

Theater Department Meeting Minutes 11/18/14
Present: Matthew Burgos, Ralph Eastman & Richard Strand
Strand called the meeting to order at 11:08 a.m.

REPORTS/DISCUSSION ITEMS

- Strand advised that he will proceed in two directions in planning for Eastman's retirement. He will provide for classes to be covered by existing and adjunct faculty and, as there is the possibility that a replacement position may be funded, he will prepare materials for a f/t job offer (which ought to be similar to the one created for the position that Burgos filled).
- Strand announced that minutes need be sent to Sue, Don and Loralynn.
- Strand mentioned that hard copies of the new faculty contract were scheduled to be available by Nov. 7. Eastman said that he'd seen them in the Instruction Office and that the Faculty Association was supposed to have copies as well.
- Strand announced that he was going to be discussing Theater signage and kiosk, plans for Eastman's retirement, and the new Performing Arts Club's functioning with Dr. Long in a meeting on Thursday, November 20.
- Strand announced that faculty should complete absentee forms and return them to the Division Office asap.
- The faculty discussed changes that it expects to make for next year. Burgos will take over teaching THTR 12 and will direct two productions. Adjunct Christine Cummings has expressed interest in teaching Children's Theater and Burgos could help in the transition. Strand will no longer be producing the Student Shows in December.
- Burgos reported that he will have the outstanding SLOs to Richard by the end of next week.
- Strand advised the faculty that the Department could conceivably add as many as four new classes in support of it's AAT degree: Theater Appreciation, Script Analysis, Introduction to Design and Introduction to Stage Lighting. Burgos expressed interest in pursuing the Script Analysis class which would support both our acting and playwrighting classes. It also would serve as a good basis for students continuing to upper division directing classes.

Strand adjourned the meeting at 11:58 a.m.

Respectfully submitted,
Ralph Eastman