Shared Governance
Academic Senate Taskforce Report and Recommendations
11/18/2022

Purpose and Function Statement

The purpose of the Shared Governance Academic Senate Taskforce is review AP 3255 and explore the possibility of creating a local version of AP 2510. Along with the review of these APs related to shared governance, the Taskforce will review the campus organization chart and discuss shared governance models.

Membership

Allie Frickert-Murashige, Assistant Faculty Accreditation Coordinator, History Faculty
Tamra Horton, Faculty Association Vice President, English Faculty
Raul Madrid, Academic Senate Legislative Liaison, Political Science Faculty
Barbara Mezaki, Faculty Accreditation Coordinator, American Language Faculty
Kelly Rivera, Academic Senate Director, Political Science Faculty
Roger Willis, Academic Senate President, Communication Faculty
Phil Wolf, Academic Senate Director, Physics Faculty

Methods of Consultation

The taskforce was formed during the Fall 2022 Academic Senate retreat Executive Board meeting. Taskforce meetings were held synchronously through Zoom on 10/7/22, 10/28/22, and 11/18/22. The group also collaborated asynchronously through email during the months of October and November. Kelly Rivera served as the note taker for the meetings and a shared document was created to store resources consulted.

Background of the Topic that Led to the Workgroup Meeting

During the Executive Board Meeting at the Senate Retreat, discussion ensued about local decision-making rules and processes. The Executive Board learned that Mt SAC does not have an Administrative Procedure that several campuses do have, AP 2510, and that our AP that does speak to the issue of shared governance, AP 3255 is brief and had not been reviewed since 2016. Key questions arose about how complications in the shared governance process were to be resolved, which the current AP 3255 does not clarify. With particular interest to ensure a robust and healthy shared governance process inclusive of all campus constituent groups, this Taskforce was formed.

Specific, Achievable Recommendations

The Shared Governance Taskforce recommends the following:

1. President's Advisory Council forms a Taskforce to update and revise BP/AP 3255, BP/AP 3100 and to create BP/AP 2510. BP/AP 3255 was last revised in 2016 and BP/AP was last reviewed in 2016.
2. Revise BP/ AP 3255 to include the following:
   a. Update name to clarify difference with new BP/AP 2510
   b. Suggest Institutional Effectiveness Committee Review BP/AP 3255
3. Update BP/AP 3100 to include all campus constituency groups or rename to Administrative Organizational Chart
4. Create BP/AP 2510 and include the following:
   a. Include philosophy statement and definitions at start of document. Orange Coast College Handbook and Chaffey College AP 2510 are strong models.
   b. Define constituency group roles. For example, Chaffey AP 2510 includes a clear list of groups.
   c. Classified participatory role in shared governance currently scant in Mt SAC's AP 3255; include in AP 2510.
   d. Define the purview of various constituency groups and describe a process to determine which groups have primacy on particular topics.
   e. Include in the AP next steps for recourse for a constituency group if shared governance processes are not followed. Currently our process is ambiguous/not formal as written in AP 3255. For example: Taft Community College AP 2510 clarifies a step-by-step process to follow should recommendations not be accepted.
5. Integrate regular evaluation of our shared governance processes in our APs
6. Consider creation of Local Decision Making Handbook or Resource Guide for the College that is regularly reviewed and updated. Some examples include Orange Coast College's Decision Making Document and Taft College's Governance Guide.

List of Resources Consulted by the Taskforce

College	AP 2510	AP 3255	Both or Other
Chaffey	Participation in Shared Governance	Institutional Effectiveness	Yes (see below)
Taft	Participation in Shared Governance	AP 3225 Institutional Effectiveness	Yes Handbook
Citrus		AP 3250 Institutional Planning	
Santa Barbara	AP 2510 Participation in Shared Governance	AP 3255 Program Evaluation	Yes
Mt. SAC	None	AP 3225: Participation in Local Decision-Making	BPs and APs
Allen Hancock (link was in the chat)	Shared Governance	Shared Governance	Board Policies
Orange Coast	No	No	Handbook (Decision Making Doc)
Cerritos	Participation in Local Decision Making	No	Board Policies
Santa Monica	Participation in Local Decision Making	Institutional Effectiveness	Board Policy Manual
Santa Ana	Participation in Local Decision Making	No	
Pasadena	No	No 3001 = Fac Role in Shared Governance	BPs and APs

		3251 = Institutional Effectiveness	
El Camino	Collegial Consultation	No	BPs and APs
Long Beach	Participation in Local Decision Making	No	LBCC BPs
Fullerton (North Orange)	Participation in Local Decision Making	Institutional Effectiveness	Yes https://www.nocccd.edu/policies-and-procedures

State Academic Senate Compiled APs on Shared Governance

Other Resources:
- https://www.tandfonline.com/doi/abs/10.1080/1066892970210703
- https://www.mtsac.edu/president/cabinet-notes/2016-17/CCLC-ASCCC_Local_Assistance_Collegiality_in_Action.pdf
- https://www.asccc.org/content/what-needed-realize-vision-ab-1725

    From the League:
- https://ccleague.org/sites/default/files/pdf/events/board_governance_stw18_david_morse.pdf
- https://asccc.org/sites/default/files/publications/Participating_Effectively_200503.pdf
- CCLC Sample Policy