with the key man “Ricky”</p> <p>Is a name change warranted?</p>	<p>Has a standard key system  The CDC will have a card reader  No key for the file room (free handle)  Room assignments will be discussed next meeting</p> <p>Darlene and Tony will attend a “Punch” meeting on this Friday</p> <p>Kisha will speak with Tamika to clarify any name change information AND  Speak to Michelle Grimms-Hillman (Curriculum) to see what it would take to make any changes?</p>
<b>Ed courses to be housed in CHLD-Doug</b>	<p>Doug and Kathy met with the co chairs of the Psych Dept. The Psych department is developing the document to release the discipline to Child Development and should be here within the week. Doug and I will then add a statement that the Department will accept the discipline. There appear to be changes to the ED course that will require MOU’s with surrounding districts so students can do their field work hours.</p>	<p>Child Development Department is highly interested and agrees to house these courses.</p>

<b>Spring/Winter Schedule</b>	Where are we going to be?	
<b>Reports:</b>		
<b>CDWFI – Lynn</b>	Continuing to streamline the Child Development Permit application process and suggested changes to implement in January 2014.	Tony will change instructions regarding fingerprinting process for WINTER 2014
<b>Counseling - Lina</b>	CHLD 10 and CHLD 11 variance	A variance can be signed for 4 years or per student --- The department decided to go with signing the 4-year variance
<b>FCS/SPA – Lisa</b>	Not in attendance	
<b>TPI - Doug</b>	CHLD 11 has been invited to become a TPI Course TPI Advisory Meeting is this week	
<b>CDA (club)</b>	The club is trying to set up dates for fundraising. Two projects include: purchase of a CDA Banner for booth display and supporting a family for the holidays.	Nov 18 Nacho bar 9 -2 Doug recommended Vitamin Water for 75 cents or \$1.00
<b>Department Issues:</b>		
<b>Certificate changes- Tony</b>	<p>To discuss altering the titles of our certificates in order to provide consistency and continuity between the titles. And we need to discuss where the CHLD 99 unit value and where it may be woven into a certificate. (I suggest a 3 unit CHLD 99 as an elective option in the Children's Program Certificate: Teaching and elective option for the Infant/Toddler Certificate.</p> <p>Current title  Children's Program Certificate: General-Level I  Children's Program Certificate: General-Level II  Children's Program Certificate: General-Level III  Children's Program Certificate: Teaching  Infant/Toddler Development  School Age Child - Specialization  Children's Program Certificate: Administration</p> <p><b>Possible new title</b>  <b>Child Development and Education Certificate: General-Level I</b>  <b>Child Development and Education Certificate: General-Level II</b>  <b>Child Development and Education Certificate: General-Level III</b>  <b>Child Development and Education Certificate: Teaching</b>  <b>Child Development and Education Certificate: Infant/Toddler</b></p>	

	<b>Specialization</b> <b>Child Development Certificate: School Age Specialization</b> <b>Child Development Certificate: Administration</b>	
<b>Issue Bin</b>		
<b>DSP&amp;S</b>	Did we want a follow up presentation from DSP&S?	Invite Grace Hanson to the Practicum meeting Nov 18 and have the entire dept.
<b>AS-T</b>	Kathy and Darlene are scheduled to meet with Jennifer on Tuesday 11/5	
<b>Announcements</b>	Reminder - Permit application workshop Monday, November 18, 2013 7:00-9:00PM (for students currently enrolled in CHLD 66, CHLD 67 and CHLD 69/91. Workshop facilitated by Tony Henry, Kathy Watanabe, Kisha Williamson and Cecilia Thay.	