

Fine Art Department  
Meeting Minutes; February 27<sup>th</sup>

Present:

Carolyn Alexander, Fatemeh Burnes, Melissa Macias, Dirk Hagner, Craig Deines, Thomas Butler, Kirk Pedersen, Shari Wasson, Ron Brown, Susie Rubenstein

Meeting Commenced at 4:30

**Discussion and Information Items:**

- **Courses Related In Content:** There has been a change in the interpretation of the language of the law regarding courses related in content. As a result, all classes in our department must be organized into “families”. A family of courses will limit a student to four attempts within that family which includes drops, withdrawals and substandard grades. The department discussed a variety of ways to organize courses and determined we should plan for the good of the degree.
- **Budget:**
  1. Carolyn will email remaining budget amounts to each faculty in their discipline. We have a mid-March deadline for spending.
  2. All the previously prioritized money went to the Design Technology Center for their computers, but we might receive “hand-me-downs”. The department discussed where those would best be utilized and decided that 25 should go to 1B1 and remaining 12 should go to an alternate space (1B12 or 1B3.)
  3. Gallery classes need a new computer and printer.
  4. Wi-Fi is scheduled to go to the 1A building to serve 2-D, Sculpture, Ceramics, Drawing and Printmaking. It was decided to circulate a petition so that Wi-Fi would be available for the 1B building, to serve the gallery in particular.
  5. Next meeting we will prioritize year-end spending for department upgrades. Initial requests included new computers, small machinery for sculpture, cutter for printmaking, floor lamps for 1A1, small rolling carts for painting, more track lighting for sculpture, under-counter lighting for printmaking for mixing inks, and a new teaching station for 2-D.
  6. Money will be available for student workers. Get your open studio time requests to Carolyn so she can schedule workers.
- **Fall Schedule:** First download will be March 27<sup>th</sup> and it will be generated from last fall’s schedule. Notify Carolyn of any changes.
- **Gallery:**
  1. Ron Owenby’s show opens March 13<sup>th</sup> from 4-6.
  2. Student Show opens May 15<sup>th</sup> from 3:30-5:30, for a 3 week run, with a later start date than previous years.
  3. Carl Benjamin reception will follow the opening of the Student Show with a lecture to follow.

**Action Items:**

**Addition to the AA Degree:** Photography is adding a new class that they would like to attach to the AA degree. The department voted unanimously in favor.

Meeting adjourned at 6:35  
Minutes submitted by Susie Rubenstein