

**Regular Meeting of the Board of Trustees
Wednesday, November 10, 2021**

Members Present

Trustees Gary Chow, Jay Chen, Judy Chen Haggerty, Laura Santos, Manuel Baca, Peter Hidalgo, Robert Hidalgo, and Student Trustee Juan Mendoza were present.

Staff Present

Bill Scroggins, President & CEO; Morris Rodrigue, Vice President, Administrative Services; Audrey Yamagata-Noji, Vice President, Student Services; Sokha Song, Acting Vice President, Human Resources; and Kelly Fowler, Vice President, Instruction, were present.

1. OPENING ITEMS

1.01 Call to Order

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 5:31 p.m. on Wednesday, November 10, 2021.

2. PUBLIC COMMUNICATION - CLOSED SESSION

2.01 Public Communication

None.

3. CLOSED SESSION

The Board adjourned to Closed Session at 5:31 p.m. to discuss the following item:

3.01 Conference with Labor Negotiator (Pursuant to Government Code Section 54957.6) - Chief Negotiators: Sokha Song, CSEA 651, CSEA 262, and Faculty Association, and Bill Scroggins, Management and Confidential Employees

4. PUBLIC SESSION

The Board reconvened into public session at 6:35 p.m.

4.01 Flag Salute

The pledge of allegiance was led by Trustee Chen Haggerty.

4.02 Reporting of Action Taken in Closed Session

No action taken.

5. INTRODUCTIONS AND RECOGNITION

5.01 Introduction of Newly Appointed and Promoted Employees

The following employees were introduced and in attendance:

- Thong Cao, Computer Facilities Assistant (Information Technology)
- David Cortez, Administrative Specialist II (Library and Learning Resources)
- Timothy Leslie, Mental Health Clinician (Student Health Services)
- Stacy Manfredi, Human Resources Technician (Human Resources)
- Scott Atkinson, Assistant Director, Public Safety Programs (Public Safety Programs)
- Kenneth Bohan, Director, Maintenance and Operations (Facilities, Planning, and Management)
- Ruben Flores, Manager, Grounds (Facilities, Planning, and Management)
- Tannia Robles, Associate Dean, Student Engagement (Student Services)

5.02 Introduction of Retirees

The following retiree was recognized for their service to the College:

- Marilyn Richards, Tutorial Services Assistant (Tutorial Services), 17 years of service

6. APPROVAL OF MINUTES

6.01 Approval of Minutes of the Regular Meeting of October 13, 2021

Motion by Peter Hidalgo, second by Manuel Baca

Yea: Gary Chow, Jay Chen, Judy Chen Haggerty, Laura Santos, Manuel Baca, Peter Hidalgo, Robert Hidalgo
Student Trustee concurred

6.02 Approval of Minutes of the Special Meeting of October 16, 2021

Motion by Manuel Baca, second by Gary Chow

Yea: Gary Chow, Jay Chen, Judy Chen Haggerty, Laura Santos, Manuel Baca, Peter Hidalgo, Robert Hidalgo
Student Trustee concurred

7. PUBLIC COMMUNICATION

7.01 Public Communication

None.

8. REPORTS

8.01 Associated Students

Valerie Menna provided a report on behalf of the Associated Students.

8.02 Academic Senate

Chisa Uyeki provided a report on behalf of the Academic Senate.

8.03 Classified Senate

Yvette Garcia provided a report on behalf of the Classified Senate.

8.04 Faculty Association

Emily Woolery provided a report on behalf of the Faculty Association.

8.05 CSEA 262

Robert Stubbe provided a report on behalf of CSEA 262.

8.06 CSEA 651

Johnny Armendariz provided a report on behalf of CSEA 651.

8.07 Foundation and Alumni Association

Bill Lambert provided a report on behalf of the Foundation and Alumni Association.

8.08 Management Steering Committee

Alexis Carter provided a report on behalf of the Management Steering Committee.

8.09 Public Affairs

Jill Dolan provided a report on behalf of campus public affairs.

8.10 Other Unrepresented Groups

None.

8.11 Board Communication

- They welcomed and congratulated the newly appointed and promoted employees.
- They congratulated Marilyn Richards on her retirement.

Student Trustee Juan Mendoza reported the following:

- He attended the Board Study Session.
- He attended the Student Trustee caucus.

