

# **MT. SAC AUXILIARY SERVICES CORPORATION BOARD OF DIRECTORS MINUTES**

Thursday, June 3, 2021

The fourth quarterly meeting of the Mt. SAC Auxiliary Services Corporation Board of Directors, held via zoom due to the Governors Safer at Home order, was called to order at 2:01 p.m. on Thursday, June 3, 2021, by Morris Rodrigue, Chairperson. Those present via zoom were: Morris Rodrigue, Audrey Yamagata-Noji (2:03pm), Jenny Leung, Rosa Royce, and Sophia Ruiz (2:36pm). Guest: Eddie Correa. Staff: Doug Jenson, Suzanne Luetjen, Brandin Bowman, and Yadira Santiago.

2 – No public comment.

3 – Consideration of Approval of Minutes for March 4, 2021 – It was moved by Rosa Royce, seconded by Jenny Leung, to approve the minutes of March 4, 2021.

Ayes: Rodrigue, Royce, Leung

Absent: Yamagata-Noji, Ruiz

4 – Consideration of Approval of Quarterly Auxiliary Board Meeting dates – It was moved by Rosa Royce, seconded by Jenny Leung, to approve the Quarterly Auxiliary Board Meeting dates.

Ayes: Rodrigue, Royce, Leung

Absent: Yamagata-Noji, Ruiz

5 – Consideration to accept the Election of Officers/Appointments – In accordance with the Bylaws of the Board of Directors, composition will be the following officers/appointments elected to terms of one year or until successors are elected and qualified, effective July 1, 2021:

Chairperson – Morris Rodrigue

Vice Chairperson – Audrey Yamagata-Noji

Secretary/Treasurer – Rosa Royce

Faculty – Jenny Leung

A.S. President – waiting on appointment of member from Associated Students

It was moved by Rosa Royce to declare the presented officer elected/appointed members to the Board of Directors of the Mt. SAC Auxiliary Services Corporation. The motion was seconded by Audrey Yamagata-Noji.

Ayes: Rodrigue, Yamagata-Noji, Royce, Leung

Absent: Ruiz

6 – Consideration of Approval of the Twentysecond Amendment to Master Agreement By and Between Mt. San Antonio College and Mt. SAC Auxiliary Services – It was moved by Rosa Royce, seconded by Jenny Leung, to approve the Twentysecond Amendment to Master Agreement By and Between Mt. San Antonio College and Mt. SAC Auxiliary Services.

Ayes: Rodrigue, Yamagata-Noji, Royce, Leung

Absent: Ruiz

7 – Consideration of Approval of the Auxiliary Statement of Revenues and Expenditures (Unaudited) YTD March 31, 2021 – It was moved by Audrey Yamagata-Noji, seconded by Jenny Leung, to approve the Auxiliary Statement of Revenues and Expenditures (Unaudited) YTD March 31, 2021

Ayes: Rodrigue, Yamagata-Noji, Royce, Leung  
Absent: Ruiz

8 – Consideration of Approval of the Annual Investment Policy Statement – It was moved by Rosa Royce, seconded by Audrey Yamagata-Noji, to approve the Annual Investment Policy Statement.

Ayes: Rodrigue, Yamagata-Noji, Royce, Leung  
Absent: Ruiz

9 – Consideration of Approval of the Annual Disclosure of Conflict Of Interest – It was moved by Rosa Royce, seconded by Audrey Yamagata-Noji, to approve the Annual Disclosure of Conflict Of Interest.

Ayes: Rodrigue, Yamagata-Noji, Royce, Leung  
Absent: Ruiz

10 – Consideration of Approval to Destroy Auxiliary Documents related to fiscal year 2015-16 – It was moved by Rosa Royce, seconded by Audrey Yamagata-Noji, to approve to Destroy Auxiliary Documents related to fiscal year 2015-16.

Ayes: Rodrigue, Yamagata-Noji, Royce, Leung  
Absent: Ruiz

11 – Discussion update on the Sodexo Advisory Committee. Doug Jenson will work on gathering the group once we are back on campus. This item will be kept on the Agenda for the next few meetings. There was a list of possible committee members that was put together prior to campus closing. Doug will also work with Student Services and Associated Students on the membership.

12 – Reports:

- SacBookRac – Suzanne Luetjen
- Sodexo – Eddie Correa

12 – Adjournment – The meeting adjourned at 2:50 p.m.