

**Regular Meeting of the Board of Trustees
Wednesday, November 13, 2019**

Members Present

Trustees Gary Chow, Judy Chen Haggerty, Laura Santos, Manuel Baca, Robert Hidalgo, Rosanne Bader, and Student Trustee Maricela Vazquez Aviles were present.

Members Absent

Trustee Jay Chen (Leave of Absence) was absent.

Staff Present

Bill Scroggins, President & CEO; Doug Jenson, Associate Vice President, Administrative Services; Audrey Yamagata-Noji, Vice President, Student Services; Abe Ali, Vice President, Human Resources; and Richard Mahon, Vice President, Instruction were present.

1. OPENING ITEMS

1.01 Call to Order

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 5:33 p.m. on Wednesday, November 13, 2019.

2. PUBLIC COMMUNICATION - CLOSED SESSION

2.01 Public Communication

- Joan Sholars, Faculty, commented on a human resources matter.

3. CLOSED SESSION

The Board adjourned into Closed Session at 5:40 p.m. to discuss the following item:

3.01 Conference with Legal Counsel (Pursuant to Government Code Section 54956.9(d) – Existing Litigation – one case: Los Angeles County Superior Court BS 166152

4. PUBLIC SESSION

The Board reconvened into Open Session at 6:33 p.m.

4.01 Flag Salute

The pledge of allegiance was led by Trustee Rosanne Bader.

4.02 Reporting of Action Taken in Closed Session

No action taken.

5. INTRODUCTIONS AND RECOGNITION

5.01 Moment of Silence

A Moment of silence was observed for Information Technology employee Darren Stahl who was involved in an accident on his motorcycle and passed away on Friday, October 18, 2019. He loved riding motorcycles and always rode it to work on Fridays when the weather was good. Darren worked at Mt. SAC for more than 30 years. He started as an instructional student lab assistant in February 1989 and was soon hired full-time as a computer operator covering the mid-shift and eventually the graveyard shift. He was promoted to an IT Technician in 2001. Darren became a Network Administrator in 2008 and supported the Technology and Health Division. He was also an adjunct professor in the Technology and Health Division. In 2015, he was promoted to Enterprise Network Administrator and supported campus wide networking infrastructure. Darren was one of the primary IT support technicians for the Mt. SAC Relays, including traveling to the off-campus site to provide technical support for a successful event. Darren was also a Mt. SAC alumnus. He earned a certificate in COBOL programming and, in 1997, he earned an Associate in Science degree. Prior to working at Mt. SAC, he was a member of the United States Marine Corps from 1984 to 1988.

5.02 Introduction of Newly Appointed and Promoted Employees

The following employees were introduced and in attendance:

- Donna Rutherford, Lead Printing Services Technician (Printing Services)
- Randy Sanchez, Community Services Officer (Police and Campus Safety)
- Urias Garcia, Professor, Counseling (EOPS/CARE)
- Douglas Todd, Director, Athletic Special Events (Kinesiology, Athletics, and Dance)

6. APPROVAL OF MINUTES

6.01 Approval of the Minutes of the Regular Meeting of October 9, 2019

As corrected.

Motion by Manuel Baca, second by Judy Chen Haggerty

Yea: Gary Chow, Judy Chen Haggerty, Laura Santos, Manuel Baca, Rosanne Bader, Robert Hidalgo

Absent: Jay Chen
Student Trustee concurred

6.02 Approval of the Minutes of the Special Meeting of October 26, 2019

Motion by Rosanne Bader, second by Judy Chen Haggerty
Yea: Gary Chow, Judy Chen Haggerty, Laura Santos, Manuel Baca, Rosanne Bader, Robert Hidalgo
Absent: Jay Chen
Student Trustee concurred

7. PUBLIC COMMUNICATION

7.01 Public Communication

- Mark Boryta, Faculty, commented on a faculty retreat on the agenda.
- Michelle Shear, Faculty, Meghana Bakhshi, Student, and Jasmin Egan, Student, commented on the Dance concert benefit.

