

Mt San Antonio College
Child Development Full Department Meeting: 6/2/14
Department Minutes

In Attendance:

Recorder: Tony Henry

X	Addison, Tamika (Lab School Director)	X	Hughey, Doug (Dept. Co-Chair)		Ledeboer, Lisa (FCS, SPA coordinator)	X	Watanabe, Kathy (Dept. Co-Chair)
	Curran, Karen (CA Mentor)	X	Amy Kramer (CDWFI Counselor) Lynn M. (CDWFI)		Soto, Lina (Counseling Dept. Liaison)	X	Williamson, Kisha (Professor)
X	Henry, Tony (Professor)	X	Landeros, Darlene (Professor)	X	Thay, Cecelia (Professor)		Guest:

Time: 1:15 – 2:45

Location: Location: 73

Item:	Discussion:	Outcome:
Child Development Center – Tamika	Tamika reported the screening for the applications of the assistant director have begun. Tamika shared the assistant director will work on monitoring and following, grant funding and well as curriculum development. New outdoor equipment has arrived and will be installed this summer. The CDC is on track with building adjustments to stage for licensing with the intent of the move to the new center by August 1 st . Tonya Bennitt is expected to retire. The number of older 4-year-olds is being reduce but the amount of younger children is in need.	
Reports as Needed:		
CDWFI -Lynn	Careers Pathways Trust grant was not awarded to Santa Monica College. (Mt SAC Child Development was identified as a partner.)	
Scholarship/ Recognition ceremony- Kisha	One ROP student will be attending from Rowland High School. 97 people RSVP'd for the June 6 event. Several people reported they did not receive the evite. Discussion centered around the wording on the awards that will be issued to the students.	This event may be better scheduled in mid or late May.
CCCECE-Darlene	Darlene recommended people call their congressman regarding the T-K bill. Look for electronic survey regarding lab schools. CCCECE recommends to support the women's caucus position regarding the Steinberg bill. They will be following teacher level requirements for T-K. Resistance is coming from school district HRs.	
TPI - Doug	Doug shared that Child Development is more visible regarding TPI.	
CDA (student club)- Amy	The club will have their end of the year party. It will be a pot luck and white elephant gift exchange. Darlene has volunteered to be the faculty sponsor upon Kathy's retirement.	Thursday 6-5-14
Single Parent Academy (SPA)	Darlene shared to promote SPA among students who qualify. The courses were canceled this semester.	
Perkins	Darlene is working on end of the year report due this week.	
Department Issues:		

Classroom Maintenance	Faculty volunteered to act as leads for rooms and keep them stocked. The special accommodation desk in 1860 needs to stay in designated place.	1810- Kisha 1820- Darlene 1840- Cecelia 1860- Tony
Printers in Classrooms	Printers are intended for in-class group processes and computer assignments embedded in class exercises/work. Students are not allowed to print assignments to submit as an outcome of them being unprepared to meet assignment due dates. Who keeps putting paper out? Let's get rid of the paper tray next to the computers. Faculty will need to carry in the paper for their in class projects.	Kathy will send an email to adjunct instructors regarding locking classrooms after class has ended. Each instructor will be responsible for loading and removing paper if they use the printer during a class session.
Building Darlene	Adjunct wanted to know if they could have an emergency copy number.	Darlene will set up copy machine in 1801F with 100 copies per year for the academic year.
Class Schedule:	Doug will see if new adjunct need to be hired for fall.	Submit wish list for winter 2015 to Doug.
Issue Bin		
Counseling – Lena/Doug	Randy Wilson indicated in an email to Doug that our CHLD 10 is not universally accepted for nursing students (transfer) but Psych 14 is. What do we need to do to be “universally” accepted?	
Announcements	Awards Luncheon – June 6, 2014.	