

COMMERCIAL AND ENTERTAINMENT ARTS

<input checked="" type="checkbox"/>	Steve Burgoon	<input checked="" type="checkbox"/>	John Huynh	<input checked="" type="checkbox"/>	Hector Rivas	<input checked="" type="checkbox"/>	Randy Smith	<input checked="" type="checkbox"/>	** Tammy Trujillo
<input checked="" type="checkbox"/>	Laurie Hartman	<input checked="" type="checkbox"/>	Jason Perez	<input checked="" type="checkbox"/>	Dan Smith	<input checked="" type="checkbox"/>	S. Thankamushy	<input type="checkbox"/>	Jason Schiff

Approved Minutes

Commercial and Entertainment Arts Department Meeting

October 15, 2014

- 1) Call to Order: The meeting was called to order at 3:00 pm.
- 2) Minutes of September 17, 2014: The minutes were previously approved via email.
- 3) Action: None
- 4) Curriculum:
 - a. Animation 3D Program Certificate Modification. A handout was distributed and discussed. Rationales for the proposed changes to the Certificate are:
 1. Achieve a better balance of modeling and character animation
 2. Design certificate so that students can complete within two years.The following changes were proposed and approved:
 1. Level I Certificate:
 - Delete ANIM 132 Intro to 3D Modeling (3 units)
 - Add ANIM 135 Intro to 3D Character Animation (3 units) (proposed new course).
 2. Level II Certificate: (reduce Certificate by 3 units)
 - Add ANIM 146 Advanced 3D Character Animation to Required Courses (3 units)
 - Add ANIM 138 Rigging to Electives (3 units)
 - Add ANIM 115 Storyboarding to Electives (3 units)Unanimously approved.
- 5) Discussion:
 - a. Adjunct Faculty Evaluations: Faculty were reminded that evaluations are due to the Chairs by October 31
 - b. DTC Shared Lab Scheduling. Steve Burgoon reported that the staffing for the Shared Lab has been secured for the following times: Mondays 9:00AM-2:00PM, Tuesdays, Wednesdays and Thursdays 9:00AM-9:00PM.
 - c. Full-time Faculty Hire Requests. There was a discussion about the rankings of the CEA Full-time Faculty Hire Requests.
 - d. Flatscreen Monitors in DTC Hallways and Lobby. Faculty discussed the benefits of Program promotion and via flatscreen monitors in the hallways and lobby of DTC. We agreed that the monitors would be a good vehicle for student outreach and Program promotion. Sunil Thankamushy will research this further and report at our next meeting.
- 6) Reports:
 - a. Chair
 - i. Division meeting 10/1/14: Laurie Hartman provided a verbal report and emailed a handout.
 - ii. Budget report: No report
 - b. Faculty Association: Dan Smith provided a verbal report. Highlights of the report include:
 - i. Resignation of FA President Lance Heard
 - ii. Interest-Based Bargaining may be used in future negotiations. Training in the process will begin November 7.

- c. Academic Senate: Dan Smith provided a verbal report. Highlights of the report include:
 - i. CTE Expansion Task Force members are needed. Their input will be used in the next round of CTE funds, expected Spring 2015
 - ii. A new Executive Dean of Instruction hired; official announcement soon.
 - iii. Full-time Faculty Hire Requests: There were a total of 60 requests this year. Instruction Team finished ranking them on October 8. The Senate will rank on October 17 & 24th. Final ranking will take place at AMAC on October 27.

- d. Animation and Gaming:
 - i. The Program met with their Articulation High Schools. Three agreements were signed. Two of the schools expressed interest in participating in the Summer Outreach event.

- e. Graphic Design and Illustration:

- f. Photography:
 - i. Laurie Hartman met with Gary Colby from University of La Verne to discuss a formal articulation agreement for our students transferring into their Photography Program.
 - ii. Jason Perez took his students on a field trip to Bergamont Station to view original photographs by well-known photographers.
 - iii. Laurie and Jason met with the instructors from our Articulation High Schools. Eight schools will participate in the articulation process and approximately five will be on campus for the “darkroom experience” during Winter Session.
 - iv. The Photo Club participated in Join-A-Club.

- g. Radio:
 - i. The Radio Program presented it’s annual RadioFest Event (10/15) with 10 Pro Broadcasting Stations from around Southern California participating.
 - ii. Work on the studios in the new station and production studios continues with the new equipment being installed.
 - iii. The Audio8ball.com Club is now officially the Radio Broadcasting Club.
 - iv. The Radio Broadcasting Club participated in Join-A-Club
 - v. Mt. Rock Radio participated in the 2014 College Radio Day, October 3rd, sharing programming with radio stations from all over the world.
 - vi. Job updates:
 - Graduate Eva De La Torre is a sales assistant for KTLA
 - Graduate Jorge Briones is a Camera Operator with Lieberman Broadcasting. Jorge earned his Television Crew Certificate in 2013.
 - Graduate Jeff Bowe is the Voice of the Sandord Mainers, New England Collegiate Baseball League team as well as the Director of Broadcasting and Media for the Mainers.

- h. Television:
 - i. There are now 293 members of the Film Club Facebook. The Film Club also participated in Club Rush.
 - ii. The Hollywood Foreign Press Scholarship guidelines were finalized. A single \$1,000 scholarship will be offered annually.
 - iii. Kim and Erika Harrison visited RTV-14 last week and will speak on Alumni Day (Saturday, October 18).
 - iv. The new show, “How to Get Away With Murder” includes Mt. SAC graduate Erika Harrison as a staff writer. It has proven to be a hit, with over 13 million viewers during its first week.
 - v. Frank Longo and Producer and Editor visited RTV 23 and spoke about Realty Shows and listed to student pitches.

- 7). Information and Announcements:
 - a. **Tammy Trujillo’s absence today is due to an approved medical leave.

- 8). The next meeting of the CEA department will be November 19, 2014 3:00-5:00 pm Bldg. 13, Room 2465

The meeting was adjourned at 5:00 pm.