8. REPORTS

8.01 Associated Students

Jesus Garcia and Sebastian Garcia provided a report on behalf of the Associated Students.

8.02 Academic Senate

Lance Heard provided a report on behalf of the Academic Senate.

8.03 Classified Senate

John Lewallen provided a report on behalf of the Classified Senate.

8.04 Faculty Association

Joan Sholars provided a report on behalf of the Faculty Association.

8.05 CSEA 262

Robert Stubbe provided a report on behalf of CSEA 262.

8.06 CSEA 651

No report provided.

8.07 Foundation and Alumni Association

Bill Lambert provided a report on behalf of the Foundation and Alumni Association.

8.08 Management Steering Committee

Jennifer Galbraith provided report on behalf of the Management Steering Committee.

8.09 Public Affairs

Jill Dolan provided a report on College public affairs.

8.10 Other Unrepresented Groups

8.11 Board Communication

All Board Members shared the following comments:

- They welcomed and congratulated the newly appointed and promoted employees.

Student Trustee Vasquez-Aviles reported the following:

- She attended a conference in Nashville
- She discussed food pantries.

Trustee Chen Haggerty reported the following:

- She attended the ACCT Leadership Congress and was elected Director-at-Large
- She finished her tenure as ACCT Diversity Committee Chair and member.
- She attended the Adjunct Faculty Celebration.
- She has retired from Rio Hondo College.
- She attended the Rowland USD public hearing for trustee areas.
- She attended the Board Study Session.

Trustee Chow reported the following:

- He attended the Foundation President's Breakfast.
- He attended the Foundation Dance Benefit.
- He attended the Mt. SAC job fair.
- He attended the Citizen's Oversight Committee meeting.
- He attended the Minority Male meeting.
- He attended the EOPS 50th Anniversary event.
- He attended the Norma Torres press conference at Mt. SAC.
- He attended Mountie Fresh Day.
- He attended the Meals on Wheels luncheon, where Bill Scroggins was recognized.

Trustee Santos reported the following:

- She attended the West Covina First Responders Luncheon.
- She attended the Baldwin Park First Responders Luncheon.
- She attended Halloween with the Cops in Baldwin Park and El Monte.

- She attended the Baldwin Park Women's Club Veteran's Breakfast.
- She attended the Associated Students student retreat in Lake Arrowhead.
- She attended the Mt. SAC Veteran's Day Breakfast.
- She attended the Foundation Dance Benefit and Art Exhibit.
- She attended the Meals on Wheels Luncheon.
- She attended the Foundation President's Breakfast on Measure GO.
- She attended an immigration resource center fundraiser.
- She attended the ACCT Conference where she attended legal training on human resources and had fun campaigning for Trustee Chen Haggerty.
- She attended a cannabis community forum.
- She attended a cannabis business training.
- She attended a vape crisis training.
- She attended a Latino Unity Breakfast.
- She attended the Three Valleys Leadership Breakfast.
- She attended a training about stem cell treatment.

Trustee Baca reported the following:

- He attended Walnut Family Festival with the Kiwanis.
- He attended the Associated Students student retreat in Lake Arrowhead.
- He attended the Board Study Session.
- He attended the Mt. SAC Veteran's Day Breakfast.
- He attended the Foundation Dance Benefit.
- He attended the Baldwin Park First Responders Luncheon.
- He attended the Meals on Wheels luncheon.
- He attended the EOPS 50th Anniversary event.
- He is looking forward to attending the Diamond Bar City Council meeting on November 19 to present on Mt. SAC.

Trustee Bader reported the following:

- She attended the Citizens Oversight Committee meeting.
- She attended the Norma Torres press conference at Mt. SAC.
- She attended the Board Study session and enjoyed the presentation on the SISC transition.

Trustee Hidalgo reported the following:

- He attended the AB 48 (Proposition 13) state bond fundraiser.
- He attended a Baldwin Park Legislative Luncheon with Hilda Solis, Andrew Rodriguez, and Fiona Mach.
- He attended the Citizens Oversight Committee.
- He attended a Mt. SAC Football game.

