

Board Policies & Administrative Procedures

Board Policies

The Board of Trustees governs on behalf of the citizens of the Mt. San Antonio Community College District in accordance with Education Code Section 70902. The Board establishes policies (BP) that define the institutional mission and sets prudent, ethical, and legal standards for college operations.

Administrative Procedures

Administrative Procedures (AP) are revised, updated, or edited based on recommendations from units across campus following a systematic revision and review process and discussion by designated groups whose work is affected by changes to ensure accuracy and broad institutional dialogue as the basis for building consensus.

Chapter 1 — The College

BP#	Board Policy	AP#	Administrative Procedures
BP 1100 (./governance/trustees/apbp/BP1100.pdf)	The Mt. San Antonio Community College District		
BP 1200 (./governance/trustees/apbp/BP1200.pdf)	College Mission		

Chapter 2 — Board of Trustees

BP#	Board Policy	AP#	Administrative Procedures
BP 2010 (./governance/trustees/apbp/BP2010.pdf)	Board Membership		
BP 2015 (./governance/trustees/apbp/BP2015.pdf)	Student Member	AP 2015 (./governance/trustees/apbp/AP2015.pdf)	Student Member
BP 2100 (./governance/trustees/apbp/BP2100.pdf)	Board Elections		
BP 2105 (./governance/trustees/apbp/BP2105.pdf)	Election of Student Member	AP 2105 (./governance/trustees/apbp/AP2105.pdf)	Election of Student Member
BP 2110 (./governance/trustees/apbp/BP2110.pdf)	Vacancies on the Board	AP 2110 (./governance/trustees/apbp/AP2110.pdf)	Vacancies on the Board

BP#	Board Policy	AP#	Administrative Procedures
<u>BP 2200</u> <u>(./governance/trustees/apbp/BP2200.pdf)</u>	Board Duties and Responsibilities		
<u>BP 2210</u> <u>(./governance/trustees/apbp/BP2210.pdf)</u>	Officers	<u>AP 2210</u> <u>(./governance/trustees/apbp/AP2210.pdf)</u>	Officers
<u>BP 2220</u> <u>(./governance/trustees/apbp/BP2220.pdf)</u>	Committees of the Board		
<u>BP 2305</u> <u>(./governance/trustees/apbp/BP2305.pdf)</u>	Annual Organizational Meeting		
<u>BP 2310</u> <u>(./governance/trustees/apbp/BP2310.pdf)</u>	Regular Meetings of the Board		
<u>BP 2315</u> <u>(./governance/trustees/apbp/BP2315.pdf)</u>	Closed Sessions		
<u>BP 2320</u> <u>(./governance/trustees/apbp/BP2320.pdf)</u>	Special and Emergency Meetings	<u>AP 2320</u> <u>(./governance/trustees/apbp/AP2320.pdf)</u>	Special and Emergency Meetings
<u>BP 2330</u> <u>(./governance/trustees/apbp/BP2330.pdf)</u>	Quorum and Voting		
<u>BP 2340</u> <u>(./governance/trustees/apbp/BP2340.pdf)</u>	Agendas		
<u>BP 2345</u> <u>(./governance/trustees/apbp/BP2345.pdf)</u>	Public Participation at Board Meetings		
<u>BP 2350</u> <u>(./governance/trustees/apbp/BP2350.pdf)</u>	Speakers		
<u>BP 2355</u> <u>(./governance/trustees/apbp/BP2355.pdf)</u>	Decorum		
<u>BP 2360</u> <u>(./governance/trustees/apbp/BP2360.pdf)</u>	Minutes		
<u>BP 2365</u> <u>(./governance/trustees/apbp/BP2365.pdf)</u>	Recording	<u>AP 2365</u> <u>(./governance/trustees/apbp/AP2365.pdf)</u>	Recording
<u>BP 2410</u> <u>(./governance/trustees/apbp/BP2410.pdf)</u>	Board Policies and Administrative Procedures	<u>AP 2410</u> <u>(./governance/trustees/apbp/AP2410.pdf)</u>	Process for Revision of APs or BPs

BP#	Board Policy	AP#	Administrative Procedures
<u>BP 2430</u> (/governance/trustees/apbp/BP2430.pdf)	Delegation of Authority to College President/CEO		
<u>BP 2431</u> (/governance/trustees/apbp/BP2431.pdf)	CEO Selection		
<u>BP 2432</u> (/governance/trustees/apbp/BP2432.pdf)	College President/CEO Succession		
<u>BP 2435</u> (/governance/trustees/apbp/BP2435.pdf)	Evaluation of College President/CEO	<u>AP 2435</u> (/governance/trustees/apbp/AP2435.pdf)	Evaluation of College President/CEO
<u>BP 2610</u> (/governance/trustees/apbp/BP2610.pdf)	Presentation of Initial Collective Bargaining Proposals	<u>AP 2610</u> (/governance/trustees/apbp/AP2610.pdf)	Presentation of Initial Collective Bargaining Proposals
<u>BP 2710</u> (/governance/trustees/apbp/BP2710.pdf)	Conflict of Interest	<u>AP 2710</u> (/governance/trustees/apbp/AP2710.pdf)	Conflict of Interest
		<u>AP 2712</u> (/governance/trustees/apbp/AP2712.pdf)	Conflict of Interest Code
<u>BP 2715</u> (/governance/trustees/apbp/BP2715.pdf)	Code of Ethics/Standards of Practice	<u>AP 2715</u> (/governance/trustees/apbp/AP2715.pdf)	Code of Ethics/Standards of Practice
<u>BP 2716</u> (/governance/trustees/apbp/BP2716.pdf)	Political Activity		
<u>BP 2717</u> (/governance/trustees/apbp/BP2717.pdf)	Personal Use of Public Resources		
<u>BP 2720</u> (/governance/trustees/apbp/BP2720.pdf)	Communications Among Board Members		
<u>BP 2725</u> (/governance/trustees/apbp/BP2725.pdf)	Board Member Compensation		
<u>BP 2730</u> (/governance/trustees/apbp/BP2730.pdf)	Health Benefits		
<u>BP 2735</u> (/governance/trustees/apbp/BP2735.pdf)	Board Member Travel		
<u>BP 2740</u> (/governance/trustees/apbp/BP2740.pdf)	Board Education		