Trustee Peter Hidalgo reported the following:

- He attended the CCLC's monthly government relations call.
- He visited the Mt. SAC Academy with Pomona USD.
- He met with Assemblymember Lisa Calderon.
- He attended the Veteran's Day student ceremony at West Covina High School.

Trustee Manuel Baca reported the following:

- He wished the Marine's a happy birthday today and extends his appreciation to all veterans for their commitment and service.
- He will be attending an event tomorrow in La Puente to commemorate Veteran's Day
- He wished everyone a happy Thanksgiving.

Trustee Robert Hidalgo reported the following:

- He thanked Dr. Scroggins and Dr. Yamagata-Noji for their LACSTA presentation.
- He attended Los Angeles County College Accelerator Network meeting.
- He visited the Mt. SAC Early College Academy with Pomona USD.
- He is interested in presenting to the West Covina City Council.
- He is looking forward to attending the Mt. SAC football game.
- He wished a happy Veteran's Day and thanked veterans for their service.

Trustee Laura Santos reported the following:

- She wished a happy birthday to the Marine's today and thanked them for their service.
- She attended the West Covina State of the City event.
- She attended the Board Study Session.
- She attended a Bassett Avocado Heights committee.
- She attended a co-sponsored vaccine clinic at a local parish.
- She attended a PTA parent parking fee committee meeting.
- She attended a PTA Dia de Los Muertos event.
- She attended the Irwindale Pepe Miranda golf tournament.
- She attended the Irwindale Chamber golf tournament.
- She attended the Epiphany Church car show.
- She attended the SGV Legislative Coalitions of Chambers meeting.
- She attended a Latino Immigration Rights Committee meeting.

Trustee Judy Chen Haggerty reported the following:

- She participated in an ACCT Leadership Congress presentation team.
- She attended two ACCT Board Meetings, along with various caucus meetings.
- She attended the League's ACES meeting.
- She attended a telephone conference with the new ACCT President, looking at advancing DEI.
- She wished everyone a happy Veteran's Day.

Trustee Gary Chow reported the following:

- He attended the Mountie Mentor meeting.
- He attended the Accreditation Kick-off meeting.
- He attended the Citizens Oversight Committee meeting.
- He attended the West Covina Rotary Meeting, where the Mt. SAC Early College Academy spoke.

Trustee Jay Chen reported the following:

- He wished the Marine Corp a happy birthday.
- He wished a happy Veteran's Day, especially our veteran students.
- He has participated in Navy training for most of the month.
- He attended the Board Study Session.
- He has been monitoring the redistricting that has been going on.

8.12 President's Report

- He welcomed and congratulated the newly appointed and promoted employees.
- He congratulated Marilyn Richards on her retirement.

8.13 Informational Report - 2021-22 Redistricting

Liz Stitt from the Redistricting Partners provided a presentation on 2021-22 Redistricting. There was discussion by the Board on the presentation and they provided feedback to Ms. Stitt to prepare draft maps for the next Board Meeting.

8.14 Informational Report - Transfer Report

Francisco Dorame provided an Informational Report on Transfer. There was discussion by the Board on this item.

9. CONSENT - ADMINISTRATIVE SERVICES

9.01 Independent Contractors

Resolution: It is recommended that the Board of Trustees approves the below list of Independent Contractors.

9.02 Appropriation Transfers and Budget Revisions Summary

Resolution: It is recommended that the Board of Trustees approves the appropriation transfers within the Unrestricted General Fund (\$188,593), Restricted General Fund (\$433,887), Child Development Fund (\$19,800), Farm Operations Fund (\$25), Health Services Fund (\$200), Bond Construction Fund No. 2 (\$17,630), Bond Construction Fund No. 4 (\$56,734), and Associated Students Trust Fund (\$2,970), pursuant to the California Code of Regulations, Title 5, Section 58307. Further authorization is requested to approve the budget revisions and allow expenditures within the Capital Outlay Projects Fund (\$2,715,000), pursuant to the California Code of Regulations, Title 5, Section 58308.

9.03 Contract with Landscape Support Services for the West Parcel Habitat Mitigation and Five-Year Maintenance (Bid No. 3412)

Resolution: It is recommended that the Board of Trustees authorizes the approval of a contract with Landscape Support Services, North Hollywood, CA, for the West Parcel Habitat Mitigation and Five-Year Maintenance (Bid No. 3412).

