

Theater Department Meeting Minutes

9/17/13

Present: Matthew Burgos, Ralph Eastman & Richard Strand

Strand called the meeting to order at 11:12 a.m.

REPORTS/DISCUSSION ITEMS

- Strand announced that all syllabi must include the TBA originating from the Division
- Strand noted that the per-centage of enrollment for a class to be offered may be going up beyond 75%.
- Strand announced that "Auto-award" degree granting is not yet in place.
- Strand advised Eastman that, should he plan to retire next year, he should announce it during Fall 2014 semester so as to insure that his position will be replaced for the following year.
- Strand reported that he is considering writing a stacked class for THTR 60, Children's Theater.
- Strand advised Faculty that he was unsure if THTR 19 can be offered in Spring 2014.

Strand adjourned the meeting at 11:57 a.m.

Respectfully submitted,
Ralph Eastman