8.12 President's Report

- He welcomed and congratulated the newly appointed and promoted employees.
- He congratulated Judy Chen Haggerty on her Director-at-Large position for ACCT.

8.13 Informational Report - Measure GO Quarterly Project Update

Gary Nellesen provided an informational report on Measure GO Quarterly Project Update.

8.14 Informational Report - Transfer Outcome Report

Dr. Francisco Dorame provided an informational report on the Transfer Outcome Report.

9. CONSENT - ADMINISTRATIVE SERVICES

9.01 Re-issuance of Stale-Dated Warrants

Resolution: It is recommended that the Board of Trustees authorizes the approval of the re-issuance of the below listed warrants.

9.02 Independent Contractors

Resolution: It is recommended that the Board of Trustees approves the list of Independent Contractors.

9.03 Appropriation Transfers and Budget Revisions Summary

Resolution: It is recommended that the Board of Trustees approves the appropriation transfers within the Unrestricted General Fund (\$420,151), Restricted General Fund (\$926,255), Child Development Fund (\$164,900), Farm Operations Fund (\$2,000), Health Services Fund (\$2,000), Capital Outlay Projects/Redevelopment Fund (\$189,720), Bond Construction Fund No. 2 (\$22,500), Measure RR, General Obligation Bonds, Series 2019A Fund (\$434,000), and Associated Students Trust Fund (\$2,300), pursuant to the California Code of Regulations, Title 5, Section 58307. Further authorization is requested to approve the budget revisions and allow expenditures within the Unrestricted General Fund (\$208,736) and Restricted General Fund (\$303,719), pursuant to the California Code of Regulations, Title 5, Section 58308.

9.04 Agreement for Maintenance Service of Computing Equipment from Sirius Computer Solutions, Inc. (Bid No. 3262)

Resolution: It is recommended that the Board of Trustees authorizes the approval of an agreement with Sirius Computer Solutions, Inc., for the maintenance service of computing equipment (Bid No. 3262).

9.05 Purchase of Hewlett Packard Networking Equipment from Sehi Computer Products, Inc. for the Athletics Complex East Project

Resolution: It is recommended that the Board of Trustees authorizes the approval of the purchase of network equipment for the Athletics Complex East project from Sehi Computer Products, Inc.

9.06 Agreement with Hot Dogger Tours, Inc. dba Gold Coast Tours to provide Charter Bus Services

Resolution: It is recommended that the Board of Trustees authorizes the approval of the agreement with Hot Dogger Tours, Inc., dba Gold Coast Tours, to provide charter bus services for athletic events, field trips, and Continuing Education programs.

9.07 Agreement with Best Contracting Services, Inc. to Re-Roof the Language Center Building 66 and Health Careers Center Buildings 67A and 67B (Bid No. 3263)

Resolution: It is recommended that the Board of Trustees authorizes the approval of the agreement with Best Contracting Services, Inc. to Re-Roof the Language Center Building 66 and Health Careers Center Buildings 67A and 67B (Bid No. 3263).

9.08 Ratification of Agreement with Covina-Valley Unified School District for Use of Off-Campus Facilities for Track Practices during the 2019-2020 School Year

Resolution: It is recommended that the Board of Trustees authorizes the ratification of the agreement with Covina-Valley Unified School District for use of the District Field for Track Practice.

9.09 AudienceView Software Agreement Amendment and Renewal

Resolution: It is recommended that the Board of Trustees authorizes the amendment and renewal of the AudienceView software agreement.

9.10 Agreement with Verizon Wireless for Cellular Site Division of the State Architect Inspection Fees

Resolution: It is recommended that the Board of Trustees authorizes the approval of the agreement with Verizon Wireless for advance payment of the Division of the State Architect inspection fees.