9.04 Purchase of Audio Visual Equipment and Supplies from AVI-SPL for the Heritage Hall Education Center

Resolution: It is recommended that the Board of Trustees authorizes the approval of the purchases for audio visual equipment and supplies from AVI-SPL for the Heritage Hall Education Center.

9.05 Amendment to the Agreement with GNA-Brook Fire Protection for Annual and Five-Year Sprinkler Testing and Inspection Services

Resolution: It is recommended that the Board of Trustees authorizes the approval of the amendment to the agreement with GNA-Brook Fire Protection for Annual and Five-Year Sprinkler Testing and Inspection Services.

9.06 Agreement with Gala Systems Inc. for the Clarke Theater Stage Lift Maintenance Agreement

Resolution: It is recommended that the Board of Trustees authorizes the approval of the agreement with Gala Systems Inc. for the Clarke Theater Stage Lift Maintenance Agreement.

9.07 Agreement with Eide Bailly, LLP formally Vavrinek, Trine, Day & Co., LLP for Auditing Services

Resolution: It is recommended that the Board of Trustees authorizes the approval of an agreement with Eide Bailly, LLP, to provide auditing and tax preparation services for Fiscal Years 2021-22, 2022-23, and 2023-24.

9.08 Agreement with IDS Group for Engineering Design Consulting for the Technology and Health Reconstruction - Secondary Effects

Resolution: It is recommended that the Board of Trustees authorizes the approval of the agreement with IDS Group for Engineering Design Consulting for the Technology and Health Reconstruction - Secondary Effects project.

9.09 Change Order - Temple Avenue Pedestrian Bridge Project, Temple Avenue Street Improvements, and Green Corridor Project Bid No. 3377 - Agreement with Griffith Company

Resolution: It is recommended that the Board of Trustees authorizes the approval of the change order with Griffith Company for the Temple Avenue Pedestrian Bridge Project, Temple Avenue Street Improvements, and Green Corridor - Bid No. 3377 project.

9.10 Agreement with IDS Group for Engineering Design Consulting for the Library Sliding Doors Structural Analysis

Resolution: It is recommended that the Board of Trustees authorizes the approval of the agreement with IDS Group for Engineering Design Consulting for the Library Sliding Doors Structural Analysis.

9.11 Completion Notice for West Counseling Offices and Learning Technology Center (Building 6) Chilled Water Pipe Replacement

Resolution: It is recommended that the Board of Trustees authorizes the approval of the following completion notices for November 2021.

9.12 Amendment to the Agreement for the Temple Avenue Pedestrian Bridge Project, Temple Avenue Street Improvements, and Green Corridor Project Bid No. 3384 - Econo Fence, Inc.

Resolution: It is recommended that the Board of Trustees authorizes the approval of the amendment to the agreement with Econo Fence, Inc. for the Temple Avenue Pedestrian Bridge Project, Temple Avenue Street Improvements, and Green Corridor - Bid No. 3384 project.

9.13 Amendment with Tilden-Coil Constructors for the Construction Management Services - Central Campus Infrastructure

Resolution: It is recommended that the Board of Trustees authorizes the approval of the amendment with Tilden-Coil Constructors for the Construction Management Services.

10. CONSENT - HUMAN RESOURCES

10.01 Amendment to the Contract Agreement with the Association of College and University Educators for Faculty Development

Resolution: It is recommended that the Board of Trustees authorizes the approval of the amendment to the contract agreement with the Association of College and University Educators.

10.02 Amended Classified Job Classification Description

Resolution: It is recommended that the Board of Trustees authorizes the amended Classified job classification description.

10.03 Amended and New Management Job Classification Descriptions

Resolution: It is recommended that the Board of Trustees approves the amended and new Management job classification descriptions.

10.04 Renewal of Management Contracts

Resolution: It is recommended that the Board of Trustees authorizes the approval of the renewal of management contracts.

10.06 Ratification of Contract Renewal with Arrowhead Evaluation Services, Inc. for Fair Employment Housing Act/Americans with Disabilities Act Reasonable Accommodations

Resolution: It is recommended that the Board of Trustees authorizes the ratification of the contract renewal with Arrowhead Evaluation Services, Inc. for Fair Employment Housing Act/Americans with Disabilities Act reasonable accommodations.