BP#	Board Policy	AP#	Administrative Procedures
BP 2745 (./governance/trustees/apbp/BP2745.pdf).	Board Self-Evaluation	AP 2745 (./governance/trustees/apbp/AP2745.pdf).	Board Self-Evaluation

Chapter 3 – General Institution

BP#	Board Policy	AP#	Administrative Procedures
BP 3050 (./governance/trustees/apbp/BP3050.pdf).	Institutional Code of Ethics	AP 3050 (./governance/trustees/apbp/AP3050.pdf).	Institutional Code of Ethics
BP 3100 (./governance/trustees/apbp/BP3100.pdf).	Organizational Structure	AP 3100 (./governance/trustees/apbp/AP3100.pdf).	Organizational Structure
		AP 3110 (./governance/trustees/apbp/AP3110.pdf).	Academic Department Reorganization
BP 3200 (./governance/trustees/apbp/BP3200.pdf).	Accreditation	AP 3200 (./governance/trustees/apbp/AP3200.pdf).	Accreditation
BP 3250 (./governance/trustees/apbp/BP3250.pdf).	Institutional Planning	AP 3250 (./governance/trustees/apbp/AP3250.pdf).	Institutional Planning
BP 3255 (./governance/trustees/apbp/BP3255.pdf).	Participation in Local Decision-Making	AP 3255 (./governance/trustees/apbp/AP3255.pdf).	Participation in Local Decision-Making
		AP 3260 (./governance/trustees/apbp/AP3260.pdf).	Institutional Review Board
BP 3280 (./governance/trustees/apbp/BP3280.pdf).	Grants		
BP 3300 (./governance/trustees/apbp/BP3300.pdf).	Public Records	AP 3300 (./governance/trustees/apbp/AP3300.pdf).	Public Records
BP 3310 (./governance/trustees/apbp/BP3310.pdf).	Records Retention and Destruction	AP 3310 (./governance/trustees/apbp/AP3310.pdf).	Records Retention and Destruction
BP 3410 (./governance/trustees/apbp/BP3410.pdf).	Prohibition of Unlawful Discrimination	AP 3410 (./governance/trustees/apbp/AP3410.pdf).	Prohibition of Unlawful Discrimination
BP 3420 (./governance/trustees/apbp/BP3420.pdf).	Equal Employment Opportunity	AP 3420 (./governance/trustees/apbp/AP3420.pdf).	Equal Employment Opportunity

BP#	Board Policy	AP#	Administrative Procedures
<u>BP 3430</u> (<u>/governance/trustees/apbp/BP3430.pdf</u>)	Prohibition of Harassment	<u>AP 3430</u> (<u>/governance/trustees/apbp/AP3430.pdf</u>)	Prohibition of Harassment
		<u>AP 3434</u> (<u>/governance/trustees/apbp/AP3434.pdf</u>)	Responding to Harassment Based on Sex Under Title IX
		<u>AP 3435</u> (<u>/governance/trustees/apbp/AP3435.pdf</u>)	Discrimination and Harassment Investigations
<u>BP 3440</u> (<u>/governance/trustees/apbp/BP3440.pdf</u>)	Individuals with Disabilities	<u>AP 3440</u> (<u>/governance/trustees/apbp/AP3440.pdf</u>)	Service Animals
		<u>AP 3450</u> (<u>/governance/trustees/apbp/AP3450.pdf</u>)	Accessibility of Audiovisual Media – Captioning
<u>BP 3500</u> (<u>/governance/trustees/apbp/BP3500.pdf</u>)	Campus Safety/Emergency Plan	<u>AP 3500</u> (<u>/governance/trustees/apbp/AP3500.pdf</u>)	Campus Safety
		<u>AP 3503</u> (<u>/governance/trustees/apbp/AP3503.pdf</u>)	Emergency Procedures
<u>BP 3505</u> (<u>/governance/trustees/apbp/BP3505.pdf</u>)	Emergency Response Plan		
<u>BP 3510</u> (<u>/governance/trustees/apbp/BP3510.pdf</u>)	Workplace Violence Plan	<u>AP 3510</u> (<u>/governance/trustees/apbp/AP3510.pdf</u>)	Workplace Violence Prevention
<u>BP 3515</u> (<u>/governance/trustees/apbp/BP3515.pdf</u>)	Reporting of Crimes	<u>AP 3515</u> (<u>/governance/trustees/apbp/AP3515.pdf</u>)	Reporting of Crimes
		<u>AP 3516</u> (<u>/governance/trustees/apbp/AP3516.pdf</u>)	Registered Sex Offender Information
<u>BP 3518</u> (<u>/governance/trustees/apbp/BP3518.pdf</u>)	Child Abuse Reporting	<u>AP 3518</u> (<u>/governance/trustees/apbp/AP3518.pdf</u>)	Child Abuse Reporting
<u>BP 3520</u> (<u>/governance/trustees/apbp/BP3520.pdf</u>)	Local Law Enforcement	<u>AP 3520</u> (<u>/governance/trustees/apbp/AP3520.pdf</u>)	Local Law Enforcement
<u>BP 3525</u> (<u>/governance/trustees/apbp/BP3525.pdf</u>)	Use of Force		
<u>BP 3530</u> (<u>/governance/trustees/apbp/BP3530.pdf</u>)	Weapons on Campus	<u>AP 3530</u> (<u>/governance/trustees/apbp/AP3530.pdf</u>)	Weapons on Campus

