

# **MT. SAC AUXILIARY SERVICES CORPORATION BOARD OF DIRECTORS MINUTES**

Thursday, June 2, 2022

The fourth quarterly meeting of the Mt. SAC Auxiliary Services Corporation Board of Directors, was called to order at 2:05 p.m. on Thursday, June 2, 2022, by Morris Rodrigue, Chairperson. Those present were: Morris Rodrigue, Audrey Yamagata-Noji, Jenny Leung, and Rosa Royce. Guest: Eddie Correa. Staff: Yadira Santiago. Absent: Courtney Larrabee.

2 – No public comment.

3 – Consideration of Approval of Minutes for April 21, 2022 – It was moved by Rosa Royce, seconded by Jenny Leung, to approve the minutes of April 21, 2022.

Ayes: Rodrigue, Yamagata-Noji, Leung, Royce  
Absent: Larrabee

4 – Consideration of Approval of Amended and Restated Bylaws – It was moved by Rosa Royce, seconded by Audrey Yamagata-Noji.

Ayes: Rodrigue, Yamagata-Noji, Leung, Royce  
Absent: Larrabee

5 – Consideration of Approval of Amended and Restated Master Agreement – It was moved by Audrey Yamagata-Noji, seconded by Rosa Royce.

Amend motion, return agreement to legal and designate “Foundation” to read as “Auxiliary” or “Corporation” in the Master Agreement.

Approved with recommended changes.

Ayes: Rodrigue, Yamagata-Noji, Leung, Royce  
Absent: Larrabee

6 – Consideration to accept the Appointment of Officers – In accordance with the Bylaws of the Board of Directors, composition will be the following officers appointed to a term of one year or until successors are elected and qualified, effective July 1, 2022:

Secretary/Treasurer – Rosa Royce

Faculty – Jenny Leung

A.S. President – waiting on appointment of member from Associated Students

Ayes: Rodrigue, Yamagata-Noji, Leung, Royce  
Absent: Larrabee

7 – Consideration of Approval of the Annual Disclosure of Conflict Of Interest – It was moved by Jenny Leung, seconded by Rosa Royce, to approve the Annual Disclosure of Conflict Of Interest.

Ayes: Rodrigue, Yamagata-Noji, Leung, Royce  
Absent: Larrabee

8 – Consideration of Approval of the Annual Investment Policy Statement – It was moved by Rosa Royce, seconded by Audrey Yamagata-Noji, to approve the Annual Investment Policy Statement.

Ayes: Rodrigue, Yamagata-Noji, Leung, Royce  
Absent: Larrabee

9 – Consideration of Approval of the Re-Issuance of Stale Dated Check – It was moved by Rosa Royce, seconded by Jenny Leung, to approve the of the Re-Issuance of Stale Dated Check.

Ayes: Rodrigue, Yamagata-Noji, Leung, Royce  
Absent: Larrabee

10 – Consideration of Approval to Destroy Auxiliary Documents related to fiscal year 2016-17 – It was moved by Jenny Leung, seconded by Rosa Royce, to approve to Destroy Auxiliary Documents related to fiscal year 2016-17.

Ayes: Rodrigue, Yamagata-Noji, Leung, Royce  
Absent: Larrabee

11 – Consideration of Approval of the Auxiliary Statement of Revenues and Expenditures (Unaudited) YTD March 31, 2022 – It was moved by Audrey Yamagata-Noji, seconded by Jenny Leung, to approve the Auxiliary Statement of Revenues and Expenditures (Unaudited) YTD March 31, 2022

Ayes: Rodrigue, Yamagata-Noji, Leung, Royce  
Absent: Larrabee

12 – Discussion update on the Food Services & Bookstore Advisory Committees. This item will be kept on the Agenda for the next few meetings.

13 – Reports:

- Administrative Services - None
- SacBookRac – None
- Sodexo – Eddie Correa

14 – Adjournment – The meeting adjourned at 2:58 p.m.