



Arts Division Meeting Minutes November 5, 2014

Present: Carolyn Alexander, Robert Bowen, Laurie Hartman, Tiffany Kuo, Sue Long, Don Sciore, Richard Strand
Guest: Loralyn Isomura

Item	Discussion/Outcome
Review of Minutes from 10/1/14	Richard moved to approve minutes from 10/1 with a minor edit, with motion second by Laurie. Minutes were approved unanimously with minor edit.
New Faculty Positions	Sue provided a brief overview of the Faculty Prioritization Process beginning at the department level and going through to the Instruction Team level. Once prioritization is complete at the Instruction Team level, the list is then reviewed and compared with the list from the Academic Senate at AMAC. The first 10 were announced at this morning's Instruction Team meeting, which included Graphic Design & Illustration at #7.
Minutes Process	To meet accreditation and assure that all information at division meetings is disseminated accurately, Sue suggested that the division meeting minutes be prepared by the Friday following the meeting. Loralyn will share the minutes via email. Review and approval of minutes will be requested from department chairs by the Monday following the division meeting. With approval, and suggested edits, if any, Loralyn will post the division minutes on the division website. This will allow department chairs to share any information necessary at their department meetings and/or allow all faculty to review division meeting minutes at their leisure. Department chairs will continue to send approved minutes to Loralyn, and they will be posted along with the division minutes.
Faculty Inquiry Groups (FIGs)	Beta Meyer will be hosting a Faculty Inquiry Workshop on Friday, November 7 th , at 9:00 a.m. to provide more information on Faculty Inquiry Groups (FIGs). Faculty will learn what FIGs are, how they work how to apply them, and how to get funded for inquiry projects.
Institutional Learning Outcomes (handout attached)	Don provided an overview of Institutional Learning Outcomes (ILOs) – handout attached. The college is moving away from General Education Outcomes (GEOs); with ILOs, a well-rounded student should leave Mt. SAC with these characteristics: 1) Communication, 2) Critical Thinking, 3) Personal Social, and Civic Responsibility, and 4) Information Literacy. Don emphasized that the diagram does not imply that assessment is intended to be done at each level, but can be mapped to ILOs. Workshops for department chairs will be provided during the winter intersession and more workshops will be scheduled for the rest of the campus to learn more about ILOs.

Program Level Outcomes	Continuing from ILOs, Don requested to have one (or more) of our departments to be exemplary models to pilot ILOs and Program Level Outcomes (PLOs) to be presented to the college. In addition, Don requested that each program prepare a brief narrative summarizing what a student will be able to do as a result of the program. Don requests submissions of narratives in about one month. Sue suggested to use the January meeting to work on PLOs collaboratively.
Faculty Absence Reports	Don requested chairs to remind their faculty to submit Faculty Absence Reports that are sent out by Alice. Department chairs also requested to have a list of any outstanding Faculty Absence Reports.
Events	<p>Art Gallery</p> <ol style="list-style-type: none"> 1) Second Nature, Nov. 6th – Dec. 4th: Opening Reception is Thursday, November 6th, from 4:00 – 6:00 pm. Pieces include work from the Art Department and CEA Department. <p>Music</p> <ol style="list-style-type: none"> 1) Fall Wind Ensemble Concert, Nov. 8th, 7:30 p.m. in the Clarke Theater: Greg Whitmore's first MSAC concert. The concert is in collaboration with Art Historian Sandra Esslinger, to present artwork that was inspired by the music being played. 2) Fall Jazz Band Concert, Nov. 14th, 7:30 p.m. in the Clarke Theater: Jeff Whitmore 3) Fall Chamber Music Concert, Nov. 21st, 7:30 p.m., in the Feddersen Recital Hall 4) Fall Vocal Jazz Concert, Nov. 22nd, 7:30 p.m. in the Clarke Theater 5) Fall Percussion Concert, Nov. 26th, in the Feddersen Recital Hall – time to be confirmed <p>Theater</p> <ol style="list-style-type: none"> 1) Student Showcase, Dec. 4th – Dec. 7th: Richard shared the showcase will commemorate a former Mt. SAC student.

Respectfully submitted by:
Loralyn Isomura