



2355 Crenshaw Blvd., Suite 200, Torrance, CA 90501

310-212-3344 phone | 310-328-6793 fax

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June 1, 2022

Ms. Duetta Wasson
Director, Safety and Risk Management
MT. SAN ANTONIO COLLEGE
1100 N. Grand Ave.
Walnut, CA 91789

RE: EMPLOYEE SAFETY TRAINING – HEAT ILLNESS PREVENTION

Dear Ms. Wasson:

On May 20, 2022 I presented Heat Illness Prevention training, in two sessions, to District staff.

- 5:00 a.m. – 41 employees
- 7:30 a.m. – 19 employees

Attached are the attendance sheets for both meetings. I would like to acknowledge the assistance of Ms. Andie Solorzano, Mr. Ruben Flores, and Mr. Lorenzo Meza with coordinating and facilitating the meeting.

The training focused on recognizing the hazards and symptoms related to heat-related illnesses, the differences between heat exhaustion and heat stroke, prevention tips, the importance of early reporting of symptoms, and preparing for an emergency. As a group we also reviewed a scenario, as a form of learning check, summarizing the important points of the discussion.

I appreciate the opportunity to assist the College in its Loss Control/Risk Management efforts and assist you with achieving a safe and healthful environment for the employees. If you have any questions regarding this service, please do not hesitate to contact me at (310) 212-0363, extension 2718.

Sincerely,

Leny Banal

Leny Banal, ARM, CSRM
Sr. Loss Control Advisor
Loss Control/Risk Management

LB/cb

cc: Andrea Solorzano, Risk Management Specialist, Mt. San Antonio College
Nicole Fayaz, AP Keenan, Torrance
Brad Keenan, AP Keenan, Torrance

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The goal of Keenan's loss control training services is to (i) promote safety awareness, (ii) assist in the identification of conditions which may pose a risk of injury and/or property damage, and (iii) provide recommendations and/or suggestions to help mitigate the risks identified. While we are confident that the conclusions and suggestions contained in the training will help you to create a safer environment, we do not suggest that following our recommendations will eliminate all risk of injury or will result in improved loss experience.



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February 4, 2022

Duetta Langevin
Director, Safety and Risk Management
MT. SAN ANTONIO COLLEGE
1100 N. Grand Ave.
Walnut, CA 91789

RE: CHEMICAL HAZARD COMMUNICATION – GROUNDS

Dear Ms. Langevin:

On January 21, 2022, I provided virtual Safety Training. The remote safety discussion focused on Chemical Handling and Storage. The refresher training was provided as a PIPS service to increase safety awareness while working with and around chemicals.

Topics included the following:

- Safety Data Sheet Standards
- Secondary Container Labels
- Routes of Entry
- Recommended PPE
- Cross Contamination Prevention

I appreciate the opportunity to assist the College in the area of Loss Control/Risk Management, and to assist you with achieving a safe and healthful environment for the employees.

If you have any questions regarding the enclosed, please do not hesitate to contact me at (310) 212-0363, extension 2641.

Sincerely,

Patricia Swint

Patricia Swint, CPSI
Senior Loss Control Consultant
Loss Control/Risk Management

PS/cb

cc: Andrea Solorzano, Specialist, Risk Management, Mt. San Antonio CCD
Nicole Fayaz, Keenan & Associates, Torrance
Brad Keenan, Keenan & Associates, Torrance

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February 4, 2022

Duetta Langevin
Director, Safety and Risk Management
MT. SAN ANTONIO COLLEGE
1100 N. Grand Ave.
Walnut, CA 91789

RE: CHEMICAL HAZARD COMMUNICATION – CUSTODIAL

Dear Ms. Langevin:

On January 21, 2022, I provided virtual Safety Training. The remote safety discussion focused on Chemical Handling and Storage. The refresher training was presented at 5:00 a.m. and 6:00 p.m. as a PIPS service to increase safety awareness while working with and around chemicals.

Topics included the following:

- Safety Data Sheet Standards
- Secondary Container Labels
- Routes of Entry
- Recommended PPE
- Cross Contamination Prevention

I appreciate the opportunity to assist the College in the area of Loss Control/Risk Management, and to assist you with achieving a safe and healthful environment for the employees.