BP#	Board Policy	AP#	Administrative Procedures
<u>BP 3540</u> (<u>/governance/trustees/apbp/BP3540.pdf</u>)	Sexual Misconduct, Dating Violence, Domestic Violence, and Stalking	<u>AP 3540</u> (<u>/governance/trustees/apbp/AP3540.pdf</u>)	Sexual Misconduct, Dating Violence, Domestic Violence, and Stalking
<u>BP 3550</u> (<u>/governance/trustees/apbp/BP3550.pdf</u>)	Drug-Free Environment and Drug Prevention Program	<u>AP 3550</u> (<u>/governance/trustees/apbp/AP3550.pdf</u>)	Drug-Free Environment and Drug Prevention
<u>BP 3555</u> (<u>/governance/trustees/apbp/BP3555.pdf</u>)	HIV/AIDS	<u>AP 3555</u> (<u>/governance/trustees/apbp/AP3550.pdf</u>)	HIV/AIDS
<u>BP 3560</u> (<u>/governance/trustees/apbp/BP3560.pdf</u>)	Alcoholic Beverages	<u>AP 3560</u> (<u>/governance/trustees/apbp/AP3560.pdf</u>)	Alcoholic Beverages
<u>BP 3565</u> (<u>/governance/trustees/apbp/BP3565.pdf</u>)	Smoking on Campus	<u>AP 3565</u> (<u>/governance/trustees/apbp/AP3565.pdf</u>)	Smoking on Campus
<u>BP 3600</u> (<u>/governance/trustees/apbp/BP3600.pdf</u>)	Auxiliary Organizations	<u>AP 3600</u> (<u>/governance/trustees/apbp/AP3600.pdf</u>)	Auxiliary Organizations
<u>BP 3700</u> (<u>/governance/trustees/apbp/BP3700.pdf</u>)	Social Media	<u>AP 3700</u> (<u>/governance/trustees/apbp/AP3700.pdf</u>)	Social Media
		<u>AP 3710</u> (<u>/governance/trustees/apbp/AP3710.pdf</u>)	Filming and Photography
<u>BP 3720</u> (<u>/governance/trustees/apbp/BP3720.pdf</u>)	Computer Use	<u>AP 3720</u> (<u>/governance/trustees/apbp/AP3720.pdf</u>)	Computer and Network Use
<u>BP 3721</u> (<u>/governance/trustees/apbp/BP3721.pdf</u>)	Information Security	<u>AP 3721</u> (<u>/governance/trustees/apbp/AP3721.pdf</u>)	Information Security
<u>BP 3730</u> (<u>/governance/trustees/apbp/BP3730.pdf</u>)	Text Messaging	<u>AP 3730</u> (<u>/governance/trustees/apbp/AP3730.pdf</u>)	Text Messaging
<u>BP 3810</u> (<u>/governance/trustees/apbp/BP3810.pdf</u>)	Claims Against the College	<u>AP 3810</u> (<u>/governance/trustees/apbp/AP3810.pdf</u>)	Claims Against the District
<u>BP 3820</u> (<u>/governance/trustees/apbp/BP3820.pdf</u>)	Gifts and Donations	<u>AP 3820</u> (<u>/governance/trustees/apbp/AP3820.pdf</u>)	Gifts and Donations
<u>BP 3830</u> (<u>/governance/trustees/apbp/BP3830.pdf</u>)	Flag at Half Staff	<u>AP 3830</u> (<u>/governance/trustees/apbp/AP3830.pdf</u>)	Flag at Half Staff
<u>BP 3900</u> (<u>/governance/trustees/apbp/BP3900.pdf</u>)	Freedom of Expression (Speech: Time, Place, and Manner)	<u>AP 3900</u> (<u>/governance/trustees/apbp/AP3900.pdf</u>)	Freedom of Expression (Speech: Time, Place, and Manner)

BP#	Board Policy	AP#	Administrative Procedures
<u>BP 3910</u> (./governance/trustees/apbp/BP3910.pdf)	Solicitation, Advertising, and Sales	<u>AP 3910</u> (./governance/trustees/apbp/AP3910.pdf)	Solicitation, Advertising, and Sales
<u>BP 3911</u> (./governance/trustees/apbp/BP3911.pdf)	Student Credit Card Solicitations	<u>AP 3911</u> (./governance/trustees/apbp/AP3911.pdf)	Student Credit Card Solicitations
<u>BP 3915</u> (./governance/trustees/apbp/BP3915.pdf)	Distribution of Duplicated Material by Off-Campus Persons or Groups		
<u>BP 3930</u> (./governance/trustees/apbp/BP3930.pdf)	Children on Campus		
<u>BP 3940</u> (./governance/trustees/apbp/BP3940.pdf)	Animals on Campus		

Chapter 4 — Academic Affairs

BP#	Board Policy	AP#	Administrative Procedures
<u>BP 4010</u> (./governance/trustees/apbp/BP4010.pdf)	Academic Calendar	<u>AP 4010</u> (./governance/trustees/apbp/AP4010-1.pdf)	Academic Calendar
<u>BP 4020</u> (./governance/trustees/apbp/BP4020.pdf)	Program, Curriculum, and Course Development	<u>AP 4020</u> (./governance/trustees/apbp/AP4020.pdf)	Program and Curriculum Development
		<u>AP 4021</u> (./governance/trustees/apbp/AP4021.pdf)	At-Risk Programs and Program Discontinuance
		<u>AP 4024</u> (./governance/trustees/apbp/AP4024.pdf)	Units-to-Contact-Hour Relationship
<u>BP 4025</u> (./governance/trustees/apbp/BP4025.pdf)	Philosophy and Criteria for Associate Degree and GE		
		<u>AP 4026</u> (./governance/trustees/apbp/AP4026.pdf)	Philosophy and Criteria for International Education
		<u>AP 4027</u> (./governance/trustees/apbp/AP4027.pdf)	Catalog Rights
<u>BP 4030</u> (./governance/trustees/apbp/BP4030.pdf)	Academic Freedom	<u>AP 4030</u> (./governance/trustees/apbp/ap4030.pdf)	Academic Freedom

