

HANDSHAKE APP ACCESS

Handshake is a job and internship platform designed specifically for college students and alumni. It connects students with employers, career events, and on-campus opportunities through their college.

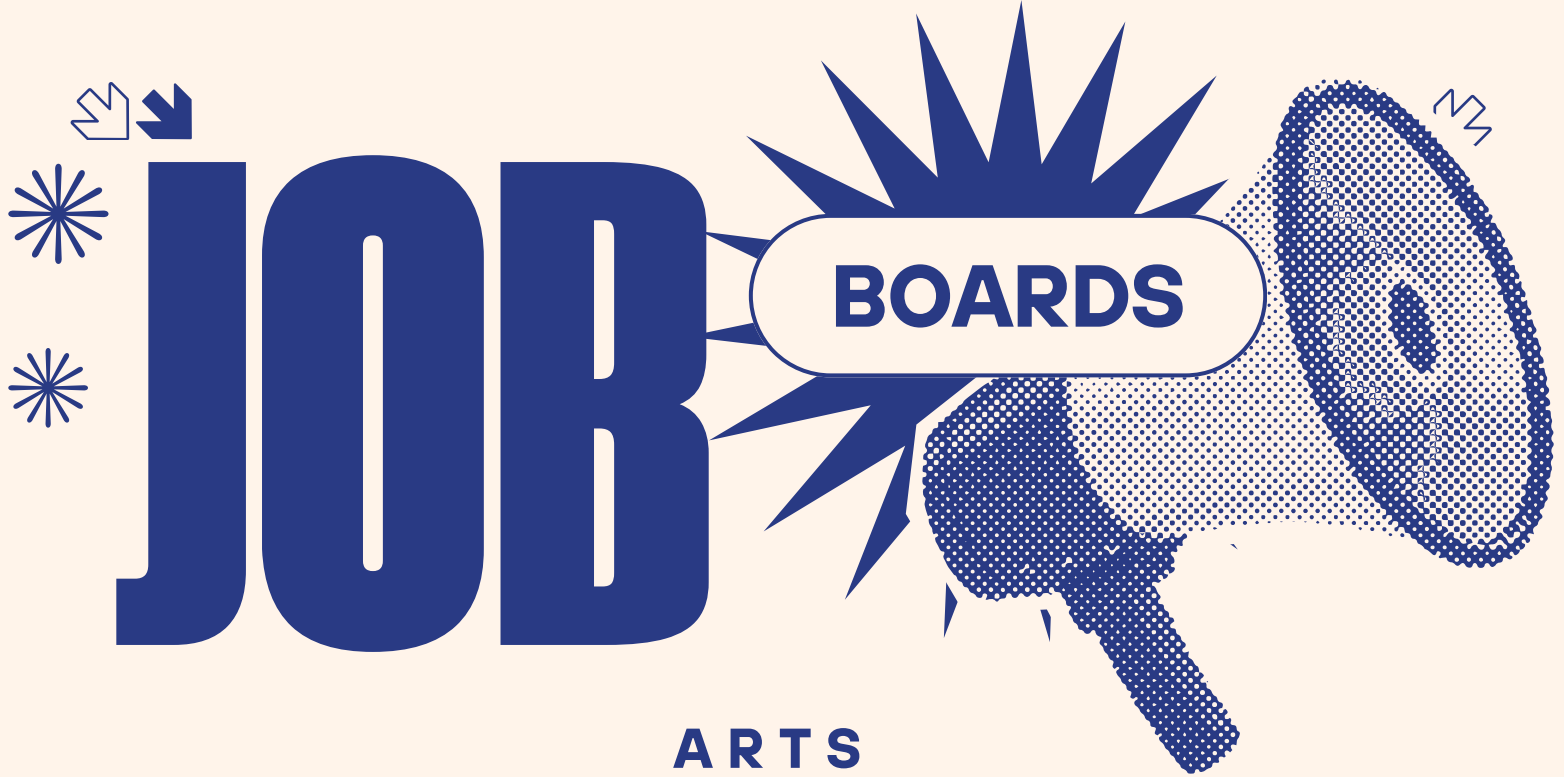
FOR STUDENTS

- Navigate to the Mt. SAC handshake page:
mtsac.joinhandshake.com
- Click "SSO Login" (single sign-on)
- Enter your Mt. SAC student email + password
- Follow the prompts to activate your account and complete your profile
- Download the Handshake app (optional but helpful) 
- Fill out your profile so you get job recommendations

Alumni: No Longer Have Student Email Access?

