



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

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January 31, 2011

Dr. John Nixon
President/CEO
Mt. San Antonio College
1100 N. Grand Avenue
Walnut, CA 91789

Dear President Nixon:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting January 11-13, 2011, reviewed the institutional Self Study Report and the report of the evaluation team which visited Mt. San Antonio College Monday, October 25-Thursday, October 28, 2010. The Commission took action to reaffirm accreditation.

The College is commended for the high quality of educational programs guaranteed through the various academic approval and control committees and processes; and the successful linking of program review, planning, and budgeting inclusive of student services and instruction through the College's Planning for Institutional Effectiveness process. In addition, the college is commended for its overall financial stability achieved through sound fiscal management in difficult times; the use of data to demonstrate success with retention and success of at risk students; and its innovative programs that provide orientation to college success and provide students with the requisite library and learning support to enable them to be successful.

Commission Reminder: The Commission expects that institutions meet standards that require the identification and assessment of student learning outcomes, and the use of assessment data to plan and implement improvements to educational quality, by fall 2012. The Commission reminds Mt. San Antonio College that it must be prepared to demonstrate that it meets these standards by fall 2012 (Standards I.B.1, II.A.2.e, II.A.2.f, II.B.4, and II.C.2).

All colleges are required to submit a Midterm Report in the third year after each comprehensive evaluation. Mt. San Antonio College should submit the Midterm Report by **October 15, 2013**.

Dr. John Nixon
Mt. San Antonio College
January 31, 2011
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I have previously sent you a copy of the Evaluation Team Report. Additional copies may now be duplicated. The Commission requires you to give the team report and this letter dissemination to your college staff and to those who were signatories of your college Self Study Report. This group should include the Chancellor, campus leadership, and the Board of Trustees. The Commission also requires that the Evaluation Team Report and the Self Study Report be made available to students and the public. Placing copies in the college library can accomplish this. Should you want an electronic copy of the team report, please contact Commission staff.

The recommendations contained in the Evaluation Team Report represent the observations of the evaluation team at the time of the visit. The Commission reminds you that while an institution may concur or disagree with any part of the report, the College is expected to use the Evaluation Team Report to improve the educational programs and services of the institution.

The College conducted a comprehensive self study as part of its evaluation. The Commission suggests that the plans for improvement of the institution included in its self study efforts be used to support the continuing improvement of Mt. San Antonio College. The next comprehensive evaluation of the College will occur during **Fall 2016**.

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/tl

cc: Dr. Virginia Burley, Accreditation Liaison Officer
Board President, Mt. San Antonio CCD
Dr. Brian King, Team Chair

Accrediting Commission for Community and Junior Colleges
Western Association of Schools and Colleges

PREPARATION OF A MIDTERM REPORT

A **Midterm Report** is due in the third year following the evaluation team visit. An institution is expected to address and resolve all recommendations provided by a comprehensive evaluation team within six years or by the time of the next comprehensive visit. An institution is also expected to follow up on all of its own plans for improvement as identified in the Self Study Report within the same six-year period. In the Midterm Report, the institution is required to inform the Commission of its progress toward resolution of these matters. The institution is expected to provide narrative information and analysis regarding:

- ◆ each of the recommendations of the evaluation team
- ◆ the areas identified in the planning agenda of its self study
- ◆ updates on substantive change approvals or pending proposals

The report will be reviewed by the Commission at its next regularly scheduled meeting, and the institution will be notified as to what action, if any, it must take next.

Midterm Report Format

The following format for the report should be used:

1. **Cover Sheet**
Include the date of submission, the name and address of the institution, and a notation that this is a Midterm Report.
2. **Table of Contents**
3. **Statement on Report Preparation**
The statement, signed by the Chief Executive Officer of the institution, describes the process of report preparation and identifies those who were involved in its preparation, review, and approval.
4. **Response to Team Recommendations and the Commission Action Letter**
The report should describe the progress made on each recommendation, analyze the results achieved to date, provide evidence of the results, and indicate what additional plans the institution has developed.
5. **Response to Self-identified Issues**
In the Planning Agenda section of the self study, the institution reported on areas needing improvement. The institution should provide a brief description of the progress made on these self-identified issues specifying timelines to completion and responsible parties.
6. **Update on Substantive Change Proposals in progress, pending, or planned**
7. **The Midterm Report must be reviewed by the Governing Board prior to its submission**

Accrediting Commission for Community and Junior Colleges
Western Association of Schools and Colleges

The institution is required to send **two copies** of its report to the Commission **plus an electronic version**. The hard copies of the report should be sent to the Commission's mailing address at 10 Commercial Boulevard, Suite 204, Novato, CA 94949. The electronic version of the report should be transmitted to accjc@accjc.org.