

Mt San Antonio College
Child Development Department-Working Meeting: 9/9/13
Department Minutes

In Attendance:

Recorder: Darlene Landeros

	Addison, Tamika (Lab School Director)	x	Hughey, Doug (Co-Dept. Chair)		Ledeboer, Lisa (FCS, SPA coordinator)	x	Watanabe, Kathy (Co-Dept. Chair)
	Curran, Karen (CA Mentor)		1. Amy Kramer (CDWFI Counselor) 2. Lynn M. (CDWFI Coordinator)		Soto, Lina (Counseling Dept. Liaison)	x	Williamson, Kisha (Professor)
x	Henry, Tony (Professor)	x	Landeros, Darlene (Professor)	x	Thay, Cecelia (Professor)		Guest:

Time: 1:15 – 2:45

Location: Location: 20-7

Item:	Discussion:	Outcome:
Welcome		
Division Highlights	Division ranking will take place September 26, 2013. - Submitted already.	Doug and Kathy got requests in to Joumana.
Budget: Kisha	Class lists were discussed. - Kisha and Darlene will be meeting with Joumana on Wednesday 2:00 PM.	Need to turn in class list before Wed.
Reports:		
CDWFI: Tony	New Aspire Grant - Pays for mentor's (Bernadette) hours including mileage: educational plan, Professional growth (for Aspire participants), advice on permit, etc. - There will be a number of case loads - Can't participate in Aspire with programs participants work with have more than 50% funding from the state. - It is already posted for interested students.	
TPI: Doug	Doug is the new Coordinator of TPI.	
Department Issues:		
CDA (Student Club): Kathy	No membership will be charged this year. Officers had their first Executive Board meeting on Thursday Sept. 2, 2013. Plans for the first meeting were made. - Punch cards will be issued to students who pay \$5 - Students will bring their punch cards to general meetings where/when the card will be punched - Students will receive the raffle tickets depending upon the number of times students are in attendance.	First general meeting: 9-12-13. Kathy will give Robert club information to put in the website.
Berkeley Study	The first survey from the Center for the Study of Child Care Employment at UC Berkeley (Marcy Whitebrook) is online and you should have received it this week. We have been asked to participate in this study and received college permission. We are one of 32 community colleges selected to participate. Please take the time to answer the survey by the due date.	Kathy circulated the letter of conditions.

Printer	Reminder to please use printer appropriately. Remember grayscale, no class sets, or excessive multiple copies.	Kathy circulated the User Printer Summary.
VOC (Ca Commission on Teacher Credentialing Verification)	<p>Discussion: How are the permit-verifying faculty handling the volume of students?</p> <p>Should we schedule times for the processing of permits?</p> <ul style="list-style-type: none"> - Tony put together schedule for 4 Professors who are doing the verification and advising, based on office hours of each faculty. - An advisement session will also take place at one class session (TBA). 	The schedule of Child Development Permit Application Verification will be inserted in the permit application packet.
Curriculum	<p>CHLD 99 will be inactivated and it is a unanimous decision.</p> <p>The one unit classes (CHLD 81, 82, 83) will no longer be repeatable for students; the questions:</p> <ul style="list-style-type: none"> - Do we want to inactivate it? - Do we write a 3 unit course? (Once it is done, it cannot be changed. It will be set). - Do we leave the one unit courses as is? - It is decided that 2 of the 3 courses will be kept as is and one will be inactivated. 	<p>Keep CHLD 81 "Curriculum"</p> <p>Keep CHLD 82 "Advocacy"</p> <p>Inactivate CHLD 83 "Current Issues"</p>
Advisory Meeting	<p>Focus for this meeting? Kathy has booked 19B-3. Refreshments for the meeting? Perkins money?</p> <p>Additions to the committee?</p> <ul style="list-style-type: none"> - Possible Focus/Issues: validation on hands-on experiences (details will be discussed after meeting with Joumana); Mt. SAC's support for local child development industry in the next five years; transition to the new building - Darlene will find out if Perkins will cover refreshments and in what manner. 	Letter of invitation to be written and sent to MaryAnn this week
Textbook	<p>CHLD 5 and CHLD 73 - reduced cost customized Mt. SAC editions are available at the book store for students this semester. However, additional notes will be in added approximately during Spring semester.</p> <p>CHLD 64 - textbook will be looked into as well in the near future.</p> <p>CHLD 6 – task is complete. Darlene will contact Luis</p> <p>CHLD 84 – will make customized edition based on the current textbook.</p>	
Perkins Hire	<p>Josh:</p> <ul style="list-style-type: none"> - Kisha – Tuesday from 5:00 – 10:00 PM (CHLD 61) - Kathy – Thursday from 5:00 – 7:00 PM - Doug – Monday from 11:00 – 8:00 PM <p>Raelyn:</p> <ul style="list-style-type: none"> - Maria G – Tuesday from 3:00 PM (CHLD 6) <p>Florie:</p> <ul style="list-style-type: none"> - Darlene – Wednesday from 5:00 – 8:00 PM <p>Further determination will be made as need arises.</p>	
Calendar Dates	Department Advisory October 18th 9:30-12	