You can still get into Handshake through your personal e-mail address.

- Go to the Mt. SAC Handshake page: <https://mtsac.joinhandshake.com>
- Click "No account? Sign up here" or "Can't access your account?"
- Choose "I'm a student/alumni"
- Sign up using a personal email (Gmail, etc.)
- Select Mt. SAC as your school



ARTS

- Americans for the Arts Career Center
 - jobbank.artsusa.org
- Idealist
 - www.idealists.org
- LinkedIn Jobs
 - www.linkedin.com/jobs
- American Institute of Graphic Arts (AIGA) Career Center
 - designcareers.aiga.org
- ARTSEARCH (Theatre Communications Group)
 - tcg.org/artsearch
- EntertainmentCareers.Net
 - entertainmentcareers.net
- American Alliance of Museums (AAM) Career Center
 - aam-us-jobs.careerwebsite.com

Animation & Gaming

- ArtStation Jobs
 - artstation.com/jobs
- Hitmarker Jobs
 - hitmarker.net/jobs
- Animation World Network (AWN) Jobs
 - jobs.awn.com
- CreativeHeads.net Jobs
 - creativeheads.net/jobs



Audio Arts

- Audio Engineering Society (AES) Job Board
 - aes.org/jobs
- Music Jobs
 - music-jobs.com
- EntertainmentCareers.Net
 - entertainmentcareers.net

Film & TV

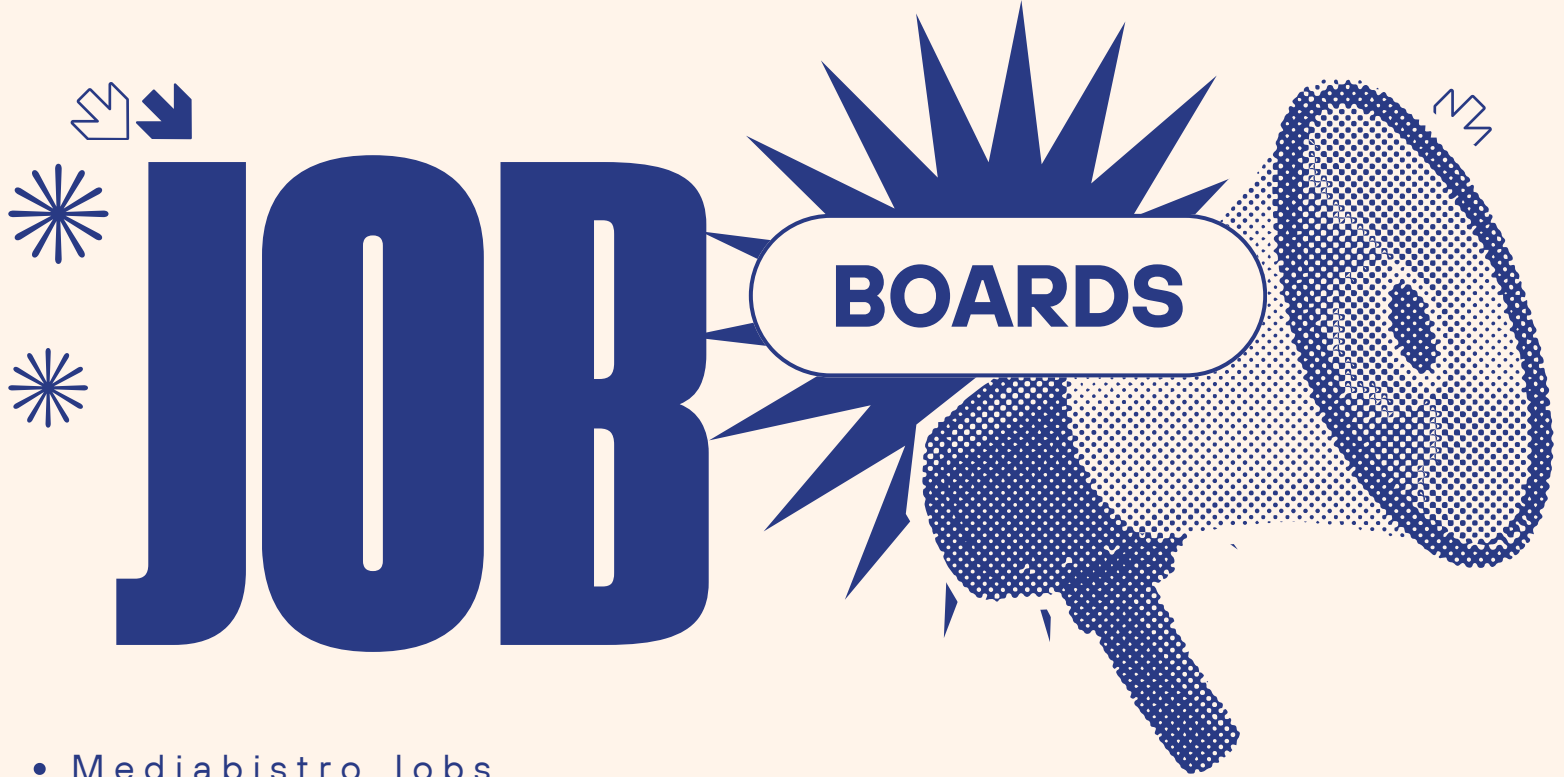
- EntertainmentCareers.Net
 - entertainmentcareers.net
- ProductionHUB Jobs
 - productionhub.com/jobs
- Staff Me Up
 - staffmeup.com/jobs

