



Agenda Item Details

Meeting	Sep 12, 2018 - Regular Meeting of the Board of Trustees
Category	14. ACTION ITEMS
Subject	14.04 Architectural Services for Future Bond and Other Construction Projects with Architecture for Education, Marlene Imirzian & Associates Architects, HPI Architecture, HMC Architects, and Moore Ruble Yudell Architects & Planners
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees authorizes the approval of the Master Agreements for Architectural Services with Architecture for Education, Marlene Imirzian & Associates Architects, HPI Architecture, HMC Architects, and Moore Ruble Yudell Architects & Planners.

Public Content

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BACKGROUND

On March 24, 2010, the Board of Trustees approved the award of Master Agreements for architectural services with Hill Partnership, Inc.; HMC Architects; Marlene Imirzian & Associates Architects; tBP Architecture; Michael Merino Architecture; Steven Fader Architects; and Studio One Eleven to provide architectural services for large projects and small infrastructure projects for its Measure RR Bond program. On October 12, 2016, the Board of Trustees approved extending those Master Agreements in order to finish out the remaining projects under Measure RR. However, with the potential passage of a new bond measure, which will be brought before the voters in the November 2018 general election, staff felt it prudent to conduct an open process for selecting a pool of qualified architectural firms to provide the architectural services for those projects and other construction projects as needed.

ANALYSIS AND FISCAL IMPACT

Government Code Section 4526 requires that the selection of an "architectural design services firm be made on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required." Furthermore, it specifies the maximum participation of small business firms, and that selection procedures, "... specifically prohibit practices which might result in unlawful activity including, but not limited to, rebates, kickbacks, or other unlawful consideration."

In keeping with the requirements of this law, staff developed Request for Qualifications No. 3188 - Architectural Services and a selection process that allowed for maximum participation of qualified firms in an open and transparent environment. Key information about the selection process is as follows:

Members of the Committee who participated in the review of qualification contents were: Gary Nellesen, Director, Facilities Planning and Management; Gary Gidcumb, Senior Project Manager, Facilities, Planning, and Management; Ashley Gallegos, Construction Projects Specialist, Facilities, Planning, and Management; Carol Minning, Manager, Construction Projects, Facilities, Planning, and Management; Grace Hanson, Dean, Accessibility Resource Centers for Students; Kevin Owen, Assistant Director, Technical Services; Melissa Cone, Executive Assistant to the Associate Vice President, Administrative Services; Ronald Bean, Assistant Director, Academic Technology; and Teresa Patterson, Director, Purchasing, Printing, and Mail Services.

Members of the Committee who participated in the interviews were: Bill Scroggins, President/CEO; Mike Gregoryk, Vice

President, Administrative Services; Gary Nellesen, Director, Facilities Planning and Management; Mika Klein, Senior Facilities Planner, Facilities Planning and Management; Ashley Gallegos, Construction Projects Specialist, Facilities Planning and Management; Carol Minning, Manager, Construction Projects, Facilities Planning and Management; Andrea Sims, Director, Student Life; Joumana McGowan, Associate Vice President, Instruction; Kevin Owen, Assistant Director, Technical Services; Melissa Cone, Executive Assistant to the Associate Vice President, Administrative Services; and Teresa Patterson, Director, Purchasing, Printing, and Mail Services.

Responses to RFQ No. 3188:

Number of firms invited to participate in the RFQ process: 75

Number of firms attending the optional informational meeting: 46

Number of qualification packages received: 39

Initial Evaluation Process - Submittal Screening: All qualification packages were screened by Purchasing for completeness of submittals. Packages lacking more than three items were eliminated from further consideration. One firm was eliminated; the remaining 38 firms were moved forward to the next step.

Detailed Review of Qualifications Contents: Qualifications contents were independently reviewed and scored by the Committee using a common evaluation form. The scores from each evaluator were totaled and averaged to establish the ranking. The total maximum number of points was 100. Based on the Committee's scores and discussion of the firms, the Committee was unanimous in selecting the following firms to move forward to the interview process: Architecture for Education, QDG Architecture, Marlene Imirzian & Associates Architecture, Bundy-Finkel Architects, LA Design Group, Hammel, Green and Abrahamson, HPI Architecture, Moore Ruble Yudell Architects & Planners, HMC Architects, and Steinberg Hart Architects.

The Committee conducted interviews with the short-listed firms using a prepared set of questions targeted to elicit whether a firm's experience and staff fit with our program and how the firm could best meet our expectations. Senior management and key personnel to be assigned to the College were required to participate.

Based on the Committee's scores and discussion of the firms, the Committee was unanimous in recommending the award of a Master Agreement to Architecture for Education (small projects), Marlene Imirzian & Associates Architects (small projects), HPI Architecture (large projects), HMC Architects (large projects), and Moore Ruble Yudell Architects & Planners (large projects).

As specific project assignments are issued under the new Master Agreements, the Board will be asked to award those project assignments with specific fee amounts based upon the estimated cost of those individual project assignments.

Funding Source

Funding will be determined on a project-by-project basis.