

DEPARTMENT MEETING AGENDA

Thursday, March 12, 2015 4-5:30pm, Green Room

Present were: Robert Bowen, Tiffany Kuo, Bill McIntosh, Pro Mojica, Bruce Rogers, Kevin Wiley and Steve Wilkerson. Jeff Ellwood and Gregg Whitmore were absent.

ANNOUNCEMENTS

1. Summer 2015 schedules are out; please check your mailbox for the signature form and schedule.
2. Tiffany is working on Fall 2015, and she will be or already has been meeting with instructors regarding scheduling.
3. Thank you to all faculty, adjunct as well as full time, for working towards full class sizes. In particular GE classes; and great recruiting efforts for the ensembles.
4. MUS 15 – Rock Music History – was one of the most in demand classes on campus this semester. In this case, demand was determined by the number of students on the waitlist.
5. The School will be seeking a dual enrollment program with nearby high schools. The concept is to offer college-level classes for HS students and college students for college credit. Many details have yet to be decided. It was decided that Music Fundamentals, (MUS 7) would be the Music Department class to be offered as a dual enrollment class.
6. Facilities update: Don informs us the following rooms are in the queue for facilities updates: 104, 107, 108, and 117 will be upgraded to meet campus A/V standards; existing speakers will be replaced with ceiling-mounted speakers; and ELMO and HD projector with an iPad/iPhone attachment will be available in 117.
7. The Division will be sending a memo out about faculty absence and substitute procedures.
8. There will be curriculum training to assist with curriculum design.
9. There will be training for requisitions.
10. The MUS 16 FIG project is underway. Please encourage your individual instruction students to fill out the online surveys as soon as possible!
11. Don't forget to fill out your self-evaluations and turn them into the Division office.
12. Senior Day events -- high school students were on campus Thursday and Friday, March 12 and 13; they were invited to attend ensemble rehearsals.
13. Congratulations Greg on two awesome invited guest conductor rehearsals:
 - a. Clinic With Frank Ticheli - March 12th, 2015: As a part of the Mt. SAC Wind Ensemble's "Living Composer Series" - through which we invite composers to the our campus in Walnut to work with the Mt. SAC Wind Ensemble - renowned composer Frank Ticheli spent the day in residence on March 12th, 2015. We were additionally honored to have Mt. SAC President Bill Scroggins in attendance.
 - b. Louisiana State University Timm Quintet Members in Residence At Mt. SAC: Professors Deb Chodacki, Seth Orgel, and Katherine Kemler of The Louisiana State University Timm Quintet Spent A Day In Residency With Mt. SAC Wind Ensemble: February 11th, 2015.
14. Spring Thing is Friday, March 20 at 7:30 p.m. in the Clarke Theater.

DISCUSSION ITEMS

1. Report from the Faculty Association meeting – Steve: New President of FA is Eric Kaljumagi, the New Vice President is Joan Sholars. Puttin' on the Hits is April 24 and April 25. Please post flyers in your departments. Ticket prices are \$20.00 general admission until March 27th. After March 27, General admission is \$25.00. Student \$15.00 for all shows with student ID. The FA Executive Board approved nominating Linda Chan for the CCA David Milroy Part-time Faculty Award. Linda Chan has been a great advocate for adjunct faculty for many years. On-line evaluations of teachers by students was discussed. This will ensure greater student privacy.
2. Report from the Academic Senate meeting – Bill: The new Parking Structure will begin construction this month. Since losing Jason's position, and with Steve Wilkerson's retirement in June, the Music Department will be down two positions. Bill recommended that we support the Theater Department's position request to be bumped up in the order, so that we will be next in line for a replacement position in 2016-17. Funds for Professional Development, once down to \$200 per faculty/staff member, have been raised to \$1,500; please check with POD for details.
3. Updates of SLO/PLO/Curriculum (Robert) SLO: this was tabled due to the absence of both Jeff Ellwood and Gregg Whitmore. Curriculum: all music major transfer courses, namely Music Theory/Musicianship, Music Literature, and Keyboard Skills will be renumbered to match the CSU system, i.e. 100 for freshman level and 200 for sophomore level courses. It was suggested that we create a Summer Placement Exam for Chamber Singers and band scholarship music majors to be able to test out of 1st semester music theory and keyboard skills.
4. Evaluation schedule – Robert: the schedule was distributed to decide who will evaluate whom. The deadline is April 15. Check your Mt SAC email for your evaluation schedules.
5. Accomplishments
 - a. Gregg Whitmore
Recruitment & Guest Clinician Appointments:
Garden Grove High School Wind Ensemble: (Garden Grove, CA) - 1/29/15; Mark Keppel High School Wind Symphony (Alhambra, CA) - 2/6/15; Pomona High School Symphony Band (Pomona, CA) - 3/3/15; Rancho Mirage High School Wind Ensemble (Rancho Mirage, CA) - 3/5/15 & 3/19/15.; La Puente High School Concert Band (La Puente, CA) - 3/10/15.
Adjudication Appointments:
California State University Fullerton Wind Ensemble Festival Adjudicator - 3/6/15 & 3/7/15; La Puente Unified School District Festival Concert - 3/10/15.

Respectfully submitted,

Kevin Wiley
Accompanist/Librarian