BP#	Board Policy	AP#	Administrative Procedures
<u>BP 4040</u> <u>(./governance/trustees/apbp/BP4040.pdf)</u>	Library Services	<u>AP 4040</u> <u>(./governance/trustees/apbp/AP4040.pdf)</u>	Library and Other Instructional Support Services
<u>BP 4050</u> <u>(./governance/trustees/apbp/BP4050.pdf)</u>	Articulation	<u>AP 4050</u> <u>(./governance/trustees/apbp/AP4050.pdf)</u>	Articulation
		<u>AP 4051</u> <u>(./governance/trustees/apbp/AP4051.pdf)</u>	Course Equivalencies and Variances
<u>BP 4060</u> <u>(./governance/trustees/apbp/BP4060.pdf)</u>	Delineation of Functions Agreement	<u>AP 4060</u> <u>(./governance/trustees/apbp/AP4060.pdf)</u>	Delineation of Functions Agreements
<u>BP 4100</u> <u>(./governance/trustees/apbp/BP4100.pdf)</u>	Graduation Requirements for Degrees and Certificates	<u>AP 4100</u> <u>(./governance/trustees/apbp/AP4100.pdf)</u>	Graduation Requirements for Degrees and Certificates
		<u>AP 4101</u> <u>(./governance/trustees/apbp/AP4101.pdf)</u>	Independent Study
		<u>AP 4102</u> <u>(./governance/trustees/apbp/AP4102.pdf)</u>	Career and Technical Education
		<u>AP 4103</u> <u>(./governance/trustees/apbp/AP4103.pdf)</u>	Work Experience
		<u>AP 4104</u> <u>(./governance/trustees/apbp/AP4104.pdf)</u>	Contract Education
		<u>AP 4105</u> <u>(./governance/trustees/apbp/AP4105.pdf)</u>	Distance Learning
<u>BP 4110</u> <u>(./governance/trustees/apbp/BP4110.pdf)</u>	Honorary Degrees	<u>AP 4110</u> <u>(./governance/trustees/apbp/AP4110.pdf)</u>	Honorary Degrees
<u>BP 4220</u> <u>(./governance/trustees/apbp/BP4220.pdf)</u>	Standards of Scholarship, Progress, and Probation and Dismissal	<u>AP 4220</u> <u>(./governance/trustees/apbp/AP4220.pdf)</u>	Standards of Scholarship — Delegation
		<u>AP 4221</u> <u>(./governance/trustees/apbp/AP4221.pdf)</u>	Deans' and President's Lists
		<u>AP 4222</u> <u>(./governance/trustees/apbp/AP4222.pdf)</u>	Remedial Coursework
<u>BP 4225</u> <u>(./governance/trustees/apbp/BP4225.pdf)</u>	Course Repetition	<u>AP 4225</u> <u>(./governance/trustees/apbp/AP4225.pdf)</u>	Course Repetition and Withdrawals

BP#	Board Policy	AP#	Administrative Procedures
<u>BP 4226</u> <u>(./governance/trustees/apbp/BP4226.pdf)</u>	Multiple and Overlapping Enrollments		
		<u>AP 4228</u> <u>(./governance/trustees/apbp/AP4228.pdf)</u>	Course Repetition — Significant Lapse of Time
<u>BP 4230</u> <u>(./governance/trustees/apbp/BP4230.pdf)</u>	Grading Symbols	<u>AP 4230</u> <u>(./governance/trustees/apbp/ap4230.pdf)</u>	Grading Symbols
		<u>AP 4231</u> <u>(./governance/trustees/apbp/AP4231.pdf)</u>	Grade Changes
		<u>AP 4232</u> <u>(./governance/trustees/apbp/AP4232.pdf)</u>	Pass/No-Pass Grading
		<u>AP 4233</u> <u>(./governance/trustees/apbp/ap4233.pdf)</u>	Security of Grade Records
<u>BP 4235</u> <u>(./governance/trustees/apbp/BP4235.pdf)</u>	Credit by Examination	<u>AP 4235</u> <u>(./governance/trustees/apbp/AP4235.pdf)</u>	Credit by Examination
<u>BP 4240</u> <u>(./governance/trustees/apbp/BP4240.pdf)</u>	Academic Renewal Without Course Repetition	<u>AP 4240</u> <u>(./governance/trustees/apbp/AP4240.pdf)</u>	Academic Renewal
<u>BP 4250</u> <u>(./governance/trustees/apbp/BP4250.pdf)</u>	Probation, Dismissal, and Reinstatement	<u>AP 4250</u> <u>(./governance/trustees/apbp/AP4250.pdf)</u>	Probation
		<u>AP 4255</u> <u>(./governance/trustees/apbp/AP4255.pdf)</u>	Dismissal and Reinstatement
<u>BP 4260</u> <u>(./governance/trustees/apbp/BP4260.pdf)</u>	<u>Pre-requisites and Co-requisites</u> <u>(./governance/trustees/apbp/ap4260.pdf)</u>	<u>AP 4260</u> <u>(./governance/trustees/apbp/ap4260.pdf)</u>	Prerequisites, Co-requisites, and Advisories
<u>BP 4270</u> <u>(./governance/trustees/apbp/BP4270.pdf)</u>	Use of General Ed Courses Completed at Other Institutions	<u>AP 4270</u> <u>(./governance/trustees/apbp/ap4270.pdf)</u>	Use of General Education Courses Completed at Other Accredited Institutions
		<u>AP 4275</u> <u>(./governance/trustees/apbp/AP4275.pdf)</u>	Guidelines for Certifying Baccalaureate Level Courses
		<u>AP 4280</u> <u>(./governance/trustees/apbp/AP4280.pdf)</u>	Use of BA/BS or Higher Degree to Waive Associates Requirement

