



Business Administration Department
Meeting Minutes
November 21, 2013
2:45 p.m.-3:00 p.m.

1. **Call to Order:** Ed Estes called the meeting to order at 2:45 p.m. Those in attendance were Amrik Dua, Rasool Masoomian, Catherine McKee, Marty Ramey and Ed.
2. **Community College Law School Track Approval (2+2+3):** Marty gave an overview of the program designed to allow community college students to enter a pre law school acceptance track in community college and be guaranteed a spot at a four year university and then a top law school. Marty asked for approval on Mt. SAC going forward on this and it was unanimously approved. Concern was expressed about whether we had sufficient staff to teach the additional course load which would involve a new course referred to as "Street Law". This course contains a curriculum dealing with law as it applies to lay people (criminal law, family law, constitutional law, etc.) as opposed to business law which is focused on business situations. The Department strongly felt that a new law position would be needed if Mt. SAC was approved to provide this program.
3. **Paralegal Society Update:** Marty updated the department on the re activation of the club, this time more as a law club that would have a more general membership from the business law program as well as liberal arts majors who have aspirations of attending law school and/or a law career.
4. **Four Year Course Reviews:** Amrik will be doing the course reviews for BUSC 1A and BUSC 1AH and four year reviews for BUSC 1A and 1AH were discussed. Since no changes have been proposed for these two courses, the department voted to keep the courses same.
5. **Assignments**
 - a. Academic Senate – Ed reported on the faculty hiring priorities, law came in 11th with only the top nine being approved.
 - b. Faculty Association – Rasool requested a replacement to serve on the FA while he is on banked leave, Ed said he would check his calendar and the department supported having Ed serve in Rasool's absence.
 - c. Insurance Committee – Rasool provided an update on the concerns regarding the proposed alternative dental plans.
 - d. Budget Committee – Marty reminded the department to document all requests in E-PIE; Ed will agenda this for next semester.
 - e. Building Committee – Catherine updated the department on the changes to the new building proposal.
 - f. Paralegal/CDPIE Partnership – Catherine announced that the group was increasing its advertising efforts.
6. **Other Business:** Ed announced he would like to move his department chair office hours on Wednesday, November 27th from 4:00-5:30p to 1:30-3:00; there was no objection. There being no other business, the meeting was adjourned. The next meeting will take place at Panera Bread on Wednesday, December 11th at 12:00 p.m.