10.07 Contract Agreement Renewal with the Bodine Group for Negotiation Services

Resolution: It is recommended that the Board of Trustees authorizes the approval of the contract renewal with the Bodine Group for negotiation services.

10.08 Contract Agreement with Pomona Valley Mining Co. for Semi-Annual Human Resources Staff Retreat

Resolution: It is recommended that the Board of Trustees authorizes the approval of the contract with Pomona Valley Mining Co. for the semi-annual Human Resources staff retreat and advanced payment.

10.09 Contract Agreement with Interpreter-Now/S5S, LLC for Sign Language Interpreting and Real-time Captioning Services

Resolution: It is recommended that the Board of Trustees authorizes the approval of the contract agreement with Interpreter-Now/S5S, LLC.

11. CONSENT - INSTRUCTION

11.01 Ratification of Contract Renewal with Emanate Health Physicians Partners for Student-Athlete Health Screenings and Attendance at Football Games for the 2021-2022 School Year

Resolution: It is recommended that the Board of Trustees authorizes the ratification of the contract renewal with Emanate Health Physicians Partners.

11.02 Ratification of Contract Renewal for Digistar Encore Service Agreement for the Mt. SAC Randall Planetarium

Resolution: It is recommended that the Board of Trustees authorizes the ratification of the renewal of the Digistar Encore Service Agreement.

11.03 Lease of a Cessna 172 Airplane from Foothill Aircraft Sales and Service, Incorporated

Resolution: It is recommended that the Board of Trustees authorizes the approval of a lease agreement with Foothill Aircraft Sales and Service, Incorporated, for use of their Cessna 172M aircraft.

11.04 Advanced Technological Education Grant: Authorization of Memorandum of Understanding with University of California, Irvine, School of Physical Sciences

Resolution: It is recommended that the Board of Trustees authorizes the memorandum of understanding with University of California, Irvine, School of Physical Sciences, as presented.

11.06 New, 5-Year Review, and Modified Courses and Programs Effective with the 2022-23 Academic Year

Resolution: It is recommended that the Board of Trustees authorizes the approval of the new, 5-year review, and modified programs and courses effective with the 2022-23 academic year.

11.07 Strong Workforce Initiative Local Share: Acceptance of Funds and Approval of Purchases

Resolution: It is recommended that the Board of Trustees authorizes the acceptance of the funds and approves the purchases.

11.08 Contract with The Scorer's Table to provide statistician services for the 2021-22 Athletics Season

Resolution: It is recommended that the Board of Trustees authorizes the approval of the contract with The Scorer's Table to provide statistician services for the 2021-22 Basketball season.

12. CONSENT - PRESIDENT'S OFFICE

12.01 School of Continuing Education Additions and Changes

Resolution: It is recommended that the Board of Trustees authorizes the approval of the School of Continuing Education additions and changes.

13. CONSENT - STUDENT SERVICES

13.01 Independent Contractors: Note Takers for Accessibility Resource Centers for Students for Fall 2021

Resolution: It is recommended that the Board of Trustees approves the Note Takers as Independent Contractors for the Accessibility Resource Centers for Students.

13.02 Agreement Renewal with Gridcheck LLC for Scheduling System

Resolution: It is recommended that the Board of Trustees authorizes the approval of the agreement with Gridcheck LLC for the scheduling system.

13.03 Contract with Mountain Meadows Golf Course for Accessibility Resource Centers for Students Annual Department Training Day

Resolution: It is recommended that the Board of Trustees authorizes the approval of the contract with Mountain Meadows Gold Course, including advance payment.

13.04 Ratification of Contract Agreement with Fullerton Marriott at California State University for the Student Services Administrators Team Planning Day

Resolution: It is recommended that the Board of Trustees authorizes the ratification of the contract agreement with Fullerton Marriott at California State University for the Student Services Administrators Team planning day, including an advance payment made.

The above items were moved, seconded, and passed to approve, as presented.

Motion by Peter Hidalgo, second by Manuel Baca

Yea: Gary Chow, Jay Chen, Judy Chen Haggerty, Laura Santos, Manuel Baca, Peter Hidalgo, Robert Hidalgo
Student Trustee concurred

10.05 Personnel Transactions

Resolution: It is recommended that the Board of Trustees authorizes the approval of the personnel transactions. There was discussion by the Board on this item.