BP#	Board Policy	AP#	Administrative Procedures
		AP 4285 ./governance/trustees/apbp/AP4285.pdf	Credit for Prior Learning or Extra-Institutional Learning
BP 4290 ./governance/trustees/apbp/BP4290.pdf	Academic Honesty	AP 4290 ./governance/trustees/apbp/AP4290.pdf	Student Academic Honesty
BP 4300 ./governance/trustees/apbp/BP4300.pdf	Field Trips and Excursions	AP 4300 ./governance/trustees/apbp/AP4300.pdf	Field Trips and Excursions
		AP 4350 ./governance/trustees/apbp/ap4350.pdf	Student Travel Guidelines
BP 4400 ./governance/trustees/apbp/BP4400.pdf	Community Services Programs	AP 4400 ./governance/trustees/apbp/AP4400.pdf	Community Services
BP 4500 ./governance/trustees/apbp/BP4500.pdf	Athletics	AP 4500 ./governance/trustees/apbp/AP4500.pdf	Athletics
		AP 4555 ./governance/trustees/apbp/AP4555.pdf	Athletics Special Events
		AP 4600 ./governance/trustees/apbp/AP4600.pdf	Student News Media
BP 4700 ./governance/trustees/apbp/BP4700.pdf	Classroom Visitors and Other Attendees	AP 4700 ./governance/trustees/apbp/AP4700.pdf	Classroom Visitors and Other Attendees

Chapter 5 – Student Services

BP#	Board Policy	AP#	Administrative Procedures
BP 5000 ./governance/trustees/apbp/BP5000.pdf	Student Success		
BP 5010 ./governance/trustees/apbp/BP5010.pdf	Admissions	AP 5010 (./governance/trustees/apbp/AP5010.pdf)	Admissions
		AP 5011 (./governance/trustees/apbp/AP5011.pdf)	Admission and Concurrent Enrollment of High School and Other Young Students
		AP 5012 (./governance/trustees/apbp/AP5012.pdf)	International Students

BP#	Board Policy	AP#	Administrative Procedures
		AP 5013 (/governance/trustees/apbp/AP5013.pdf)	Military Personnel, Federal Civil Service Employees, and Their Dependents
BP 5015 (/governance/trustees/apbp/BP5015.pdf)	Residence Determination	AP 5015 (/governance/trustees/apbp/AP5015.pdf)	Residence Determination
BP 5020 (/governance/trustees/apbp/BP5020.pdf)	Nonresident Tuition	AP 5020 (/governance/trustees/apbp/AP5020.pdf)	Non-resident Tuition
BP 5030 (/governance/trustees/apbp/BP5030.pdf)	Fees	AP 5030 (/governance/trustees/apbp/AP5030.pdf)	Fees
		AP 5031 (/governance/trustees/apbp/AP5031.pdf)	Instructional Materials Fees
BP 5035 (/governance/trustees/apbp/BP5035.pdf)	Withholding of Student Records	AP 5035 (/governance/trustees/apbp/AP5035.pdf)	Withholding of Student Records and Registration Privileges
BP 5040 (/governance/trustees/apbp/BP5040.pdf)	Student Records, Directory Information, and Privacy	AP 5040 (/governance/trustees/apbp/AP5040.pdf)	Student Records, Directory Information, and Privacy
		AP 5043 (/governance/trustees/apbp/AP5043.pdf)	Use of Social Security Numbers
		AP 5045 (/governance/trustees/apbp/AP5045.pdf)	Student Records: Challenging Content and Access Log
BP 5050 (/governance/trustees/apbp/BP5050.pdf)	Student Success and Support Program	AP 5050 (/governance/trustees/apbp/AP5050.pdf)	Student Success and Support Program
BP 5052 (/governance/trustees/apbp/BP5052.pdf)	Open Enrollment	AP 5052 (/governance/trustees/apbp/AP5052.pdf)	Open Enrollment
BP 5055 (/governance/trustees/apbp/BP5055.pdf)	Enrollment Priorities	AP 5055 (/governance/trustees/apbp/AP5055.pdf)	Enrollment Priorities
		AP 5070 (/governance/trustees/apbp/AP5070.pdf)	Attendance
		AP 5071 (/governance/trustees/apbp/AP5071.pdf)	Student Leave of Absence
		AP 5075 (/governance/trustees/apbp/AP5075.pdf)	Course Adds and Drops
BP 5110 (/governance/trustees/apbp/BP5110.pdf)	Counseling	AP 5110 (/governance/trustees/apbp/AP5110.pdf)	Counseling

