

X	Steve Burgoon	x	Brian Bouskill	X	Hector Rivas		Randy Smith	X	Tammy Trujillo
X	Laurie Hartman	X	Jason Perez	x	Dan Smith	x	S. Thankamushy	x	Jason Shiff

Minutes

Commercial and Entertainment Arts Department Meeting

March 30, 2016

- 1) Call to Order: The meeting was called to order at 3:00 pm.
- 2) Minutes of March 16, 2016: Previously approved via email.
- 3) Action:
- 4) Curriculum:
 - a. R-TV: Social Media in Broadcasting Certificate. The group suggested appropriate courses for consideration for inclusion in the certificate, such as PHOT 5 Digital Cameras and Composition, ART100 Graphic Design I, ANIM 148 Demo Reel, and PHOT 26 Video for Photographers. Tammy will prepare the certificate for department approval at a future meeting.
- 5) Discussion:
 - a. Faculty Workload. The group discussed the issue of faculty workload and it's impact on our students. They agreed to track their hours spent on other program activities, assess the data, and discuss strategies to move forward at our next meeting.
 - b. Shared Lab software and equipment. Faculty discussed approaches to providing software and equipment in the Shared Lab.
 - c. CEA Shared Lab matrix. Steve Burgoon requested faculty to provide names of Lab Assistants so he can add them to the matrix.
 - d. Curriculum deadline: Faculty were reminded to submit curriculum changes to the Chairs by May 1.
 - e. Perkins Shared Requests: The group discussed shared Perkins budget requests and ways to most efficiently use Perkins funding across CEA programs
- 6) Reports:
 - a. Chair
 - i. Arts Division meeting. No report. There was no Division meeting since the last report.
 - b. Faculty Association: Dan Smith provided a handout and verbal report.
 - c. Academic Senate: Dan Smith provided a handout and verbal report.
 - d. Animation and Gaming:
 - e. Graphic Design and Illustration:
 - f. Photography:
 - i. The Graphic Design Club (GRID) is designing hallway posters to help promote the Photography program. Each poster will feature one photography course.
 - g. Radio:
 - i. 90.1 FM Mt. Rock Radio has started it's series of weekly remote broadcasts across campus. The first remote was Tuesday, March 29th from the Mountie Café.
 - ii. Professor Tamm Trujillo spoke in front of the March 10th Associated Students meeting and the group expressed a great interest in having 90.1 Mt. Rock Radio begin broadcasting Mt. SAC's sporting events once the station's move to Bldg. 13 is complete. A.S. also suggested that is might be willing to help out with at least some of the funding to make this possible.

h. Television:

7) Information and Announcements:

8) The next meeting of the CEA department is scheduled April 20, 2016, 3:00-5:00 in room 2465.

The meeting was adjourned at 5:00 pm.