Motion by Judy Chen Haggerty, second by Laura Santos

Yea: Jay Chen, Judy Chen Haggerty, Laura Santos, Manuel Baca, Robert Hidalgo, Gary Chow, Peter Hidalgo
Student Trustee concurred

11.05 College and Career Program - Rising Scholars: Authorization of Acceptance of Funds and Authorization of Purchases

Resolution: It is recommended that the Board of Trustees authorizes the acceptance of College and Career Program funds and authorizes the purchases as presented.

There was discussion by the Board on this item.

Motion by Peter Hidalgo, second by Judy Chen Haggerty

Yea: Jay Chen, Judy Chen Haggerty, Laura Santos, Manuel Baca, Robert Hidalgo, Gary Chow, Peter Hidalgo
Student Trustee concurred

14. ACTION ITEMS

14.01 Proposal to Initiate CSEA, Chapter 262 Negotiations for July 1, 2020, through June 30, 2023, Year Three-of-Three Reopener Agreement

Resolution: It is recommended that the Board of Trustees accept the initial proposals submitted by the District and California School Employees Association, Chapter 262.

Motion by Manuel Baca, second by Judy Chen Haggerty

Yea: Jay Chen, Judy Chen Haggerty, Laura Santos, Manuel Baca, Robert Hidalgo, Gary Chow, Peter Hidalgo
Student Trustee concurred

14.02 Meet-and-Confer Agreement Between the Confidential Employees and the Mt. San Antonio Community College District for 2021-22

Resolution: It is recommended that the Board of Trustees approves the Meet-and-Confer Agreement reached between the Confidential Employees and Mt. San Antonio College for 2021-22.

Motion by Laura Santos, second by Manuel Baca

Yea: Jay Chen, Judy Chen Haggerty, Laura Santos, Manuel Baca, Robert Hidalgo, Gary Chow, Peter Hidalgo
Student Trustee concurred

14.03 Meet-and-Confer Agreement Between the Management Employees and the Mt. San Antonio Community College District for 2021-22

Resolution: It is recommended that the Board of Trustees approves the Meet-and-Confer Agreement reached between the Management Employees and the Mt. San Antonio Community College for 2021-22.

Motion by Peter Hidalgo, second by Manuel Baca

Yea: Jay Chen, Judy Chen Haggerty, Laura Santos, Manuel Baca, Robert Hidalgo, Gary Chow, Peter Hidalgo
Student Trustee concurred

14.04 Proposal to Initiate Faculty Negotiations for Year Three-of-Three Re-opener Agreement, July 1, 2019, through June 30, 2022

Resolution: It is recommended that the Board of Trustees accepts the initial proposal submitted by the District and the Faculty Association.

Motion by Judy Chen Haggerty, second by Manuel Baca

Yea: Jay Chen, Judy Chen Haggerty, Laura Santos, Manuel Baca, Robert Hidalgo, Gary Chow, Peter Hidalgo

Student Trustee concurred

14.05 Resolution No. 21-09 - Approval to Compensate Trustee Judy Chen Haggerty for Her Absence from the Regular Meeting of the Board of Trustees on October 13, 2021, and the Special Meeting of the Board of Trustees on October 16, 2021

Resolution: It is recommended that the Board of Trustees adopts Resolution No. 18-24 - Approval to Compensate Trustee Judy Chen Haggerty for Her Absence from the Regular Meeting of the Board of Trustees on October 13, 2021, and the Special Meeting of the Board of Trustees on October 16, 2021.

There was discussion by the Board on this item.

Motion by Manuel Baca, second by Gary Chow

Yea: Jay Chen, Judy Chen Haggerty, Laura Santos, Manuel Baca, Robert Hidalgo, Gary Chow, Peter Hidalgo

Student Trustee concurred

15. DISCUSSION ITEMS

15.01 Board Policy 3100 - Organizational Structure

There was discussion by the Board on this item. The Board requested the following information be included in BP 3100, "The organizational charts are subject to review by the Board." The revised BP will be brought back to the next Board Meeting for first reading.

15.02 Campus Vaccination and Testing Program Update

There was discussion by the Board on this item.

ADJOURNMENT

The meeting adjourned at 9:42 p.m.