

COMMERCIAL AND ENTERTAINMENT ARTS

<input checked="" type="checkbox"/>	Steve Burgoon	<input checked="" type="checkbox"/>	Laurie Hartman	<input checked="" type="checkbox"/>	Hector Rivas	<input checked="" type="checkbox"/>	Dan Smith	<input checked="" type="checkbox"/>	Tammy Trujillo
<input checked="" type="checkbox"/>	Taber Dunipace	<input checked="" type="checkbox"/>	Jason Perez	<input checked="" type="checkbox"/>	Don Sciore	<input checked="" type="checkbox"/>	Randy Smith	<input checked="" type="checkbox"/>	Jason Schiff

Minutes

Commercial and Entertainment Arts Department Meeting

April 30, 2014

- 1) Call to Order: The meeting was called to order at 3:00 pm.
- 2) Minutes of April 16, 2014: The minutes were previously approved via email.
- 3) Action:
 - a. Department Chair Nominations: Steve Burgoon and Laurie Hartman were nominated as Co-Chairs. Elections will take place at our next meeting (May 21)
 - b. Facilities Requests: Improvements to the DTC Gallery area: lighting, electrical, additional presentation cases, signage and computer monitor. This was discussed and approved.
 - c. Facilities Requests: Improvements to DTC general areas: external signage for Radio Station area, signage throughout the building. This was discussed and approved.
- 4) Curriculum:
 - a. R-TV 29 Introduction to Audio Production for Film and Television (handout). Add as a required course to Television Crew Certificate (LO354). Approved
 - b. R-TV 29 Introduction to Audio Production for Film and Television (handout). Add as an elective to Television Production degree (SO602). Approved.
- 5) Discussion:
 - a. Adjunct Faculty Evaluations: Faculty were reminded to complete by May 2.
 - b. PIE Reports due to the Dean by June 30, 2014. However, due to the transitioning to a new Arts Division Coordinator, it would be helpful to submit this year's PIE to the Dean by May 15. Use the "new " worksheet emailed April 25. During the meeting, the faculty discussed Department Goals to include in PIE reports.
 - c. Textbook orders for fall: Faculty were reminded to submit ASAP.
 - d. Two-year course rotations. Faculty were asked to submit to two-year course offering rotation schedules to the Dean.
 - e. Growth for Fall: Faculty were reminded to submit course requests for fall growth to the Dean by Friday 5/2.
- 6) Reports:
 - a. Chair
 - i. Division meeting: There was no meeting since the last CEA department meeting. No report.
 - ii. Budget report:
 - b. Animation and Gaming:
 - c. Graphic Design and Illustration:
 - d. Photography:
 - i. The juried exhibition of photography from six local high schools was a success. Over 400 prints were submitted, 89 were selected for the show, which will remain on display until May 8th in the DTC Gallery. The Opening Reception was

well attended by the high school instructors, high school students and Mt. SAC students, faculty and staff. Feedback was very positive.

- e. Radio:
 - i. The Photography Club is holding a headshot fundraiser for Radio students on Friday, May 23rd.
 - ii. Student Vicki Ryle is now a full-time News Production Assistant at KNX 1070. She is still taking classes and will finish her degree, not job out.
 - iii. Mt Rock Radio has gotten it's first (of hopefully many) underwriting orders
 - iv. May is Mt. Rock's 'Month of Mayhem', celebrating the station's 40th year on the air. Students will be doing weekly remotes on campus focusing in each of the decades the station has been broadcasting. The first one is the 70's Extravaganza, Thursday, May 8th from 11a-1p outside Bldg. 9C.
- f. Television:
 - i. Hollywood Career Day is approaching: Saturday May 17 from 10:00am until 4:00pm in the building 13 theater. Ticket sales have been going well, and the final organization of the event is proceeding. Please invite your students and high school students to attend.
 - ii. Film Club:
 - The Film Club is organizing a Student Film Festival on June 6 in the building 13 theater.
 - The Film Club Facebook page now has 259 members, up 30 since the last report.
 - The Film Club members are making 1-minute videos based upon common themes, such as dating, involving those both with and without previous production experience.
- g. Faculty Association: A handout was distributed and discussed.
- h. Academic Senate: A handout was distributed and discussed.

7). Information and Announcements:

- a. Due to limited budget, programs should expect dramatic cuts to VTEA funding requests this year.
- b. The CEA Department requests that as part of the regular College budget, the College perpetuate funding for activities, technologies, and support resources initiated by the VTEA grant funds.

8). The next meeting of the CEA department will be May 21, 2014 3:00-5:00pm.

The meeting was adjourned at 5:00 pm.