



MUSIC DEPARTMENT
(909) 274-4426

DEPARTMENT MEETING
Thursday, October 17, 2013 • 4-6pm, Green Room

Present: Robert Bowen, John Burdett, Jason Chevalier, Jeff Ellwood, Tiffany Kuo, Bill McIntosh, Pro Mojica, Bruce Rogers, Kevin Wiley and Steve Wilkerson

Announcements and Reports

1. Faculty Association Report (Steve Wilkerson) –
 - a. The school is considering changing the dental program. A memo listing the current plan and the proposed changes was given out. Faculty members are to indicate which option they prefer and give them back to Steve.
 - b. The school board is being expanded from five to seven members.
 - c. All videos used for classroom use must have closed captioning.
 - d. Volunteer performers are being sought for the college's annual *Puttin' on the Hits* fundraiser.
2. It is currently possible to refer students to campus-wide tutoring through the faculty portal

Old Business

1. Arranged-hours reminder
 - a. MUS 16 faculty – please keep track of your hours in the Google doc we created
 - b. Ensemble directors – please keep track of your hours and turn them in at the end of the semester
2. SLO work (may need outside meetings)
 - a. MUS 2/5A, 3B/6A, 7 – Robert
 - b. MUS 16, 27, 49 – Jason and John (+ Jeff for MUS 16)
 - c. MUS 12 – Steve
 - d. MUS 10A/B, 14B – Tiffany
 - e. MUS 25A/B, 39, 47 – Jeff
 - f. MUS 31 – Bill
3. Faculty evaluations due 11/1 (classroom and student)
 - a. Robert – Irene S. (W 7:30-9:30pm)
 - b. Bruce – Ian B.
 - c. Jeff – Andy S.
 - d. Steve – Cameron D. (T or W, 7-10pm)
 - e. Bill – Masako K. (T or Th, 8am-1pm)
 - f. Jason – Joe L. (T or Th, 11:30am-4:30pm)
 - g. Bruce – Scott Z. (F 8am-2:30pm, T 7-10pm)
4. Expectations for MUS 16 – A committee was formed to discuss this, which included John, Jeff, Tiffany, and Steve
 - a. The committee has met. In order to achieve consistency, there needs to be a rubric designed for the applied teachers to follow. This will clarify expectations, especially for MUS 16 students who are declared music majors. This should include scales, arpeggios, rhythm exercises as well as repertoire considerations. Also, a standard jury sheet should be designed. It was suggested that a coordinator position be created to oversee the MUS 16 program, probably as part of the load of a full-time faculty. As this would involve release time, this would be a union issue.
5. Curriculum
 - a. MUS 26 (Adv. Applied Instruction for Audition Preparation) – as this would be the equivalent of an upper division course, it will probably not be allowed. When Kevin was part-time accompanist at Orange Coast College, Sophomore Recitals were presented. Jason will investigate whether recitals are still done at OCC and if they are done for credit as part of their applied program.
 - b. The proposal of making MUS 12, 13, and 15 online courses was discussed and approved.

6. Facilities rental update
 - a. Additional concert for the Wind Ensemble is going forward. Eventually, the Music Department will be charged for all events in the Recital Hall and Clarke Theater, including choral, band and jazz concerts as well as student, festivals and faculty recitals. Currently, if the event makes money, the department will have to pay the college for use of the facilities. If the event does not make money, the department will not be charged. The department will ask for additional funding to cover the costs of using the facilities.

New Business

1. Sound reinforcement plan from Chris – Robert shared a plan for a Sound Reinforcement Certification drawn up with the help of Chris Rodriguez of Events Services. This is more extensive than the Live Sound program we were considering, as it would involve non-musical aspects such as theater and radio. As such, it was decided that it would not benefit the music department to use this as the basis for a full-time Music Technology faculty position. However, the department wishes to continue to investigate creating this certificate.
2. Theory program for spring – Robert reported that due to the high number of students completing the two sections of 1st semester theory we offer in the fall, we need to consider offering a second section of 2nd semester theory in the spring. As we cannot add another class section at this date, it was decided to change the section of 1st semester theory offered in the spring to a section of 2nd semester theory.
3. Changes in travel funding for faculty
 - a. Faculty may not use “student travel” funds for conferences if performance groups are not in attendance
4. Peer evaluations for Tiffany and John – please return to Bruce's mailbox by 10/24
5. Marketing wants all new photos of our ensembles and they recommend adding to our website. Those ensembles which do not have current photos need to schedule a time for a photo shoot.
6. The harpsichord is currently stored in Practice Room 125, which is accessible by students with a general practice room key card. It was decided to move the harpsichord to the alcove in the Green Room
7. Thank you to Robert for posting the AA and AA-T graduation requirements in the new display cases.
8. Facilities improvements
 - a. Finish CT shell - approved
 - b. Carpet in M107 – approved
 - c. Locks were ordered and installed on the grand pianos in rooms 108, 109, 200 and the Recital Hall. The locks all use the same key, which can be obtained from Jeannie. Faculty are encouraged to make sure these pianos are locked when not in use. This minor inconvenience will benefit all legitimate users of these instruments.

Activities/Other

1. Kevin Wiley is performing a role in Repertory Opera Company's production of Benjamin Britten's *Albert Herring* on October 19 and 26.

Respectfully submitted,

Kevin Wiley
Accompanist/Librarian