

Fine Arts Minutes 03/08/2016

Present: Carolyn Alexander, Thomas Butler, Craig Deines, Dirk Hagner, Melissa Macias, Kirk Pedersen, Susie Rubenstein, Shari Wasson

Absent: Ron Brown, Fatemeh Burnes,

Call to Order: 4:30 pm

Minutes approved from last meeting 03/01/2016

Business Items:

- The remaining department meetings will be held on April 12, 2016 and May 10, 2016.
- Summer 2016 schedule is passed around so the members present can confirm accuracy.
- Adjunct evaluations have a slightly new process. The new wording is provided as a handout. It is emphasized that reviewers need to meet with the reviewed adjunct within two weeks of the class evaluation.
- All members present are encouraged to sign-up for adjunct evaluations. Evaluations should occur between the 6th and 10th weeks of instruction.
- Chair nominations will need to occur by May 10th. Voting will take place by May 26th.
- New curriculum is being re-evaluated by Carolyn, Ron, Thomas, and Dirk to provide additional substantive rationale including numerical analysis before sending it forward to curriculum committees.
- The wording is being refined for the area of emphasis in the AA degree.
- Writers' Weekend participants should e-mail a schedule confirmation to Melissa Macias.

Information Items:

- Woodshop will have new dust collection system installed to allow the new equipment to be used.
- Woodshop and tool crib came in 1st on deferred maintenance list. The woodshop will be remodeled Summer 2016 and the tool

crib during a subsequent intersession.

- Venice McCurdy is our new evening technician in the woodshop.
- Ceramics currently has a long-term substitute technician. A position will eventually be opened for a full-time technician.
- Arts Division is creating promotional videos and looking for student success stories.
- A new audio program and technical theater program are in the process of being developed.
- Emergency preparedness updates are discussed.
 - Each building will have a list of names to pass on roles based on attendance.
 - Channel 22 is to be the primary setting, but there should be no talking on the channel unless prompted to speak OR if there are victims to report. Channel 1 will be for internal department communications –(Floor Captains to talk to Building Manager) Channel 12 is the internal communications from department with Arts Division.
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Discussion:

- Gallery Program: dialogue is started to decide how the department would like to address the current gallery program.
 - Suggestions are made to either terminate the program or to re-configure the program so it can be staffed.
 - The majority present seem supportive of re-configuring the program
 - Classes may need to be re-organized to allow instructors to teach areas of specialization rather than have a single instructor to teach every component of the program.
 - Does it become simply a path in the degree that can lead to four-year museum studies programs, or does it function

primarily as a vocational certificate? How will classes articulate with existing programs?

- Susie Rubenstein volunteers to look over curriculum with Fatemeh Burnes.
- Kirk Pedersen volunteers to look into existing museum studies models at Fullerton and CSU, Long Beach.

Reports:

- Art Gallery:
 - Student show-fliers and entry forms are available at the gallery.

Adjourned: 6:30 pm

Submitted: Melissa Macias