

## Theater Department Meeting Minutes

12/11/13

Present: Matthew Burgos, Ralph Eastman & Richard Strand

Strand called the meeting to order at 10:55 a.m.

### **REPORTS/DISCUSSION ITEMS**

- Burgos announced that he would be directing *Big Love* by Charles Mee as his production in the Studio Theater next season.
- Strand will meet Christine Cummings on Friday to interview her as a potential director. Rich and Matt discussed finding potential directors to replace Eastman.
- Strand announced that Department chairs spoke to Scroggins about the need for and Arts Division Associate Dean. They sought to determine the process for hiring. Scroggins listened sympathetically but stated that the decision had been postponed until Fall and the position can't be considered until then.
- Strand said that two classrooms in Building 13 are available for department use. Strand feels he can use one for Theater History classes. He also plans to put Introduction to Theater and other lecture classes there.
- Burgos said that he will print posters for T 120, the classroom, to make sure the personal furniture is returned regularly to designated storage places in the room.
- The faculty discussed what they want from PIE. They want scripts bought for the library, a new soundboard and would like an update on the Studio Theatre's renovation.
- The faculty began discussing the nature of the replacement position for Eastman when he retires at the end of next year.

Strand adjourned the meeting at 12:10 p.m.

Respectfully submitted,  
Ralph Eastman