

**Accounting and Management  
Department Meeting Minutes  
Thursday, December 5th, 2013 1:00 p.m.**

**Present:** Brenda Domico, Ralph Jagodka, Bonnie Jeffers, Tom McFarland, and Dan McGeough

**Discussion:**

-- Pending retirements

The department wished Paul and Bonnie well on their coming retirements. They will both be missed. The division will hold a party toward the end of the spring semester.

-- Business Building

Tom informed the department about the proposed changes to the business building to compensate for the budget overruns.

-- Student Learning Objectives

All SLOs are in process and on schedule.

-- Hiring Full-time Faculty

The department is currently short two faculty members. Two additional faculty members will be retiring in 2014. Unfortunately no new faculty will be hired. The department expressed concern about being able to accomplish its goals while being so understaffed.

-- Supply Orders

Paul gave an update on the supply order. Most of it should be arriving soon.

-- All dept members gave a status update on adjunct evaluations.

-- Brenda gave an AFM update. The thanksgiving food sale was a big success. Thanks to all dept members who helped to promote it.

-- Tom and Brenda announced that the dept will hold an adjunct orientation meeting during the winter break. We have approximately 8 new adjunct faculty members beginning in the spring semester.