

Theater Department Meeting Minutes

11/19/13

Present: Matthew Burgos, Ralph Eastman & Richard Strand

Strand called the meeting to order at 11:10 a.m.

REPORTS/DISCUSSION ITEMS

- Strand announced that there will be another Sound Summit to discuss a sound design certificate which will include himself, Matt Burgos, Chris Rodriguez and Bill Eastham.
- Strand advised that eight-week classes may be scheduled. The problem in doing so is the difficulty of scheduling classroom space to accommodate them.
- Strand distributed the AA-T in Theater description sheets for distribution to department classes.
- Strand said that from here on out adjunct professors with rehire rights will administer their own student evaluations and summarize the results for submission to the Deans and the Department chairs.
- The faculty approved arranged hours for both THTR 18 and THTR 99.
- Burgos will send his audition materials to Don Sciore to be put up on the Department's website.
- Burgos is interested in producing original plays as a part of the Department's annual season.

Strand adjourned the meeting at 11:52 a.m.

Respectfully submitted,
Ralph Eastman