

## ACCESS Department Meeting Notes November 21, 2022

### Malia's District Updates

- **Disability Awareness Month**
  - Thank you to the DAM team.
- **Student Appointment Modality Survey Results**
  - See attached.
- **Chrome River**
  - For those attending conferences and travel, please attend a Chrome River training through POD.
  - The next training is November 30<sup>th</sup> at 10 am.
- **ACCESS Ally**
  - Volunteers??
- **Events**
  - ACCESS Turkey Giveaway: Tuesday, Nov 22 from 11 am – 1 pm in upper Parking Lot A. Thank you to KL, who is the ACCESS lead.
  - Thanksgiving Student Gratitude Lunch on Tuesday, November 22, from 11:30 am – 1:00 pm in 9C Stage. Please promote with students.
  - ACCESS Holiday Party on Tuesday, November 29, from 4 pm at ER's house. ACCESS Office will close at 4 pm that day. Bring a dish to share. If you would like to participate in a Secret Santa gift exchange, please bring a gift (under \$20).
  - Student Services Holiday Boutique on December 1st in Student Services Building 9B.
  - Student Services offices will close at 5 pm on Wednesday, November 23, and at 4:30 pm the week after finals (December 12-21).

### AREA UPDATES

#### ATC

- Tech refresh on December 9. The process took longer than anticipated due to delivery delays. The ATC has finally received the equipment they ordered. On December 9, the ATC will swap out all old equipment and implement the new equipment.
- Attended Accessing Higher Ground conference focused on access and technology. One workshop on math accessibility reaffirmed the ATC's process for providing accessible math. Another workshop on best practices talked about how important it is to take time with students and understand their disability-related needs to match them with the right assistive technology. When students are matched with the appropriate technology, they use throughout their academic career. An OCR update reinforced the importance of having robust internal procedures, documentation, and recommending

specific alternate media technology instead of broad alternate media recommendations. MD will provide a brief update on the OCR workshop at another department meeting.

### **Faculty**

- No updates for department chairs.
- MF announced that the District is planning to hire between 21-27 new faculty. ACCESS has requested a District-funded Accessible Technology Noncredit Professor position.
- ER gave a shout out to JC and DJ for their Winter workshop schedule to support students in reading/writing and math. Please continue to promote the workshops with students.

### **DHH**

- DHH is making gnomes and wreaths to raise money for students.

### **Operations**

- LD Consult appointments are open to book through the front desk or by faculty. For the LD Assessment appointments, AS books these herself after she determines the student would benefit from LD testing.
- AS clarified that LD assessment is for students who are not already receiving services through ACCESS. MF clarified that the Other MIS category can be used for students who have a history of disability and through the interactive process can describe educational limitations due to their disability and the need for accommodations.
- BM asked for the faculty's help in making sure that ACCESS applications are completed during a student appointment if the student has not already submitted an application. The application is a Title 5 requirement. TE suggested that we look into closing down eSARS scheduling 48 hours before an appointment time.