

Accounting & Management Department
Minutes May 24, 2015 1:00 pm – 2:30pm

Present: Brenda Domico, Ralph Jagodka, Regina Martinez, Tom McFarland, Dan McGeough, Richard McGowan

Department Chair Election:

Business Division Dean Jennifer Galbraith was in attendance to conduct the annual department chair elections for next year.

Ralph Jagodka and Brenda Domico were unanimously voted in for another term by the department. Congratulations to Ralph and Brenda on a job well done!

Department SLO Progress and Procedures:

Ralph Jagodka took time to review and discuss all aspects of the departments SLO progress to date for the benefit of our returning department member, Richard McGowan. We use a 3-year cycle, and are finishing up year 2. At this point we have developed all of our SLOs and PLOs. We have mapped them, and will map to ILOs when made available. We have also collected data across all of our courses (BUSA, BUSM, BUSO, and BUSS). Next year we plan to complete analysis for program and SLO improvements and modifications.

The division meeting minutes:

The current month department chair division meeting minutes were sent to department members. The minutes were reviewed and discussed including the following items:

A task calendar listing all monthly college and division deadlines will be sent by the division to department chairs. The department chairs will share the due date calendar with the department members.

A room utilization survey will be coming soon. Classrooms will be surveyed to determine how many chairs should be placed in classroom. This will help to determine if all classrooms are being fully utilized by the students.

Advisory Committee: This year's advisory meeting was recently held on Tuesday May 12th. It was a very successful meeting giving the department many ideas to explore for the future.

AFM: The accounting finance and management club was discussed.

Next Department Meeting:

The department will meet before graduation on 6-12 at 4:00 p.m. at Applebee's restaurant.