

<input checked="" type="checkbox"/>	Steve Burgoon	<input type="checkbox"/>	Brian Bouskill	<input checked="" type="checkbox"/>	Hector Rivas	<input type="checkbox"/>	Randy Smith	<input type="checkbox"/>	Tammy Trujillo
<input checked="" type="checkbox"/>	Laurie Hartman	<input type="checkbox"/>	Jason Perez	<input checked="" type="checkbox"/>	Dan Smith	<input checked="" type="checkbox"/>	S. Thankamushy	<input type="checkbox"/>	Jason Shiff

Minutes

Commercial and Entertainment Arts Department Meeting

April 20, 2016

- 1) Call to Order: The meeting was called to order at 3:00 pm.
- 2) Minutes of March 30, 2016: Previously approved via email.
- 3) Action:
- 4) Curriculum:
  - a. R-TV: Film and Television (handout):
    - i. R-TV 41 Video Engineering .Revived course. **Approved.**
    - ii. R-TV 14 Media Aesthetics- y year review, and conforming to C-ID descriptor for FTVE 105 Media Aesthetics and Cinema Arts. **Approved.**
    - iii. R-TV 20 TV News Production- No proposal brought to CEA meeting at this time.
  - b. Animation & Gaming:
    - i. ANIM 115 Storyboarding. Change prerequisite to ANIM 100. **Approved.**
- 5) Discussion:
  - a. Department Chair Nominations: Steve Burgoon and Laurie Hartman were nominated as Co-Chairs. Elections will take place at the next CEA Department meeting.
  - b. Shared Lab Student Surveys: Steve Burgoon will develop a survey regarding student use of the Shared Lab. Instructors will be asked to administer the survey during their class time.
  - c. Student Workers and Work Experience Credit. In addition to their hourly pay, our student workers can also receive Work Experience credit at the rate of 1 unit of credit for every 75 paid hours. Students would be required to pay for the 1 unit. Work Experience paperwork must be generated at the beginning of the semester.
  - d. Curriculum deadline: Faculty were reminded to submit curriculum changes to the Chairs no later than May 1.
  - e. Faculty Workload: This item was discussed.
  - f. Gamefest: Hector Rivas reported that Gamefest has outgrown it's current facility (13-2465) and will be scheduled in the DTC Lobby area next fall.
- 6) Reports:
  - a. Chair
    - i. Arts Division meeting April 6, 2016: Steve Burgoon distributed a handout and gave a verbal report..
  - b. Faculty Association: Dan Smith provided a handout and gave a verbal report.
  - c. Academic Senate: Dan Smith provided a handout and gave a verbal report.
  - d. Animation and Gaming: .
  - e. Graphic Design and Illustration:
  - f. Photography:
    - i. The Graphic Design Club (GRID) is designing "in-reach" promotional posters for the Photography Program. There will be a poster representing each photography course, as well as current degree/certificate requirements. The posters

will be displayed in the hallways around the photography facilities. Initial concepts and designs from the graphic design students are very impressive.

g. Radio:

- i. Tammy Trujillo and Jason Shiff are attending the National Association of Broadcasters/Broadcasters Education Association Convention. Tammy is speaking at the BEA on Internships.
- ii. 90.1 FM Mt. Rock Radio hosted a remote broadcast in conjunction with the Orange County Chapter of the American Red Cross on April 6<sup>th</sup>. Volunteers taught students CPR techniques.
- iii. The radio station is now doing at least one broadcast a week at various locations on campus.

h. Television:

- i. The Film Club will be participating in the April 27<sup>th</sup> Cultural Fair on campus from 3:00-6:00pm outside 9C. Please come by and visit the Film Club area. The culture the students selected is "Comic Book Heroes".

7) Information and Announcements:

- a. Tammy Trujillo and Jason Shiff's absences from today's CEA meeting are due to their attendance at the National Association of Broadcasters/Broadcasters Education Association Convention.
- b. Adjunct faculty evaluations are due to the Chairs by May 9<sup>th</sup>
- c. Textbook orders for Summer 2016 are due 4/29 and orders for Fall 2016 are due 5/27.

8) The next meeting of the CEA department is scheduled May 18, 2016, 3:00-5:00 in room 2465.

The meeting was adjourned at 5:00 pm.