

Attending:

x	Antonio Bangloy		Alexis Carter/Vanessa Ortiz		Paulo Madrigal		Pedro Suarez	x	Marisa Ziegenhohn	
	John Barkman	x	Jenny Phu		Krupa Patel	x	Chuong Tran	x	Uyen Mai	
x					x					
x	George Bradshaw	x	Francisco Dorame/ Caron Gomes		x	Gabby Sesma	x	Eric Turner	x	Jackson Kuo
	Monica Cantu-Chan	x	Rich Lee		x	Meghan Chen	x	Krystal Yeo	x	Loralyn Isomura
	Anthony Moore		Manuel Cerda		x	Patty Quinones	x	Marjorie Nava Burguiere		Kate Morales

EMAIL: AdminSystems@mtsac.edu

1.	Announcements	<p>Chuong:</p> <ul style="list-style-type: none"> New Systems Analyst/Programmer: Tammy Nguyen Summer 2022 MIS has been completed. Degreeworks Classic Dashboard will sunset on 9/21; students will be using Responsive Dashboard instead. <p>Antonio:</p> <ul style="list-style-type: none"> New student intern who is taking a CIS work experience class focused on Data Science. ePrint – may need to start from scratch since versions are old; existing reports may need to be transferred/backed up <p>Monica:</p> <ul style="list-style-type: none"> Project intake form updated for PII. <p>Eric:</p> <ul style="list-style-type: none"> Presentation on Google storage limits. – Patty to get with Eric to discuss criteria. Yen recommended higher storage limits for faculty. Google Application OU. Deprovisioning student account (email, single sign-on, etc) per AP 3720. – Yen asked if non-credit students are impacted? AB will need to confirm. George can offer trigger points; AB asked for input from entire group.
2.	Recent System Issues	<ul style="list-style-type: none"> Does the user community have any issues to report? - None

3.	Recent Upgrades	<ul style="list-style-type: none"> Ethos Identity (SSO) Moved Superglue to Production Single Sign-on certificate renewal done September 10. DB upgrade installed in PPRD.
4.	Planned Upgrades	<ul style="list-style-type: none"> BANNER STUDENT API 9.25 for PPRD.
5.	IT Project Status Update	<p>Completed:</p> <ul style="list-style-type: none"> MIS for Summer 2022 SCE online orientation Payroll Upload and Update Prior Period Adjustments Dates and Attendance Records – Per Rich, time efficiency for Payroll staff in entering OT <p>Current:</p> <ul style="list-style-type: none"> Adding Area F to transcript Financial Aid MIS 2021-22 CCCApply Data download using SuperGlue
6.	Admissions & Records	<ul style="list-style-type: none"> No updates Chuong question – can change to age 14 instead of 15 for application? George - yes
7.	Counseling	<ul style="list-style-type: none"> Caron – Degreeworks upgrade, classic dashboard no longer available
8.	Financial Aid	<ul style="list-style-type: none"> No updates
9.	Instruction	<ul style="list-style-type: none"> Loralyn – CRN reporting for Fall 2022, CRN beginning with 3 are valid and would apply to that term; George – that was only term? Loralyn, yes Krupa – no updates Meghan – no updates
10.	Research	<ul style="list-style-type: none"> No updates
11.	Noncredit Instruction	<ul style="list-style-type: none"> AEFL week; free books for students
12.	Fiscal Services/Cashier's Office	<ul style="list-style-type: none"> Possible new holds Jackson – potential cc frauds; working with IT to filter bad actors; updating cc POS systems Marisa – no updates Gabby – no updates
13.	Payroll	<ul style="list-style-type: none"> Rich – finished first round of retros for managers and 262, more for 651 and faculty coming soon. Expecting retros in future
14.	Human Resources	<ul style="list-style-type: none"> Not present
15.	Marketing	<ul style="list-style-type: none"> Signed off
16.	<u>Next meeting dates</u>	October 18, 2022