

## **Fine Arts Minutes 05/13/2014**

**Present:** Carolyn Alexander, Ron Brown, Thomas Butler, Craig Deines, Dirk Hagner, Melissa Macias, Kirk Pedersen, Susie Rubenstein, Shari Wasson

**Absent:** Fatemeh Burnes, Kirk Pedersen

**Call to Order:** 4:30 pm

### **Minutes approved from last meeting 04/08/2014**

#### **Business Items:**

- Department Chair Election:
  - All members present vote Carolyn Alexander into the department chair position unanimously.
- Rationale for Courses related in Content:
  - Rationale is distributed, reviewed, and voted upon. All members present vote in favor of the rationale.
- AA-T in Studio Arts Approval
  - AA-T in Studio Arts with 24 required units and no elective units was reviewed, approved and will be entered into WEBCMS.

#### **Information Items:**

- Fine Art faculty is requested to attend the student show opening, unveiling ceremony and panel discussion for the Karl Benjamin mosaics.
- Room 1 B/C-1 will be used by the Music Department for additional lecture space. Some modifications to the room include removing the large teacher desk, bringing in an amplifier, mounting a large projector screen, and installing a white board, lectern, and keyboard. The room arrangement will remain three seats to a table and leave one computer per table. The digital projector may be replaced.
- Additional courses have been added to the Fall 2014 Schedule of Classes in the Fine Arts Department.
- By Fall 2015, there may be an additional demand for ARTD 20 due to changes to degree requirements. Additional qualified adjunct may be needed.

- Computers can be configured to print on the color copier from remote locations. Send any requests to Carolyn so that she may compile a list of requests to forward to Information Technology (Kendall).

**Discussion:**

- Shari Wasson presented a document with suggested changes for the 2-D Design room. Any suggestions or thoughts are welcomed.
- Dirk Hagner requests faculty support and recruitment of students for the newly offered lithography course for the Fall 2014 semester as part of the expansion of the printmaking program.
  - Speak to Dirk Hagner to request posters or a brief informative presentation to advertise the course.
- Syllabi need to be revised to meet the new guidelines this semester for audit.
  - Faculty members are asked to review the syllabi for their courses and syllabi for the adjunct faculty in their course areas.
  - Check to ensure an SLO statement has been included in all syllabi.
  - Check to ensure the class assignments are consistent with the current course outline.
  - Resend any revised syllabi to the Arts Division.
- Planning for Institutional Effectiveness (PIE):
  - See attached document for the updated version.
  - Discussed changes in priority of department goals.
  - A request was made for more specific and updated department accomplishments as well as personal and professional accomplishments.
  - Internal and external conditions were reviewed.

- SLO's, outcomes, and use of results were discussed.
- Resources needed to achieve goals were discussed.  
Changes to previous needs can be viewed in the attached document.
  - A new E-brochure has been discussed as a possibility to replace the current printed Fine Arts brochure.
  - Further modifications to resources needed may be necessary as the Curatorial Program is reviewed and potentially reinstated as an AA degree.
- Future Plan was discussed with minor modifications.

**Reports:**

- Faculty Association:
  - No new reports
  - Ron Brown requests a volunteer to step into the representative position at the end of his 2-year term
- Senate:
  - Items of interest will be posted in the mailroom for review
  - The TRACDAT system may be replaced
  - A new Faculty Code of Ethics has been approved.
  - There was further discussion on degree certificate priority and repeatability.
- Art Gallery:
  - Student Show opening May 15<sup>th</sup> from 3:30-5:30 pm
  - Unveiling of Karl Benjamin mosaic May 15<sup>th</sup> at 5:30 pm
  - Peter Frank discussion following the unveiling of the mosaics from 7:30-8:30 pm

**Adjourned:** 6:45 pm

**Submitted:** Melissa Macias