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Senior Loss Control Consultant
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December 20, 2021

Duetta Langevin
Director, Safety and Risk Management
MT. SAN ANTONIO COLLEGE
1100 N. Grand Ave.
Walnut, CA 91789

RE: SLIP, TRIP, AND FALL PREVENTION TRAINING – CUSTODIAL

Dear Ms. Langevin:

On December 10, 2021, I presented Safety Training in person. This month's safety topic was Slip, Trip, and Fall Prevention. The topic was presented at 5:00 a.m. and 6:00 p.m. in an effort to reach morning and evening shifts. Participants were spaced following campus COVID safety precautions, and each participant was asked to sign in as confirmation of attendance.

The training was provided as a PIPS service to maintain safety awareness within the Custodial department. The presentation included the following:

- Identify STF Hazards
- Suggestions to Eliminate STF Hazards
- Housekeeping and Storage Suggestions
- Visibility Suggestions
- Shoe Selection
- Personal Risk Factors

I appreciate the opportunity to assist the College in the area of Loss Control/Risk Management, and to assist you with achieving a safe and healthful environment for the employees.

If you have any questions regarding the enclosed, please do not hesitate to contact me at (310) 212-0363, extension 2641.

Sincerely,

Patricia Swint

Patricia Swint, CPSI
Senior Loss Control Consultant
Loss Control/Risk Management

PS/cb

cc: Andrea Solorzano, Risk Management Specialist, Mt. San Antonio CCD
Nicole Fayaz, Keenan & Associates, Torrance
Brad Keenan, Keenan & Associates, Torrance

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November 12, 2021

Duetta Langevin
Director, Safety and Risk Management
MT. SAN ANTONIO COLLEGE
1100 N. Grand Ave.
Walnut, CA 91789

RE: LADDER SAFETY TRAINING – CUSTODIAL

Dear Ms. Langevin:

On October 22, 2021, I presented safety training in person. This month's safety topic was Ladder Safety. The topic was presented at 5:00 a.m. to accommodate two shifts. Participants were spaced following campus COVID safety precautions. Each participant was asked to sign in for confirmation of attendance.

The training was provided as a PIPS service to maintain safety awareness within the Custodial department. The presentation included the following:

- Hazards Due to Improper Use
- Ladder Inspection Process
- Ladder Set Up Recommendation
- Personal Risk Factors
- Ladder Section
- Ladder Storage Recommendation

I appreciate the opportunity to assist the College in the area of Loss Control/Risk Management, and to assist you with achieving a safe and healthful environment for the employees.

If you have any questions regarding the enclosed, please do not hesitate to contact me at (310) 212-0363, extension 2641.

Sincerely,

Patricia Swint

Patricia Swint, CPSI
Senior Loss Control Consultant
Loss Control/Risk Management

PS/cb

cc: Andrea Solorzano, Risk Management Specialist, Mt. San Antonio CCD
Ken McAlpin, Manager, Custodial Services, Mt. San Antonio CCD
Nicole Fayaz, Keenan & Associates, Torrance
Brad Keenan, Keenan & Associates, Torrance

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RE: GATOR AND UTILITY CART SAFETY TRAINING – GROUNDSKEEPING

Dear Ms. Langevin:

On October 22, 2021, I presented safety training to approximately 10 Mt. San Antonio Groundskeepers. The Groundskeeping staff receives a different safety topic each month at 7:30 a.m. This month, the topic was Gator and Utility Cart Safety Awareness. Participants were spaced following campus COVID safety precautions. Each participant was asked to sign in as confirmation of attendance.

The training was provided as a PIPS service to maintain safety awareness within the Grounds department. The presentation included the following:

- Operator Responsibility for Safe Operation
- Pre-Use Inspection
- Reporting Procedures
- Seatbelt Requirements
- Passenger and Seating
- Operating Near Distracted Drivers

I appreciate the opportunity to assist the College in the area of Loss Control/Risk Management, and to assist you with achieving a safe and healthful environment for the employees.

If you have any questions regarding the enclosed, please do not hesitate to contact me at (310) 212-0363, extension 2641.

Sincerely,

Patricia Swint

Patricia Swint, CPSI
Senior Loss Control Consultant
Loss Control/Risk Management

PS/cb

cc: Andrea Solorzano, Risk Management Specialist, Mt. San Antonio CCD
Johnny Jauregui, Lead Landscape/Chem Spec-CG and SF, Grounds, Mt. San Antonio CCD
Nicole Fayaz, Keenan & Associates, Torrance
Brad Keenan, Keenan & Associates, Torrance

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