



# MT. SAN ANTONIO COLLEGE

## PRESIDENT'S ADVISORY COUNCIL

### MINUTES

May 11, 2022

| Location: 4-2440  |  | Time: 3:00–4:30 p.m.                             |   |
|---|--|--|---|
| <b>Council Members:</b>                                   |  |  |   |
| <input checked="" type="checkbox"/> Bill Scroggins, Chair | <input checked="" type="checkbox"/> Kristina Allende | <input checked="" type="checkbox"/> Tamra Horton | <input checked="" type="checkbox"/> Juan Mendoza            |
| <input checked="" type="checkbox"/> Madelyn Arballo       | <input checked="" type="checkbox"/> Kelly Rivera     | <input type="checkbox"/> Robert Stubbe           | <input type="checkbox"/> Valerie Menna                      |
| <input checked="" type="checkbox"/> Koji Uesugi           | <input checked="" type="checkbox"/> Roger Willis     | <input type="checkbox"/> George Gutierrez        |   |
| <input checked="" type="checkbox"/> Rosa Royce            | <input checked="" type="checkbox"/> Chisa Uyeki      | <input type="checkbox"/> John Lewallen           |   |
| <input checked="" type="checkbox"/> Jean Metter           | <input checked="" type="checkbox"/> Emily Woolery    | <input checked="" type="checkbox"/> Carol Nelson | <input checked="" type="checkbox"/> Brigitte Hebert (Notes) |

#### 1. Review of March 23, 2022 and April 27, 2022 Meeting Notes

Minutes of March 23, 2022 and April 27, 2022 were approved, as written.

#### 2. Accreditation Steering Committee (ASC) Update

Kelly Fowler reported that this committee has met since their last meeting.

- We are another step closer in the review process of finding gaps and looking at them with an institutional lens through the accreditation process.
- Evidence gaps will be completed in the fall and winter.
- The core group will release ISERS in stages by standards starting in the spring which will enable us to digest the data.

#### 3. Climate Commitment and Environmental Justice Committee (CCEJC) Update

Tania Anders reported that this committee has met since their last meeting.

Some highlights of the End-Of-Year report:

- 14 membership positions appointed.
- Update to Purpose and Function Statement and Goals and Accomplishments.
- Update to website results in it being more user-friendly.
- Faculty Professional Development training will embed sustainability into their curriculum.
- Six students were placed in internships last academic year.
- Greenhouse Gas (GHG) inventory is complete for 2018-2021.
- Restoration of the wildlife habitat continues.

- Earth Week (April 18 – 23) was a success.

(see BoardDocs for attachment for further details)

#### **4. Information Technology Advisory Committee (ITAC) Update**

Anthony Moore reported that this committee has met since their last meeting.

- Contract with Wepa is moving forward.
- ITAC members are participating on several weaving teams. Accreditation liaisons have been extremely helpful.
- Goals and Accomplishments were reviewed.
- Cyber Security Training and Outlook Tips continues.
- Further research will be done on T-Mobile hotspots for the Loaner Laptop Program and ways to get a discount.
- The 2016 Technology Master Plan needs to be updated with current technology, goals, initiatives, and feedback from the campus. It is going to the Board tonight for approval.

#### **5. Professional Development Council (PDC)**

Tania Anders reported that this committee has met since their last meeting.

- There has been a change in leadership with the reassignment of Lianne Greenlee-Maldonado to Accreditation work. Lisa Rodriguez is the interim director of POD.
- Right to Be (formerly known as Hollaback!) is back on campus.
- One Book, One Campus Program is currently seeking input.
- ACUE Certificate College Instruction has been very successful with 110 faculty completing the course.
- The new Manager Onboarding Series averages 15 managers taking part.
- Conference and Travel funds are still available for the 2021-2022 year.

(see BoardDocs for attachment for further details)

#### **6. Mission, Vision Statement, and Core Values Workgroup Update**

Madelyn Arballo reported that this committee has met since their last meeting.

