



DEPARTMENT MEETING
Thursday, April 16, 2014 • 4-6pm, Green Room

Present: Robert Bowen, John Burdett, Jason Chevalier, Jeff Ellwood, Tiffany Kuo, Bill McIntosh, Pro Mojica, Bruce Rogers, Kevin Wiley. Steve Wilkerson was absent.

Announcements and Reports

1. Student and faculty announcements
 - a. Piano recital on Sat at 7:30pm, featuring our talented staff and instructors
2. Congratulations
 - a. Jazz Band and Fermata Nowhere for placing 1st at the Reno International Jazz Festival
 - b. Chamber Singers – great tour to Carnegie Hall, NYC, Baltimore and Washington DC.

Old Business

1. SLO work
 - a. Robert reported that he did record the Fall 2013 SLO information
 - b. Spring assessments
 - i. MUS 3A/5B – Robert
 - ii. MUS 14A – Tiffany
 - iii. MUS 10B & 13H – Tiffany
 - iv. MUS 44 – Bill
 - v. MUS 45 – Bruce
2. Curriculum – 4-year review due 5/31 (MUS 16, MUS 17A, MUS 5A)
 - a. We reviewed and approved the above courses as amended and also approved the addition of MUS 15H and MUS 10C to expand our piano offerings to majors.
3. Faculty recitals
 - a. April 19 programs – Tiffany: 5 of our piano faculty/staff are performing solo and duo piano/four hand literature. The Steinway from the Clarke Theater has been moved over to the Recital Hall for this concert.
 - b. May 18 programs – Cameron and Maggie's professional groups are performing
4. New jury sheet – Jeff, Tiffany, and John: final format was presented. They will be printed in NCR forms.
5. Department chair responsibilities info – When Jason takes over as Arts Coordinator in the Arts Division Office, he will no longer be able to be music department chair, but could continue as co-chair with another faculty member. He will prepare a list of the duties of the department chair, including scheduling, evaluations, budget, SLOs, facilities and text book requests for review.
6. Evaluations **due May 1**. Please get forms from the Music Office. For those just doing the student evaluations, pass out the information and Scantrons to your students, have the info collected and forward to Jeannie, who will send them to the Arts Division.

Classroom and Student Evaluations	Evaluator
Rebecca Tomlinson	Bruce
Aram Barsamian	Bruce
Karin Fabiero	Jason
Margot Martin	Tiffany
Laurel M. McKenzie	Robert
Greg Stier	Bill
Lori Stuntz	Steve

Student Evaluations Only	
Matt Altmire	
Dennis Anderson	
Jeff Jones	
Maggie Worsley	
David Adele	
DJ Alverson	
Barbara Laronga	

New Business

1. Commencement changes – The instrumental processional and recessional music will be pre-recorded, so that the band does not have to remain on the field for the entire commencement.
2. Syllabus recommendations were approved. Instructors may no longer use attendance as a factor in grading, but may only used in conjunction with participation.
3. Student Showcase Thu, May 22, 7:30pm – Kevin will coordinate this event.
4. Monies are available for music or software less than \$200 – submit requests to Jason
5. Honors requested a History of Rock (MUS 15) Honors. This was approved.
6. PIE requests
 - a. New copier for Music Office (Faculty should use printing services for all routine class handouts and assignments. These can be e-mailed to Printing Services.
 - b. Audio/media equipment for 2M-108
 - c. Elmo in 2M-117
 - d. Flat Screen TV for Green Room
7. Singcopation will be performing at Steamers on May 15.

Activities/Other

1. Please get your list of accomplishments to Kevin.
Prof. Bruce Rogers received the California Music Educator's "Outstanding Music Educator" Award

Respectfully submitted,

Kevin Wiley
Accompanist/Librarian