BP#	Board Policy	AP#	Administrative Procedures
<u>BP 5120</u> <u>(/governance/trustees/apbp/BP5120.pdf)</u>	Transfer Center	<u>AP 5120 (/governance/trustees/apbp/AP5120.pdf)</u>	Transfer Center
<u>BP 5130</u> <u>(/governance/trustees/apbp/BP5130.pdf)</u>	Financial Aid	<u>AP 5130</u> <u>(/governance/trustees/apbp/AP5130_1_12_22.pdf)</u>	Financial Aid
<u>BP 5140</u> <u>(/governance/trustees/apbp/BP5140.pdf)</u>	Students with Disabilities	<u>AP 5140 (/governance/trustees/apbp/AP5140.pdf)</u>	Students with Disabilities — General Academic Adjustments
		<u>AP 5141 (/governance/trustees/apbp/AP5141.pdf)</u>	Students with Disabilities — Accessibility of Instructional Print & Alternate Media
		<u>AP 5142 (/governance/trustees/apbp/AP5142.pdf)</u>	Students with Disabilities — Accessibility of Multimedia Material: Captioning
<u>BP 5150</u> <u>(/governance/trustees/apbp/BP5150.pdf)</u>	Extended Opportunity Programs and Services	<u>AP 5150 (/governance/trustees/apbp/AP5150.pdf)</u>	Extended Opportunity Programs and Services
<u>BP 5200</u> <u>(/governance/trustees/apbp/BP5200.pdf)</u>	Student Health Services	<u>AP 5200 (/governance/trustees/apbp/AP5200.pdf)</u>	Student Health Services
<u>BP 5210</u> <u>(/governance/trustees/apbp/BP5210.pdf)</u>	Communicable Disease	<u>AP 5210 (/governance/trustees/apbp/AP5210.pdf)</u>	Communicable Diseases
<u>BP 5300</u> <u>(/governance/trustees/apbp/BP5300.pdf)</u>	Student Equity	<u>AP 5300 (/governance/trustees/apbp/AP5300.pdf)</u>	Student Equity
		<u>AP 5310 (/governance/trustees/apbp/AP5310.pdf)</u>	Student Bill of Rights
<u>BP 5400</u> <u>(/governance/trustees/apbp/BP5400.pdf)</u>	Associated Students Organization	<u>AP 5400 (/governance/trustees/apbp/AP5400.pdf)</u>	Associated Students
<u>BP 5410</u> <u>(/governance/trustees/apbp/BP5410.pdf)</u>	Associated Students Elections	<u>AP 5410 (/governance/trustees/apbp/AP5410.pdf)</u>	Associated Students Elections
<u>BP 5420</u> <u>(/governance/trustees/apbp/BP5420.pdf)</u>	Associated Students Finance	<u>AP 5420 (/governance/trustees/apbp/AP5420.pdf)</u>	Associated Students Finance
<u>BP 5500</u> <u>(/governance/trustees/apbp/BP5500.pdf)</u>	Standards of Conduct		
		<u>AP 5520 (/governance/trustees/apbp/AP5520.pdf)</u>	Student Discipline Procedures

BP#	Board Policy	AP#	Administrative Procedures
		AP 5530 (/governance/trustees/apbp/AP5530.pdf)	Student Rights and Grievances
BP 5560 (/governance/trustees/apbp/BP5560.pdf)	Outside Speakers/Performers		

Chapter 6 — Business & Fiscal Affairs

BP#	Board Policy	AP#	Administrative Procedures
BP 6100 (/governance/trustees/apbp/BP6100.pdf)	Delegation of Authority	AP 6100 (/governance/trustees/apbp/AP6100.pdf)	Delegation of Authority
BP 6150 (/governance/trustees/apbp/BP6150.pdf)	Designation of Authorized Signatures	AP 6150 (/governance/trustees/apbp/AP6150.pdf)	Designation of Authorized Signatures
BP 6200 (/governance/trustees/apbp/BP6200.pdf)	Budget Preparation	AP 6200 (/governance/trustees/apbp/AP6200.pdf)	Budget Preparation
BP 6250 (/governance/trustees/apbp/BP6250.pdf)	Budget Management	AP 6250 (/governance/trustees/apbp/AP6250.pdf)	Budget Management
BP 6300 (/governance/trustees/apbp/BP6300.pdf)	Fiscal Management	AP 6300 (/governance/trustees/apbp/AP6300.pdf)	Fiscal Management
		AP 6305 (/governance/trustees/apbp/AP6305.pdf)	Reserves
		AP 6310 (/governance/trustees/apbp/AP6310.pdf)	Accounting
BP 6320 (/governance/trustees/apbp/BP6320.pdf)	Investments	AP 6320 (/governance/trustees/apbp/AP6320.pdf)	Investments
		AP 6322 (/governance/trustees/apbp/AP6322.pdf)	Employee Indemnity Bonds
		AP 6325 (/governance/trustees/apbp/AP6325.pdf)	Payroll
BP 6330 (/governance/trustees/apbp/BP6330.pdf)	Purchasing	AP 6330 (/governance/trustees/apbp/AP6330.pdf)	Purchasing

BP#	Board Policy	AP#	Administrative Procedures
<u>BP 6340</u> (./governance/trustees/apbp/BP6340.pdf).	Contracts	<u>AP 6340</u> (./governance/trustees/apbp/AP6340.pdf).	Bids and Contracts
		<u>AP 6350</u> (./governance/trustees/apbp/AP6350.pdf).	Contracts — Construction
		<u>AP 6360</u> (./governance/trustees/apbp/AP6360.pdf).	Contracts — Electronic Systems and Materials
		<u>AP 6365</u> (./governance/trustees/apbp/AP6365.pdf).	Accessibility of Information Technology
		<u>AP 6370</u> (./governance/trustees/apbp/AP6370.pdf).	Contracts — Personal Services
<u>BP 6400</u> (./governance/trustees/apbp/BP6400.pdf).	Audits	<u>AP 6400</u> (./governance/trustees/apbp/AP6400.pdf).	Audits
<u>BP 6500</u> (./governance/trustees/apbp/BP6500.pdf).	Property Management	<u>AP 6500</u> (./governance/trustees/apbp/AP6500.pdf).	Property Management
<u>BP 6510</u> (./governance/trustees/apbp/BP6510.pdf).	Networked Video Cameras	<u>AP 6510</u> (./governance/trustees/apbp/AP6510.pdf).	Networked Video Cameras
<u>BP 6520</u> (./governance/trustees/apbp/BP6520.pdf).	Security for District Property	<u>AP 6520</u> (./governance/trustees/apbp/AP6520.pdf).	Security for College Property
		<u>AP 6530</u> (./governance/trustees/apbp/AP6530.pdf).	College Vehicles/Transportation
<u>BP 6530</u> (./governance/trustees/apbp/BP6530.pdf).	Closed Circuit Television Surveillance Systems	<u>AP 6535</u> (./governance/trustees/apbp/AP6535.pdf).	Use of College Equipment
<u>BP 6540</u> (./governance/trustees/apbp/BP6540.pdf).	Insurance	<u>AP 6540</u> (./governance/trustees/apbp/AP6540.pdf).	Insurance
<u>BP 6550</u> (./governance/trustees/apbp/BP6550.pdf).	Disposal of Property	<u>AP 6550</u> (./governance/trustees/apbp/AP6550.pdf).	Disposal of Personal Property
<u>BP 6600</u> (./governance/trustees/apbp/BP6600.pdf).	Capital Construction	<u>AP 6600</u> (./governance/trustees/apbp/AP6600.pdf).	Capital Construction
		<u>AP 6610</u> (./governance/trustees/apbp/AP6610.pdf).	Facilities Project Prioritization

