

**DEPARTMENT MEETING MINUTES**

Tuesday, May 19 2015 4-5:30pm, Green Room

Present were: Robert Bowen, Jeff Ellwood, Tiffany Kuo, Bill McIntosh, Pro Mojica, Bruce Rogers, Gregg Whitmore, Kevin Wiley, and Steve Wilkerson. Sue Long was a guest.

**ANNOUNCEMENTS**

1. Congratulations to Jeff and Bill on obtaining first prizes at the Reno Festival
2. Jeannie has been out, and unlikely to return before the end of the month.
3. Steve Wilkerson's retirement celebration will be on Wed., June 3<sup>rd</sup> (1:30pm) in the Band Room.
4. Lots of well-performed and attended concerts in the past three weeks.
5. Reminder: adjunct evaluations are due on May 18<sup>th</sup>.
6. Thank you all for submitting curriculum changes on time. All courses that required updates have been submitted to at least Stage 2.
7. SLO reminders for Spring 2015:
  - Bowen is in charge of 3C, 6B, 14A, 23B and 24;
  - Ellwood is in charge of 16, 25A and 25B;
  - Kuo is in charge of 13, (13H), 17A, 17B and 18;
  - McIntosh is in charge of 48;
  - Rogers is in charge of 44 and 50; and
  - Whitmore is in charge of 27, 38 and 49.

Please begin to make preparations for administering an end-of-semester assessment exam or survey.
8. The music major courses are being renumbered. Changes have been submitted as follows:
  - MUS 2 (Music Theory) will become MUS 111 (Music Fundamentals for Majors)
  - MUS 3A (Harmony) will become MUS 112 (Diatonic Harmony)
  - MUS 3B (Harmony) will become MUS 211 (Chromatic Harmony I)
  - MUS 3C (Harmony) will become MUS 212 (Chromatic Harmony II)
  
  - MUS 5A (Musicianship) will become MUS 121 (Musicianship Fundamentals)
  - MUS 5B (Musicianship) will become MUS 122 (Diatonic Musicianship)
  - MUS 6A (Musicianship) will become MUS 221 (Chromatic Musicianship I)
  - MUS 6B (Musicianship) will become MUS 222 (Chromatic Musicianship II)
  
  - MUS 10A (Keyboard Skills) will become MUS 131 (Keyboard Skills)
  - MUS 10B (Keyboard Skills) will become MUS 231 (Keyboard Skills)
  - MUS 10C (Keyboard Skills) will become MUS 232 (Keyboard Skills) - Tiffany, this requires your input, since you control the curriculum
  
  - MUS 11A (Music Literature Survey) will become MUS 251 (Music Literature Survey - Medieval to Baroque)
  - MUS 11B (Music Literature Survey) will become MUS 252 (Music Literature Survey - Classical to Present)
9. AA-T Music PLOs for Approval.
  - The Outcomes Committee has suggested changes to the PLOs created or presented during the last department meeting. Their edited versions are below. Do we approve them?

PLO 1: Performance. *Students will rehearse, collaborate, and perform music across a wide range of compositional styles and in a variety of professional venues.*

PLO 2: Analysis and Composition. *Students will be able to analyze and compose tonal music.*

PLO 3: Dictation and Sight Singing. *Students will be able to dictate and sight sing tonal music.*

PLO 4: Keyboard Skills. *Students will be able to sight read, transpose, and improvise music at the keyboard.*

PLO 5: History and Literature. *Students will interpret and identify the cultural and historical contexts of music, as well as stylistic differences, in the Western classical traditions.*

## **DISCUSSION ITEMS**

1. The number of units for Women's Ensemble – the department voted to reduce the number of units from 2 to 1.
2. Outcomes mapping meeting: Friday, June 5<sup>th</sup>, noon to 3pm.
3. Submit any ideas for 2015-16 faculty recital programs to Tiffany.
4. With Jeannie out, it was decided to ask for Liz Callahan to be present in the department on Monday through Thursday of Final Exam week to help with check in of practice room key cards and with paperwork for juries and FIG.
5. Vote for 2015-16 chair of music department – Tiffany unanimously elected.
6. Sue joined the meeting to discuss the ongoing concern over the role of Music Department Secretary. Sue maintains that the position has never been Music Department Secretary, but always has been Arts Division Secretary. Bruce Rogers gave the history of the position, starting when he asked the President's Office for secretarial help, starting with part-time student to part-time non-student to full time secretary when Jeannie DeVito took the position. It started out to be just for the choral program, and then grew to cover the entire music department. Sue said that she was in on the creation of the position and again said that it was never a department position, but a division position. Even though it was pointed out that Fullerton College, Riverside City College and Citrus College all have dedicated music department secretaries, Sue said that no other single department at Mt. SAC has a department secretary and that the Music Department doesn't need one either. The question was asked if the position will be replaced when Jeannie DeVito eventually retires, Sue said that that was not a certainty, and if so, will be an Arts Division position and not a Music Department position.

Respectfully submitted,

Kevin Wiley, Accompanist/Librarian