

Accounting & Management Department Meeting Minutes - 4/22/2015

Present: Brenda Domico, Ralph Jagodka, Tom McFarland, Dan McGeough, Regina Martinez and Richard McGowan

<i>Item</i>	<i>Action</i>
<i>Advisory Committee Meeting</i>	<p><i>Brenda distributed a handout that listed the requirements for the meeting. Discussion ensued about the consent agenda that will be given to the participants. The dept discussed and approved the following items for inclusion:</i></p> <ul style="list-style-type: none"><i>• Advisory prerequisite for BUSA 8</i><i>• Course revisions on BUSA 70</i><i>• New Course / Program proposals:</i> <i>California Tax Education Council Certification Program</i> <i>Volunteer Income Tax Assistance Program</i><i>• Revisions to Marketing Certificates</i><i>• Revisions to BUSS 85 and BUSM 85</i> <p><i>The dept congratulated Regina Martinez for all her hard work on curriculum.</i></p>
<i>Changes to Work Experience Class in the Catalog</i>	<p><i>The dept had questions as to why changes were made in the unit requirements for work experience courses. The dept has not been contacted about any of the changes. Dept agreed to investigate and take appropriate action.</i></p>
<i>Growth in Summer and Fall</i>	<p><i>Brenda discussed the potential changes in Summer and Fall schedules. At this point the department will wait for clarification.</i></p>
<i>Adjunct Evaluations</i>	<p><i>Dan gave an update on the adjunct evaluation process. We are on track to meet our goal of completion by the end of the month</i></p>
<i>Epie / SLO</i>	<p><i>Ralph updated on progress with epie and slo's. The dept is on schedule for a timely completion.</i></p>
<i>AFM / Business Club</i>	<p><i>Tom gave an update on the activities of the AFM / Business Club. Since the last meeting the club has:</i></p> <ul style="list-style-type: none"><i>• Participated in Swim with Mike and done a campus tour of USC conducted by a former member</i><i>• Had a very successful food fundraiser and TV Taping</i><i>• Attended an SGV-Economic forecast meeting hosted by the IMC</i> <p><i>Thanks to Ralph Jagodka and Don Sakes for being our gracious sponsors.</i></p>

<i>High School Articulation</i>	<i>Dan gave a status report on the progress for the April 30th event. Volunteers from the AFM club will help facilitate the event. Everything is on track for a successful event</i>
<i>Distance Learning</i>	<i>Brenda informed the dept that a DL workshop will be held on April 23rd. It was agreed that we may pursue a separate meeting just for our dept</i>
<i>Retirements</i>	<i>Tom Heiman and Don Nelson will be retiring at the end of the spring semester. The dept thanks them for their service and wishes them all the best.</i>
<i>UNLV Update</i>	<i>Ralph gave an update about the latest news on the UNLV program. 5 of our course will articulate. The dept agreed that at this point it looks like a win / win for UNLV and Mt. SAC.</i>
<i>New Dean</i>	<i>The dept wishes to convey its best wishes and congratulations to Jennifer on her appointment to Division Dean!!!</i>