Graphic Design

- American Institute of Graphic Arts (AIGA) Career Center
 - designcareers.aiga.org
- Behance Job List
 - behance.net/joblist
- Dribbble Jobs
 - dribbble.com/jobs

Journalism

- JournalismJobs.com
 - journalismjobs.com
- Society of Professional Journalists (SPJ) Career Center
 - jobs.spjnetwork.org



- Mediabistro Jobs
 - mediabistro.com/jobs

Photography

- Wonderful Machine Jobs
 - wonderfulmachine.com
- CreativeHeads.net Jobs
 - creativeheads.net/jobs
- American Society of Media Photographers (ASMP)
 - asmp.org

Radio

- Radio Television Digital News Association (RTDNA) Career Center
 - rtdna.org/jobs
- NAB Leadership Foundation Career Center
 - nabfoundation.org/career-center
- All Access Jobs
 - allaccess.com/jobs

Video Engineering

- Society of Broadcast Engineers (SBE) Career Center
 - careercenter.sbe.org
- ProductionHUB Jobs
 - productionhub.com/jobs
- EntertainmentCareers.Net
 - entertainmentcareers.net

AVOIDING FRAUDULENT JOB POSTINGS

Although the above sites have been evaluated for trustworthiness, even trustworthy boards can have non-legitimate job postings. Please utilize the following tips to avoid scam postings:

Identify Common Types of Job Scams

- Fake Job Offers: Scammers post non-existent jobs promising high pay for minimal work.
- Upfront Payment Scams: These require you to pay for training, background checks, or application fees before employment.
- Phishing Scams: Fraudsters impersonate recruiters to steal personal information.
- Work-from-Home Scams: These promise remote work but often involve illegal activities like reshipping goods or pyramid schemes.



Trust Your Instincts

If something feels off about a job posting or communication from a recruiter, trust your gut feelings. Ask yourself:

- Does this offer seem too good to be true?
- Is there pressure to act quickly?
- Are requests for personal information appropriate at this stage?
- If you have doubts, it's better to walk away than risk falling victim to a scam.

AVOIDING FRAUDULENT JOB POSTINGS **CONTINUED**

Look Out For Job Post “Red Flags”

Unrealistic Job Offers

- If a position promises an unusually high salary for little effort, it's likely a scam. For example, offers that claim you can earn thousands of dollars per week with minimal experience should raise suspicion.

Requests for Upfront Payments

- Legitimate employers will never ask you to pay for a job. Be wary of any posting that requires payment for training materials or application processing fees.

Unverified or Suspicious Companies

- Always research the company before applying. Check if they have a professional website and a presence on LinkedIn. If you can't find any information about the company or its employees, consider it a red flag. Look up the company name along with terms like “review” or “scam” to see if others have reported issues, ensure that any email communication comes from a corporate domain (e.g., @companyname.com) rather than free email services like Gmail or Yahoo, use platforms like Glassdoor to read about other people's experiences working at the company.

Generic or Poorly Written Job Descriptions

- Scam postings often contain vague descriptions, grammatical errors, and generic responsibilities. Legitimate companies invest time in crafting clear and detailed job descriptions.

Report Concerns

1. Stop All Communication: Cease contact with them immediately.
2. Notify the job board where you found the listing as well as organizations like the Federal Trade Commission (FTC) and Better Business Bureau (BBB).
3. Monitor Your Accounts: Keep an eye on your financial accounts and credit reports for any unauthorized activity.

