

Theater Department Meeting Minutes

5/10/16

Present: Matthew Burgos, Christine Cummings & Richard Strand

Strand called the meeting to order at 11:25 a.m.

REPORTS/DISCUSSION ITEMS

- Strand was unanimously elected as Dept. Chair in faculty vote.
- Cummings gave her Faculty Association Representative Report, highlights of which included:
 - Negotiations Team Tentative Agreement provides full-time faculty to enjoy 30 consecutive calendar days for FMLA leave without loss of salary or deduction from accumulated sick leave if that leave is used to welcome a new child or care for a family member with a serious health condition.
 - Associated Students resolutions calling for increased Ethnic Studies coursework, the creation of an Ethnic Studies Dept. and an Ethnic Studies graduation requirement.
 - Negotiations Team report regarding the Governor's May Revised State Budget.
- Burgos gave his Senate Report highlights of which included:
 - The Curriculum and Instruction recommendation for Senate Rep Council being taken out of the Curriculum process.
 - The 5-Year inactivation process for classes that are no longer being taught has been shifted to 4 years.
- Burgos said that he is talking to the student rep for both Ethnic Studies and LGBTQ programs to connect with the Theater Dept. for future collaboration and cooperation.
- All discussed and decided to eliminate the *requirement* for Acting Instructors to use a text book and let individual instructors decide.
- Burgos announced that he will be co-teaching a trial General Biology summer class with Daniel Anderson with the STEM Program.
- Strand asked Burgos and Cummings if they are available for an All-Division Meeting on June 1st and both indicated that they are teaching at that time.
- Strand brought up the issue of having no support for event parking. Burgos indicated that he had spoken to Tiffany Kuo regarding our concerns and that she is in full support of solving the problem for arts patrons. Strand said that he will speak with Amy Nakamura to further the discussion.
- Strand held an in-depth discussion regarding the PIE Report and all offered additions and edits including additional Notable Achievements, Critical Decisions and Faculty Personal Achievements.
- Strand mentioned that he attended the May 5th PIE Training.
- Strand suggested more Theater faculty be trained in TracDat5 sessions.
- Strand reminded about the May 18th Summit regarding guns on campus.
- Strand asked for suggestions regarding alumni success stories. Burgos will write up the work students have done with his theater company and Strand said he would contact Ralph Eastman for more suggestions.
- All discussed most effective ways to stay in touch with and communicate with students regarding audition and department information. Strand suggested maintaining an email list comprised of all students who audition for our shows, which would be updated annually. Burgos suggested social media as the best option. Cummings suggested gathering information from all interested students enrolled in theater classes during the first week of each semester. All agreed that the addition of display cases outside the Studio Theatre would be invaluable in this regard.
- Strand stated in his Curriculum Update that the proposed full-certificate will not have steps yet and will go forward at 30 hours. He also suggested we wait until next year to create the mini-certificates.
- The department discussed and agreed that we will need to modify the AA-T degree to include the following classes, should they be approved by the Ed. Design Committee:

- THTR 20 Play Script Analysis (C-ID THTR 114)
- THTR 21 Introduction to Design (C-ID THTR 172)
- THTR 22 Stage Lighting (C-ID THTR 173)
- Additionally, all agreed the new THTR 13 (C-ID THTR 192) class should be listed as an acceptable substitute for THTR 15.
- The department is in general agreement that we should proceed with adding a Technical Theater Certificate as follows:

Outline for proposed Certificate in Technical Theater:

Required courses:

CLASS TITLE	UNITS
Introduction to Theater	3
Introduction to Design	3
Stagecraft 3	3
THTR 13 in deck crew/props	1
Stage Lighting	3
THTR 13 in lighting	1
Audio for Live Theater	3
THTR 13 in Audio	1
Stage Management	3
THTR 13 in Stage Management	2
Practicum 4x	4
TOTAL	28

Strand adjourned the meeting at 12:43 p.m.

Respectfully Submitted,
Christine Cummings