BP#	Board Policy	AP#	Administrative Procedures
<u>BP 6620</u> (./governance/trustees/apbp/BP6620.pdf).	Naming of Buildings	<u>AP 6620</u> (./governance/trustees/apbp/AP6620.pdf).	Naming of Buildings
<u>BP 6625</u> (./governance/trustees/apbp/BP6625.pdf).	College Fund-raising	<u>AP 6625</u> (./governance/trustees/apbp/AP6625.pdf).	College Fund-raising
<u>BP 6700</u> (./governance/trustees/apbp/BP6700.pdf).	Civic Center and Other Facilities Use	<u>AP 6700</u> (./governance/trustees/apbp/AP6700.pdf).	Campus Events and Use of Campus Facilities
<u>BP 6740</u> (./governance/trustees/apbp/BP6740.pdf).	Citizens' Oversight Committee	<u>AP 6740</u> (./governance/trustees/apbp/AP6740.pdf).	Citizens' Oversight Committee
<u>BP 6750</u> (./governance/trustees/apbp/BP6750.pdf).	Traffic and Parking Regulations	<u>AP 6750</u> (./governance/trustees/apbp/AP6750.pdf).	Traffic and Parking Regulations
<u>BP 6800</u> (./governance/trustees/apbp/BP6800.pdf).	Safety	<u>AP 6800</u> (./governance/trustees/apbp/AP6800.pdf).	Safety
		<u>AP 6850</u> (./governance/trustees/apbp/AP6850.pdf).	Hazardous Materials
<u>BP 6900</u> (./governance/trustees/apbp/BP6900.pdf).	Bookstore	<u>AP 6900</u> (./governance/trustees/apbp/AP6900.pdf).	Bookstore
<u>BP 6920</u> (./governance/trustees/apbp/BP6920.pdf).	Mileage Allowance	<u>AP 6920</u> (./governance/trustees/apbp/AP6920.pdf).	Mileage Allowance
		<u>AP 6955</u> (./governance/trustees/apbp/AP6955.pdf).	Work Orders
		<u>AP 6960</u> (./governance/trustees/apbp/AP6960.pdf).	Art Objects or Loaned Exhibits
		<u>AP 6970</u> (./governance/trustees/apbp/AP6970.pdf).	School Farm Administration
		<u>AP 6975</u> (./governance/trustees/apbp/AP6975.pdf).	Key Issuance Regulations
		<u>AP 6985</u> (./governance/trustees/apbp/AP6985.pdf).	Advertising in Class Schedules

Chapter 7 — Human Resources

BP#	Board Policy	AP#	Administrative Procedures
<u>BP 7100</u> (./governance/trustees/apbp/BP7100.pdf)	Commitment to Diversity	<u>AP 7100</u> (./governance/trustees/apbp/AP7100.pdf)	Commitment to Diversity
<u>BP 7110</u> (./governance/trustees/apbp/BP7110.pdf)	Delegation	<u>AP 7110</u> (./governance/trustees/apbp/AP7110.pdf)	Delegation of Authority
<u>BP 7120</u> (./governance/trustees/apbp/BP7120.pdf)	Recruitment and Hiring	<u>AP 7120</u> (./governance/trustees/apbp/AP7120.pdf)	Recruitment and Hiring - Faculty
		<u>AP 7121</u> (./governance/trustees/apbp/AP7121.pdf)	Recruitment and Hiring — Classified Employees
		<u>AP 7122</u> (./governance/trustees/apbp/AP7122.pdf)	Recruitment and Hiring — Management Employees
		<u>AP 7123</u> (./governance/trustees/apbp/AP7123.pdf)	Recruitment and Hiring - Confidential Employees
		<u>AP 7124</u> (./governance/trustees/apbp/AP7124.pdf)	Recruitment and Hiring - Executive Management Employees
		<u>AP 7125</u> (./governance/trustees/apbp/AP7125.pdf)	Verification of Eligibility for Employment — Immigration Status
		<u>AP 7126</u> (./governance/trustees/apbp/AP7126.pdf)	Applicant Background Checks
		<u>AP 7127</u> (./governance/trustees/apbp/AP7127.pdf)	Applicant Travel Reimbursement
<u>BP 7130</u> (./governance/trustees/apbp/BP7130.pdf)	Compensation	<u>AP 7130</u> (./governance/trustees/apbp/AP7130.pdf)	Compensation
<u>BP 7140</u> (./governance/trustees/apbp/BP7140.pdf)	Collective Bargaining	<u>AP 7135</u> (./governance/trustees/apbp/AP7135.pdf)	Hiring Temporary Special Project Administrators
		<u>AP 7145</u> (./governance/trustees/apbp/AP7145.pdf)	Personnel Files
<u>BP 7210</u> (./governance/trustees/apbp/BP7210.pdf)	Academic Employees		
<u>BP 7160</u> (./governance/trustees/apbp/BP7160.pdf)	Professional Development	<u>AP 7160</u> (./governance/trustees/apbp/AP7160.pdf)	Professional Development

