

Mt. San Antonio College
Bridge Program
Peer Advisor Information



Goals and Objectives

The Peer Advisor is a vital component of the Bridge Program. The program offers linked courses, academic and personal support, extracurricular activities/events, and registration assistance. Bridge Peer Advisors are a highly motivated and mature group of students who are committed to helping other students by providing support through peer mentoring.

- Salary: \$19.25/hour
- 8-19 hours per week (depending on budget and student's academic schedule; subject to change at any time)

Job Description

As a Peer Advisor, you will learn to:

- Understand and utilize communication and interpersonal skills.
- Know when to offer direct assistance and when to make referrals.
- Know Mt. SAC resources for appropriate referrals.
- Demonstrate awareness of and sensitivity to issues of diversity including race/ethnicity, gender, sexual orientation, academic ability, age, and socioeconomic status.
- Answer questions about Mt. SAC rules, policies, and procedures.
- Manage and provide direct support for an assigned group of students.
- Share your college experience and success strategies, such as time and stress management, utilization of college resources, etc.
- Work as part of a team with Mt. SAC professors in offering support and guidance to Bridge students.
- Build a sense of community with staff, faculty, other peer advisors, and students.

Peer Advisors are expected to:

- Have a positive attitude, be reliable and flexible.
- Be a professional at all times and to maintain a positive representation of the Bridge Program.
- **Attend ALL mandatory training workshops and mandatory staff meetings.**
- Maintain regular contact with a caseload of Bridge students.
- Facilitate small group activities and assist with large group activities.
- Work closely and communicate with Mt. SAC professors and Bridge staff.

Minimum Qualifications

- Must be a Mt. SAC student, enrolled in least 6 units in the Fall and Spring semester.
- Minimum Cumulative GPA: 2.5
- At least 2 terms of attendance at Mt. SAC (intersessions are acceptable).
- Experience with and/or sensitivity to working with individuals from diverse backgrounds.
- Preferred participation in the Bridge Program (Summer Bridge or Fall/Spring Bridge).
- Evidence of demonstrated leadership roles and/or skills.
- Evidence of college campus/ community involvement.

Mandatory Training & Event Dates

Peer Advisors are required to attend mandatory trainings on **Fridays in May and June 2026, 9:00 am - 3:00 pm**
If your schedule shows you are registered for a Friday class that conflicts with training, you will not be invited to an interview.

Peer Advisors will attend all paid trainings only during the Spring 2026 semester. This position is for Summer 2026-Spring 2027, contingent upon job performance.

Application Information

You must submit all of the following in order to be considered for an interview:

- Peer Advisor application**
- Resume** (*if you need assistance with your resume, please visit the Career Center, Bldg. 9B 2nd floor*)
- A copy of your current unofficial transcripts** (*can be found in your student portal, Student Services Card, #18*)
- A copy of your registered courses for Spring 2026** (*can be found in your student portal, Student Services Card, #11*)
- Short-Answers to questions on application**
- Two recommendation forms. Suggested: one of the forms be completed by a Mt. SAC employee/professor.** (*Recommendation forms are attached*) (*Forms **CANNOT** be completed by a parent/family member/peer, student staff, or student*)

Application Deadline

Monday, March 2, 2026 by 4:00 pm

All application documents must be in the Bridge office or emailed to
bridgeprogram@mtsac.edu by March 2, 2026.

Submit your completed application to:

*Lynn Matthiesen, Program Specialist
Bridge Office, Bldg. 9E, 2nd floor (Student Success Center)
Or email to bridgeprogram@mtsac.edu
909-274-5392*