

MT. SAC AUXILIARY SERVICES CORPORATION
FIRST QUARTERLY MEETING OF THE BOARD OF DIRECTORS

Thursday, September 7, 2023

Building 4, Conference Room 2460 – 2:00 p.m.

AGENDA

Auxiliary Services Board of Directors

Members:

Morris Rodrigue, Chairperson
Melba Castro, Vice Chairperson
Rosa Royce, Secretary/Treasurer
TBD, Faculty Representative
Dani Silva, A.S. President

Shannon Carter (Staff)
Eddie Correa (Guest)
Erik Guss (Guest)
John Acero (Guest)
Markelle Stansell (Notes)

1. Call to Order
2. Public Comment
3. Consideration of Approval of Minutes from June 1, 2023, and June 15, 2023
4. Appointment of Associated Students Representative
5. Appointment of Faculty Representative
6. Consideration of Approval of the Annual Disclosure of Conflict of Interest
7. Consideration of Approval of the Annual Investment Policy Statement
8. Consideration of Approval of Quarterly Auxiliary Board Meeting Dates

2024 Dates: March 7, 2024 | June 6, 2024 | September 5, 2024 | December 5, 2024

2025 Dates: March 6, 2025 | June 5, 2025 | September 4, 2025 | December 4, 2025

9. Reports:
 - a. Administrative Services
 - b. Sac Book Rac (Follett)
 - c. Sodexo

10. Adjourn

Board-approved future meeting dates:

December 7, 2023

March 7, 2024

MT. SAC AUXILIARY SERVICES CORPORATION BOARD OF DIRECTORS MINUTES

Thursday, June 15, 2023

The meeting of the Mt. SAC Auxiliary Services Corporation Board of Directors was called to order at 2:00 p.m. on Thursday, June 15, 2023, by Morris Rodrigue, Chairperson. Those present were: Morris Rodrigue, Melba Castro, and Rosa Royce. Guest: Eddie Correa. Staff: Caitlin Rodriguez. Absent: Jenny Leung and Phyu "Pearl" Pale.

2 – No public comment.

3 – Consideration of Approval of Minutes for June 1, 2023 – It was moved by Rosa, Royce seconded by Melba Castrol, to approve the minutes of June 1, 2023.

Ayes: Rodrigue, Royce
Abstain: Castro
Absent: Leung, Pale

4 – Consideration of Officers/Appointments, Effective July 1, 2023. It was moved to approve the Vice Chairperson-Melba Castro, Secretary/Treasurer-Rosa Royce. Faculty and AS President or Appointed Representative will be tabled to the next meeting.

Ayes: Rodrigue, Castro, Royce
Absent: Leung, Pale

5 – Consideration of Approval of the Annual Disclosure of Conflict of Interest. Tabled to next meeting.

6 – Consideration of Approval of the Annual Investment Policy Statement. Tabled to the next meeting.

7 – Consideration of Approval of re-issuance of Stale-Dated Check.

Ayes: Rodrigue, Leung, Mauch, Royce
Absent: Pale

8 – Consideration of Approval to Destroy Auxiliary Documents related to fiscal year 2017-18. It was moved by Rosa Royce and seconded by Melba Castro, to approve the consideration to destroy Auxiliary documents related to the fiscal year 2017-2018.

Ayes: Rodrigue, Castro, Royce
Absent: Leung, Pale

9 – Auxiliary Statement of Revenues and Expenses (Unaudited) YTD as of March 31, 2023. It was accepted.

Ayes: Rodrigue, Leung, Mauch, Royce
Absent: Pale

10 – Discussion – Update on the Food Services & Bookstore Advisory Committees.

11. Reports:

- Administrative Services
- SacBookRac
- Sodexo

12 – Adjournment – The meeting adjourned at 2:18 p.m.

MT. SAC AUXILIARY SERVICES CORPORATION BOARD OF DIRECTORS MINUTES

Thursday, June 1, 2023

The special meeting of the Mt. SAC Auxiliary Services Corporation Board of Directors, was called to order at 2:04 p.m. on Thursday, June 1, 2023, by Morris Rodrigue, Chairperson. Those present were: Morris Rodrigue, Tom Mauch, Rosa Royce, and Jenny Leung. Guest: None. Staff: Vivian Ruiz. Absent: Phyu "Pearl" Pale.

2 – No public comment.

3 – Consideration of Approval of Minutes for March 2, 2023 – It was moved by Tom Mauch, seconded by Jenny Leung, to approve the minutes of March 2, 2023.

Ayes: Rodrigue, Leung, Mauch
Abstain: Royce
Absent: Pale

4 – Consideration of Approval of Minutes for April 21, 2023 – It was moved by Rosa Royce, seconded by Jenny Leung, to approve the minutes of April 21, 2023.

Ayes: Rodrigue, Leung, Mauch, Royce
Absent: Pale

5 – Consideration of Approval of Personnel Transactions:

- Full-Time Employees Auxiliary Services 6.56% COLA was moved by Tom Mauch, seconded by Rosa Royce

Ayes: Rodrigue, Leung, Mauch, Royce
Absent: Pale

- Bookstore Director 6.56% COLA was moved by Rosa Royce, seconded by Jenny Leung

Ayes: Rodrigue, Leung, Mauch, Royce
Absent: Pale

- Bookstore Transition – 60 day notice to release employees was moved by Jenny Leung, seconded by Tom Mauch

Ayes: Rodrigue, Leung, Mauch, Royce
Absent: Pale

6 – Adjournment – The meeting adjourned at 2:18 p.m.