



Arts Division Meeting Minutes December 3, 2014

Present: Carolyn Alexander, Robert Bowen, Steve Burgoon, Laurie Hartman, Tiffany Kuo, Sue Long, Don Sciore, Richard Strand
Recorder: Loralyn Isomura

Item	Discussion/Outcome
Review of Minutes from 11/5/14	Richard moved to approve minutes from the November 5 th meeting, and minutes were approved unanimously.
Baccalaureate Degree Pilot Program	Sue informed chairs of the pilot program for a Baccalaureate degree and advised proposals can be submitted through the division. Sue noted if any proposals are submitted, they cannot be parallel to any UC or CSU degree programs. No proposals were provided at this time.
February Meeting Date	<p>A division meeting will be scheduled for February to provide department chairs some time to work on goals for next year's PIE.</p> <p>NOTE: Originally, Friday, February 6th was discussed, but due to meeting conflicts Sue and Don scheduled the meeting for Monday, February 9th, from 8:30 am to 10:30 am in the Arts Division Conference Room.</p>
HS Outreach & Arts In-reach	As High School Outreach supports incoming students, Don explained that "Arts In-Reach" refers to support for our current students in any Arts Division programs available. For example, students in our Animation program can be provided with a step-by-step outline on registering for the animation courses accordingly. A check-in with students will be requested during the 1 st week, during a mid-semester week and during the 14 th or 15 th week to see how the student(s) is/are progressing. Don also suggested having a "go-to" counselor in the Counseling Department, to keep their counselors in the loop and have direct contact.
Faculty Inquiry Group	The Faculty Inquiry Group introduced an incentive program for faculty interested in participating. Sue and Tiffany will discuss her possible participation.
New Secretary for the Arts Division	Sue announced the hiring of Rebecca Cabrera to replace Alice's position as Secretary. Rebecca comes to Mt. SAC with lots of experience as she was the direct assistant to the principal at Walnut High School. Rebecca will start with us on Friday, January 2 nd .
Announcements	<p>Steve Burgoon announced collaboration of the Graphic Design Department, along with Prof. Jay Perez in the Photography Department, with the Journalism Department on their periodical <i>Substance</i>.</p> <p>Laurie Hartman announced there will be a 2nd photo competition scheduled. More details to come.</p>

Respectfully submitted by:
Loralyn Isomura

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