9.11 Rescind Resolution 17-03 with Regard to Approval of West Parcel Solar Project Phase 1 Grading Operations; Abandon West Parcel Solar Project Phase 1 Grading Operations; and Approve West Parcel Site Investigation and Remediation Study

Resolution: It is recommended that the Board of Trustees authorizes the approval to 1. Rescind Resolution 17-03 with regard to approval of West Parcel Solar Project Phase 1 Grading Operations; 2. Abandon West Parcel Solar Project Phase 1 Grading Operations; and 3. Approve West Parcel Site Investigation and Remediation Study.

9.12 Agreement with Helix Environmental Planning for the California Black Walnut Mitigation Project

Resolution: It is recommended that the Board of Trustees authorizes the approval of the Agreement with Helix Environmental Planning for the California Black Walnut Mitigation Project.

9.13 Agreement with Berlinger Architects for the West Counseling Modularity

Resolution: It is recommended that the Board of Trustees authorizes the approval of the agreement with Berlinger Architects for the West Counseling Modularity project.

9.14 Agreement with Elite Modular Leasing and Sales Inc. for the Express Stop Temporary Restroom

Resolution: It is recommended that the Board of Trustees authorizes the approval of the agreement with Elite Modular Leasing and Sales Inc. for the Express Stop Temporary Restroom project.

9.15 Agreement with Barnes & Noble College Booksellers, LLC for the Bookstore and Instruction Building

Resolution: It is recommended that the Board of Trustees authorizes the approval of the agreement with Barnes & Noble College Booksellers, LLC for the Bookstore and Instruction building project.

9.16 Contract with Strata Information Group for Technical Services

Resolution: It is recommended that the Board of Trustees authorizes the approval of the contract with Strata Information Group for technical services.

9.17 Contract Amendment with Athens Services for Campus Non-Hazardous Trash Hauling and Recyclable Material Disposal Services

Resolution: It is recommended that the Board of Trustees authorizes the approval to amend the contract with Athens Services for the non-hazardous trash hauling and recyclable material disposal.

10. CONSENT - HUMAN RESOURCES

10.01 Contract Agreement with the J.W. Marriott Desert Springs Resort & Spa in Palm Desert for the 2020 Management Retreat

Resolution: It is recommended that the Board of Trustees authorizes the approval of the contract and the required prepaid deposit agreement with the J.W. Marriott Desert Springs Resort & Spa.

10.02 Contract Agreement with Newleaf Training and Development to Provide Professional Development Sessions for Management

Resolution: It is recommended that the Board of Trustees authorizes the approval of the contract and advance payment agreement with Newleaf Training and Development.

10.04 New and/or Amended Classified Job Classification Descriptions

Resolution: It is recommended that the Board of Trustees approves the new and/or amended classified job classification descriptions.

10.05 Revised Salary Schedule - Student Assistant, Short-Term Hourly, and Professional Expert Employees

Resolution: It is recommended that the Board of Trustees approves the revised salary schedule for Student Assistant, Short-Term Hourly, and Professional Expert Employees.

10.07 Personnel Transactions

Resolution: It is recommended that the Board of Trustees authorizes the approval of the personnel transactions.

11. CONSENT - INSTRUCTION

11.01 Ratification of Contract Amendment and Acceptance of Funds from California Department of Education CCTR-9108 and CSPP-9230 to the Child Development Center

Resolution: It is recommended that the Board of Trustees authorizes the ratification of the contracts and authorizes the acceptance of funds.

11.02 2020-21 Academic Calendar

Resolution: It is recommended the Board of Trustees approves the 2020-21 Academic Calendar.

11.03 Affiliation Agreement with Claremont Unified School District for Psychiatric Technician Student Training

Resolution: It is recommended that the Board of Trustees authorizes the approval of the affiliation agreement with Claremont Unified School District.

11.04 Affiliation Agreement with West Hills Hospital and Medical Center for Paramedic Student Training

Resolution: It is recommended that the Board of Trustees authorizes the approval of the affiliation agreement with West Hills Hospital and Medical Center.

