



MT. SAN ANTONIO COLLEGE

PRESIDENT'S ADVISORY COUNCIL

MINUTES

March 23, 2022

Location: 4-2440		Time: 3:00–4:30 p.m.	
Council Members:			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> Kristina Allende	<input checked="" type="checkbox"/> Tamra Horton	<input type="checkbox"/> Juan Mendoza
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Kelly Rivera	<input checked="" type="checkbox"/> Robert Stubbe	<input checked="" type="checkbox"/> Valerie Menna
<input checked="" type="checkbox"/> Koji Uesugi	<input checked="" type="checkbox"/> Roger Willis	<input type="checkbox"/> George Gutierrez	
<input checked="" type="checkbox"/> Rosa Royce	<input checked="" type="checkbox"/> Chisa Uyeki	<input checked="" type="checkbox"/> John Lewallen	
<input type="checkbox"/> Jean Metter	<input checked="" type="checkbox"/> Emily Woolery	<input checked="" type="checkbox"/> Carol Nelson	<input checked="" type="checkbox"/> Brigitte Hebert (Notes)

1. Review of March 9, 2022 Meeting Notes

Minutes of March 9, 2022 were approved, as written.

2. Accreditation Steering Committee (ASC) Accreditation Memo – FAQ's and Timeline

PAC members reviewed the document and clarified the following:

- One PAC member is needed for each weaving team (Standard)
- There are several key positions for each
 - Liaison – provides overall guidance
 - Planner - facilitates meetings, sets agendas, communicates updates, and is the point of contact for the liaison
 - Investigator – provides quality control with evidence gathering, formatting, ensuring evidence is recent and relevant, and matching the narrative text to the evidence.
 - Documenter - compiles info, supplements and/or revises draft responses to the standards, is the primary editor
 - Standards Supporters - (optional) a specific lead assigned to each sub section of the standard

Volunteers are to email Brigitte Hebert with their weaving team selection.

(see BoardDocs for attachment and further details)

3. Accreditation Steering Committee (ASC) Accreditation Standard IC1-14 (Institutional Integrity)

In addition, PAC has been asked to participate on the Standard I.C.1-17 (Institutional Integrity) Weaving Team.

On behalf of PAC and Dr. Scroggins, Brigitte Hebert will respond to Meghan Chen and respectfully decline.

4. Mission, Vision Statement, and Core Values Workgroup Update

This PAC Workgroup will be meeting this Friday to start work.

5. Smoke/Tobacco-Free Campus Policy Workgroup Update

Koji Uesugi reported that this workgroup had their second meeting yesterday, March 22.

Compadres for Tobacco-Free Los Angeles County attended the meeting and provided an overview of how they can assist our college in developing a "Tobacco-Free Policy". They also provided various resources, including campus engagement, product expertise, impartial expert guidance, and free supportive material.

6. Overall Campus Equity Update

Madelyn Arballo shared a story of a Mt. SAC non-credit student having the honor to speak at an education conference regarding the wonderful support she received from our college.

Koji Uesugi shared that the PrimeStop is officially accepting EBT's cards.

7. BP 2310 – Regular Meeting of the Board

This BP was presented for a first reading.

Motioned, second, and carried.

The BP will be brought back for a second reading.

8. BP 2355 – Decorum

This BP was presented for a first reading.

There was discussion about the meaning of the word "disturbing".

Motioned, second, and carried.

The BP will be brought back for a second reading.

9. BP 2720 – Communicating Among Board Members

This BP was presented for a first reading.

Motioned, second, and carried.

The BP will be brought back for a second reading.

10. BP 2725 – Board Member Compensation

This BP was presented for a first reading.

The BP will be rewritten to clarify the difference between compensation between Board of Trustees and the Student Trustee. Carol Nelson will query the CCLC dashboard on student compensation and see what other colleges are paying and provide the information to the committee. Student compensation is at the discretion of the Board and Associated Students.

Motioned, second, and carried.

This BP will be brought back for a second reading with the understanding that information on student compensation will be provided for further discussion.

11. BP/AP 3900 – Freedom of Expression

This BP/AP was presented for a second reading.

Motioned, second, and carried.

This BP will be presented to the Board for adoption and the AP will be presented to the Board for information.

12. Purpose and Function Statement - DEISA

After much discussion, the DEISA Purpose and Function Statement was approved for first reading and will be brought back again for final review.

13. Log Review (Scroggins)

PAC Queue (2)

- BP 2431 – CEO Selection
- AP 2712 – Conflict of Interest

AS Queue (2)

- BP 4100 - Graduation Requirement for Degrees and Certificates (active)
- AP 4285 - Credit for Extra-Institutional Learning (active)

HR Queue (5)

- BP/AP 3430 - Prohibition of Harassment (per PAC of 5.13.20, return to HR)
- AP 3435 - Discrimination and Harassment Investigation (per PAC of 5.13.20, return to HR)
- AP 3540 - Sexual Assaults on Campus (per PAC of 5.13.20, return to HR)
- AP 7122 – Recruitment and Hiring – Management Employees

14. Other

FUTURE MEETINGS:

**April 27, 2022 – Expanded PAC
May 11, 2022**