- There have been very robust discussions among members.
- There are suggested amendments forthcoming.
- Core Values is the last section to finish up.

#### **7. Smoke/Tobacco-Free Campus Policy Workgroup Update**

Koji Uesugi reported that this committee has met since their last meeting

- Great work is resulting in a BP/AP that will go for final group review at the next meeting on Tuesday, May 24.
- The response across campus to become smoke/tobacco free has been good.
- The team can make suggestions for the composition of the implementation task force which may include some or all of the existing group.

## **8. Overall Campus Equity Update**

Nothing to report at this time.

## **9. BP 2310 – Regular Meeting of the Board**

This BP was presented for a second reading.

Motioned, second, and carried.

The BP will be presented to the Board for approval.

## **10. BP 2355 – Decorum**

This BP was presented for a second reading.

Motioned, second, and carried with Kristina Allende and Chisa Uyeki abstaining.

The BP will be presented to the Board for approval.

## **11. BP 2720 – Communicating Among Board Members**

This BP was presented for a second reading.

Motioned, second, and carried.

The BP will be presented to the Board for approval.

## **12. BP 2725 – Board Member Compensation**

This BP was presented for a second reading.

Motioned, second, and carried.

The BP will be presented to the Board for approval.

## **13. BP/AP 3225 – Institutional Effectiveness**

This BP/AP was presented for a first reading.

Motioned, second, and carried.

The BP/AP will be forwarded to IEC for an administrative review for feedback to PAC. Chisa Uyeki will convey the direction of PAC. Senate is reserving the ability to pull if faculty is impacted.

## **14. AP 3560 – Alcoholic Beverages**

This AP was presented for a first reading.

Motioned, second, and carried.

The AP will be brought back for a second reading.

**15.AP 3515 – Reporting of Crimes**

This AP was presented for a first reading with amended changes.

Motioned, second, and carried.

The AP will be brought back for a second reading.

**16.AP 3720 –Computer and Network Use**

This AP was presented for a first reading with amended changes.

Motioned, second, and carried.

The AP will be brought back for a second reading.

**17.AP 4010 – Academic Calendar**

This AP was presented for a first reading.

Motioned, second, and carried.

The AP will be brought back for a second reading. Dr. Scroggins will provide Kelly Rivera with the Chancellor's report indicating the number of days of instruction.

**18.BP 4020 – Program, Curriculum, and Course Development**

This BP was presented for a first reading and is being pulled by Academic Senate.

**19.BP 4250 – Probation, Dismissal, and Readmission**

This BP was presented for a first reading and is being pulled by Academic Senate.

**20.BP/AP 6750 – Campus Traffic and Parking**

This BP/AP will be postponed until the next meeting.

**21.BP/AP 7400 - Travel**

This BP/AP will be postponed until the next meeting.

**22.AP 3434 – Responding to Harassment Based on Sex Under Title IX**

This AP will be postponed until the next meeting.

**23.BP/AP 3565 – Smoking on Campus**

This BP/AP will be postponed until the next meeting.

**24.Purpose and Function Statement - DEISA**

Final review will be postponed until feedback received from workgroup.

## **25.Log Review (Scroggins)**

### **PAC Queue (2)**

- BP 2431 – CEO Selection
- AP 2712 – Conflict of Interest

### **AS Queue (2)**

- BP 4100 - Graduation Requirement for Degrees and Certificates (active)
- AP 4285 - Credit for Extra-Institutional Learning (active)

### **HR Queue (5)**

- BP/AP 3430 - Prohibition of Harassment (per PAC of 5.13.20, return to HR)
- AP 3435 - Discrimination and Harassment Investigation (per PAC of 5.13.20, return to HR)
- AP 3540 - Sexual Assaults on Campus (per PAC of 5.13.20, return to HR)
- AP 7122 – Recruitment and Hiring – Management Employees

## **26.Other**

### **FUTURE MEETINGS:**

**May 25, 2022**

**June 8, 2022**

**June 22, 2022**