11.05 Ratification of Agreement with Yosemite Community College District for Teacher Preparation Pipeline Project

Resolution: It is recommended that the Board of Trustees authorizes the ratification of the agreement with Yosemite Community College District for Teacher Preparation Pipeline Project.

11.06 Ratification of Agreement with Yosemite Community College District to Provide Technical Assistance

Resolution: It is recommended that the Board of Trustees authorizes the ratification of the agreement with Yosemite Community College District to provide technical assistance.

11.07 School of Continuing Education Additions and Changes

Resolution: It is recommended that the Board of Trustees authorizes the approval of the School of Continuing Education additions and changes.

11.08 Agreement with South Bay Workforce Investment Board and Mt. San Antonio College to Provide Work Experience Opportunities to Transitional Subsidized Employment Program Participants

Resolution: It is recommended that the Board of Trustees authorizes the approval of the contract with South Bay Workforce Investment Board and Mt. San Antonio College.

11.09 Child Development Training Consortium Grant: Authorization of Acceptance of Funds

Resolution: It is recommended that the Board of Trustees authorizes the acceptance of Child Development Training Consortium grant funds.

11.10 Guided Pathways Initiative Grant: Authorization of Contract with and Advance Payment to Temecula Creek Inn

Resolution: It is recommended that the Board of Trustees authorizes the contract with and advance payment to Temecula Creek Inn.

11.11 Improving Undergraduate STEM (Science, Technology, Engineering, and Mathematics) Education - Pathways into Geoscience Grant: Authorization of Contract Extension with Carleton College

Resolution: It is recommended that the Board of Trustees authorizes the contract extension with Carleton College.

11.12 Ratification of Contract Agreement with Applied Learning Science for Development of Immersive Learning Videos for the Heating, Ventilation, and Air Conditioning Program

Resolution: It is recommended that the Board of Trustees authorizes the ratification of the contract with Applied Learning Science.

11.13 Approval of Contract Agreement with and Advance Payment to Economic Modeling, LLC for Career Coach with Application Programming Interface and Data Access for Provision of a Career Development Tool for Current and Prospective Students

Resolution: It is recommended that the Board of Trustees authorizes the ratification of the contract and advance payment to Economic Modeling, LLC.

11.14 New, 4-Year Review, and Modified Courses and Programs Effective with the 2020-21 Academic Year

Resolution: It is recommended that the Board of Trustees authorizes the approval of the new, 4-year review, and modified programs and courses effective with the 2020-21 academic year.

11.15 Contract Agreement with Goodwill Southern California and Mt. San Antonio College to Provide Homeless Students Additional Support Services and Paid Work Experience

Resolution: It is recommended that the Board of Trustees authorizes the approval of the contract with Goodwill Southern California and Mt. San Antonio College.

12. CONSENT - PRESIDENT'S OFFICE**12.01 Ratification of Agreement with Community College League of California for Board Training**

Resolution: It is recommended that the Board of Trustees authorizes the ratification of the Agreement with the Community College League of California for the League's On Call Service.

12.02 Contract with Exodus Escape Room for Marketing and Communication Team Building Exercise

Resolution: It is recommended that the Board of Trustees authorizes the approval of the contract with Exodus Escape Room for the Marketing and Communication team-building exercise.

13. CONSENT - STUDENT SERVICES**13.02 Contract with UNITE's Arrive Alive Tour**

Resolution: It is recommended that the Board of Trustees authorizes the approval of the contract with UNITE.

The above items were moved, seconded, and passed to approve.

Motion by Manuel Baca, second by Rosanne Bader

Yea: Gary Chow, Judy Chen Haggerty, Laura Santos, Manuel Baca, Rosanne Bader, Robert Hidalgo

Absent: Jay Chen

Student Trustee concurred

10.03 Amended Management Job Classification Description

Resolution: It is recommended that the Board of Trustees approves the management job classification description.

There was discussion by the Board on this item.

