



Arts Division Meeting Minutes June 5, 2015

Present: Carolyn Alexander, Robert Bowen, Laurie Hartman, Tiffany Kuo, Sue Long, Don Sciore, Richard Strand, Rebecca Cabrera
Recorder: Loralyn Isomura

Item	Discussion/Outcome
Review of Minutes from 5/6/15	Richard moved to approve with a couple grammatical edits, second by Tiffany. Minutes were approved unanimously. Immediately following the approval of minutes, Sue thanked Don Sciore, Rebecca, Loralyn and all the Arts Division department chairs for the patience and assistance through the division office staff transition. With everyone pitching in to help each other, the transition was seamless. Sue also commended the success of Writers' Weekend, which involved our Fine Arts Department and great assistance from Rebecca in organizing and facilitating, along with success of the 67 th Annual Student Exhibition in the Art Gallery and the 2 nd Annual High School Photography Exhibition.
Curriculum Review	Don confirmed curriculum from all Arts Division departments is complete and submissions were done on time.
Summer Enrollment	To get a head start on the 2015-16 growth, we will increase allotment for the summer 2015 and fall 2015 terms. Sue provided each department chair with their current course lists, along with a few suggestions on courses that can be added for the summer 2015 term. Sue requested the department chairs to confirm via email, and Loralyn will add the class accordingly.
PIE Prioritization Meeting: <ul style="list-style-type: none"> • Faculty • Equipment • Technology • Facilities 	The Prioritization meeting needs to take place before June 30 th . Amongst the managers and the department chairs, the best day and time for the meeting is Monday, June 29 th , from 9:00 am to 1:00 pm. Sue encouraged department chairs to complete their PIE forms prior to the meeting. Don advised the department chairs to download the new PIE form: (http://www.mtsac.edu/governance/committees/iec/planning/unitPIE2015_instructionRE4.pdf).
Mapping Meeting Attendance	Attendance confirmation was requested for the Mapping Meeting on Friday, June 5 th , refreshment accommodations and to accurately request compensation for any adjunct members that would like to participate. All department chairs confirmed their attendance. Tiffany confirmed about 3 adjuncts will attend for the Music Department. Richard confirmed 1 adjunct for the Theater Department.
Administrative Evaluation for Sue Long	Sue thanked those that completed a pre-evaluation for Sue, as it allowed her to prepare her self-evaluation for her Administrative Evaluation with the Vice President of Instruction, Dr. Malmgren.

New Associate Dean	Sue announced they have concluded recruitment for the new Arts Division Associate Dean position, and a name has been forwarded for the Board meeting on Wednesday, June 24 th . We anticipate his start date to be Thursday, June 25 th . The elected hire brings to Mt. SAC his experience at the Art Institute, along with a vast knowledge in performing arts and commercial arts.
Events Announcements	<p>Art Gallery: 67th Annual Student Art Exhibition ends tomorrow, June 4th, 2015.</p> <p>Music: Saturday, June 6th: Spring Vocal Jazz Concert, at 7:30 pm in the Clarke Theater.</p> <p>Theater: Thursday, Friday, Saturday, June 4-6th: Big Love, at 8:00 pm in the Studio Theater. Matinee showing on Sunday, June 7th, at 2:00 pm, also in the Studio Theater.</p>

Respectfully submitted by:
Loralyn Isomura