BP#	Board Policy	AP#	Administrative Procedures
<u>BP 7211</u> (./governance/trustees/apbp/BP7211.pdf)	Minimum Qualifications and Equivalencies	<u>AP 7211</u> (./governance/trustees/apbp/AP7211.pdf)	Minimum Qualifications and Equivalencies
		<u>AP 7216</u> (./governance/trustees/apbp/AP7216.pdf)	Academic Employees: Grievance Procedure for Contract Decisions
<u>BP 7230</u> (./governance/trustees/apbp/BP7230.pdf)	Classified Employees	<u>AP 7230</u> (./governance/trustees/apbp/AP7230.pdf)	Classified Employees
		<u>AP 7231</u> (./governance/trustees/apbp/AP7231.pdf)	Seniority
		<u>AP 7232</u> (./governance/trustees/apbp/AP7232.pdf)	Classification Review
		<u>AP 7234</u> (./governance/trustees/apbp/AP7234.pdf)	Overtime
		<u>AP 7236</u> (./governance/trustees/apbp/AP7236.pdf)	Substitute and Short Term Employees
		<u>AP 7237</u> (./governance/trustees/apbp/AP7237.pdf)	Layoffs
<u>BP 7240</u> (./governance/trustees/apbp/BP7240.pdf)	Confidential Employees	<u>AP 7240</u> (./governance/trustees/apbp/AP7240.pdf)	Confidential Employees
<u>BP 7250</u> (./governance/trustees/apbp/BP7250.pdf)	Educational Administrators	<u>AP 7250</u> (./governance/trustees/apbp/AP7250.pdf)	Educational Administrators
<u>BP 7260</u> (./governance/trustees/apbp/BP7260.pdf)	Classified Supervisors and Managers	<u>AP 7260</u> (./governance/trustees/apbp/AP7260.pdf)	Classified Managers
		<u>AP 7270</u> (./governance/trustees/apbp/AP7270.pdf)	Student Workers
<u>BP 7310</u> (./governance/trustees/apbp/BP7310.pdf)	Nepotism		
		<u>AP 7330</u> (./governance/trustees/apbp/AP7330.pdf)	Communicable Disease
<u>BP 7335</u> (./governance/trustees/apbp/BP7335.pdf)	Health Examinations	<u>AP 7335</u> (./governance/trustees/apbp/AP7335.pdf)	Health Examinations

BP#	Board Policy	AP#	Administrative Procedures
		AP 7336 (./governance/trustees/apbp/AP7336.pdf).	Certification of Freedom from Tuberculosis
		AP 7337 (./governance/trustees/apbp/AP7337.pdf).	Fingerprinting
BP 7340 (./governance/trustees/apbp/BP7340.pdf).	Leaves		
		AP 7342 (./governance/trustees/apbp/AP7342.pdf).	Holidays
		AP 7343 (./governance/trustees/apbp/AP7343.pdf).	Industrial Accidents and Illness
		AP 7344 (./governance/trustees/apbp/AP7344.pdf).	Employee Absence and Illness
BP 7345 (./governance/trustees/apbp/BP7345.pdf).	Catastrophic Leave	AP 7345 (./governance/trustees/apbp/AP7345.pdf).	Catastrophic Leave
		AP 7346 (./governance/trustees/apbp/AP7346.pdf).	Employees Called to Military Duty
BP 7350 (./governance/trustees/apbp/BP7350.pdf).	Resignations	AP 7350 (./governance/trustees/apbp/AP7350.pdf).	Resignations
		AP 7351 (./governance/trustees/apbp/AP7351.pdf).	Sick Leave for Temporary Employees Not Represented by a Collective Bargaining Unit
		AP 7352 (./governance/trustees/apbp/AP7352.pdf).	Jury Duty for Short-term Hourly, Substitute, and Professional Expert Employees Not Represented by a Bargaining Unit
BP 7360 (./governance/trustees/apbp/BP7360.pdf).	Discipline and Dismissals — Academic Employees		
BP 7365 (./governance/trustees/apbp/BP7365.pdf).	Discipline and Dismissals — Classified Employees	AP 7365 (./governance/trustees/apbp/AP7365.pdf).	Discipline and Dismissal - Classified Employees

BP#	Board Policy	AP#	Administrative Procedures
		<u>AP 7366</u> (./governance/trustees/apbp/AP7366.pdf).	Reinstatement
<u>BP 7370</u> (./governance/trustees/apbp/BP7370.pdf).	Political Activity	<u>AP 7370</u> (./governance/trustees/apbp/AP7370.pdf).	Political Activity
		<u>AP 7371</u> (./governance/trustees/apbp/AP7371.pdf).	Personal Use of Public Resources
<u>BP 7380</u> (./governance/trustees/apbp/BP7380.pdf).	Retiree Health Benefits; Academic Employees	<u>AP 7380</u> (./governance/trustees/apbp/AP7380.pdf).	Retiree Health Benefits — All Employees
		<u>AP 7381</u> (./governance/trustees/apbp/AP7381.pdf).	Health and Welfare Benefits
<u>BP 7385</u> (./governance/trustees/apbp/BP7385.pdf).	Salary Deductions		
<u>BP 7400</u> (./governance/trustees/apbp/BP7400.pdf).	Travel	<u>AP 7400</u> (./governance/trustees/apbp/AP7400.pdf).	Conference and Travel
		<u>AP 7500</u> (./governance/trustees/apbp/AP7500.pdf).	Volunteers, Interns, and Fieldwork
<u>BP 7510</u> (./governance/trustees/apbp/BP7510.pdf).	Domestic Partners		
<u>BP 7600</u> (./governance/trustees/apbp/BP7600.pdf).	Campus Public Safety Officers	<u>AP 7600</u> (./governance/trustees/apbp/AP7600.pdf).	Campus Public Safety
<u>BP 7601</u> (./governance/trustees/apbp/BP7601.pdf).	Police and Campus Safety Department Internal Policies and Procedures		
		<u>AP 7650</u> (./governance/trustees/apbp/AP7650.pdf).	Subpoena Process
<u>BP 7700</u> (./governance/trustees/apbp/BP7700.pdf).	Whistleblower Protection	<u>AP 7700</u> (./governance/trustees/apbp/AP7700.pdf).	Whistleblower Protection
		<u>AP 7715</u> (./governance/trustees/apbp/AP7715.pdf).	Faculty Code of Ethics

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