Motion by Manuel Baca, second by Gary Chow

Yea: Gary Chow, Judy Chen Haggerty, Laura Santos, Manuel Baca, Rosanne Bader, Robert Hidalgo

Absent: Jay Chen

Student Trustee concurred

10.06 Renewal of Management Contracts

Resolution: It is recommended that the Board of Trustees authorizes the approval of management contract renewals.

There was discussion by the Board on this item. The Board requested additional information on the difference between the contract terms, as well as concerns addressed by public comment.

Motion by Manuel Baca, second by Gary Chow

Yea: Gary Chow, Judy Chen Haggerty, Laura Santos, Manuel Baca, Rosanne Bader, Robert Hidalgo

Absent: Jay Chen

Student Trustee concurred

13.01 Contract Agreement with Blue Chip Study USA for Recruitment of International Students

Resolution: It is recommended that the Board of Trustees authorizes the approval of the contract agreement with Bluechip Study USA to recruit F-1 Visa students for Mt. SAC's International Student Program (ISP) in Scandinavia.

There was discussion by the Board on this item.

Motion by Manuel Baca, second by Rosanne Bader

Yea: Gary Chow, Judy Chen Haggerty, Laura Santos, Manuel Baca, Rosanne Bader, Robert Hidalgo

Absent: Jay Chen

Student Trustee concurred

14. ACTION ITEMS

14.01 Proposed Revision to Board Policy 2330 - Quorum and Voting

Resolution: It is recommended that the Board of Trustees adopts revised Board Policy 2330 - Quorum and Voting.

Motion by Manuel Baca, second by Rosanne Bader

Yea: Gary Chow, Judy Chen Haggerty, Laura Santos, Manuel Baca, Rosanne Bader, Robert Hidalgo

Absent: Jay Chen

Student Trustee concurred

14.02 Resolution No. 19-14 - Resolution of the Board of Trustees of the Mt. San Antonio Community College District Authorizing the Issuance of 2019 General Obligation Refunding Bonds, and Actions Related Thereto

Resolution: It is recommended that the Board of Trustees adopts Resolution No. 19-14 - Resolution of the Board of Trustees of the Mt. San Antonio Community College District Authorizing the Issuance of 2019 General Obligation Refunding Bonds, and Actions Related Thereto.

Motion by Judy Chen Haggerty, second by Rosanne Bader

Yea: Gary Chow, Judy Chen Haggerty, Laura Santos, Manuel Baca, Rosanne Bader, Robert Hidalgo

Absent: Jay Chen

Student Trustee concurred

14.03 Proposal to Initiate CSEA, Chapter 262 Negotiations for Year One-of-Three Successor Agreement, July 1, 2020, through June 30, 2023

Resolution: It is recommended that the Board of Trustees accept the initial proposals submitted by the District and CSEA, Chapter 262.

Motion by Judy Chen Haggerty, second by Rosanne Bader

Yea: Gary Chow, Judy Chen Haggerty, Laura Santos, Manuel Baca, Rosanne Bader, Robert Hidalgo

Absent: Jay Chen

Student Trustee concurred

14.04 Proposal to Initiate CSEA, Chapter 651 Negotiations for Year One-of-Three Successor Agreement, July 1, 2020, through June 30, 2023

Resolution: It is recommended that the Board of Trustees accept the initial proposals submitted by the District and CSEA, Chapter 651.

Motion by Manuel Baca, second by Rosanne Bader

Yea: Gary Chow, Judy Chen Haggerty, Laura Santos, Manuel Baca, Rosanne Bader, Robert Hidalgo

Absent: Jay Chen

Student Trustee concurred

15. DISCUSSION ITEMS

15.01 Board of Trustees Appointment of Interim Member for Trustee Area 5

Resolution: It is recommended that the Board of Trustees makes a determination whether to appoint an interim Board Member to fill the absence of Trustee Jay Chen in Trustee Area 5.

There was discussion by the Board on this item. Recommendation that the temporary interim position be advertised with a short application form and would due by December 4 for review by the Board at their December Board Meeting. No action taken on this item.

ADJOURNMENT

The meeting adjourned at 9:53 p.m.