



Arts Division Minutes May 4, 2016

Attendance: Carolyn Alexander, Steve Burgoon, Laurie Hartman, Tiffany Kuo, Sue Long, Mark Lowentrout, Richard Strand,
Guest: Annmarie Marin
Recorder: Loralyn Isomura

Item	Discussion/Outcome
Review of April Division Meeting Minutes	Richard moved to approve the April 6 th division meeting minutes as is, seconded by Steve. Minutes were approved unanimously. Introduction of Annmarie Marin, Administrative Specialist III. Celebration of Jazz Band winning 1 st place for the 5 th straight time, Jeff Ellwood Frontline 1 st placed three-peat, Bill McIntosh Christine Cummings did great in her play
Merilyn Ho – STEM + Arts	
Adjunct Evaluation Flowchart	Steve updated the Adjunct Evaluation flowchart.
Schedule Downloads	Mark will set up meetings with department chairs and/or program leads to discuss 4-year reviews in next couple of weeks.
End of the Year Meeting	June 1, in place of the division meeting. To introduce Scott Ziedel – adjunct retiring
Curriculum & Instruction AND Ed Design	Will not be sending course approvals to the Academic Senate going further to not... / CA said faculty said gave this committee to much power Duplication is the primary issue.

Unit PIE	<p>Laurie attended the training session with Don, and the session was fabulous. Steve and Tiffany on the 19th.</p> <p>Can start on notable achievements</p> <p>Encourage to start on closing the loop and progress on outcomes. What did we do with the money that granted.</p> <p>New to Unit PIE "Institutional Set Standards" and CTE</p>
TracDat 5	Kate Morales
2017 CTE Funding/New Program Development	Photo, moving, Tech Theater, moving , Audio, in a slump, TV Engineering, moving forward
Emergency Preparedness	FA done, PHOT done,
Town Hall Meeting	Encouraged to show up.
Career Services	Debbie
Student Success Videos	Mar will shoot videos of student interviews. Contact info, background
Graduation	
Curriculum Development and Review	If in stage 5, good to go, if its in red, its past due.
Curriculum – 4-year Review Deadline 5/31/16	Author still has to submit department meeting minutes confirming curriculum has been reviewed and no changes.
Lap Parity Review	Tabled for next meeting

Web Design Update	<p>Don and Fawaz and Mark working with Web Deisgn folks. Working on teplates to personalize Central branding. Focusing on two arts division, animation and music.</p> <p>Chris – PHOT</p>
Curriculum Approval Process	<p>Melissa, planning at EDC to shorten the process by bypassing the AS. So now will be C&I to EDC, most are supportive. In 5 years, AS has forwarded courses.</p> <p>Q: Idea of duplication, how will it be handled More extensive prescreening will be involove. Jean took 60 out of her stack. Out of 60 was about 4 that</p> <p>If there is a possibility, cross-interdisplinary diaglogue will take place.</p> <p>Melissa will ask what happens when conflict arises.</p> <p>Michelle to be invivted dto the FA meeting to clarify the process.</p>
	Acknowledge Melissa for “Weekend of the Arts”