



PIE COMMITTEE

September 19, 2022 Agenda

11:00 – 12:30 PM

Via Zoom Meeting

Members

- ✓ Jennifer Hinostrza, *Faculty Natural Sciences, Co-Chair*
- ✓ Patty Quiñones, *Director, Research and Institutional Effectiveness, Co-Chair*
- ✓ Meghan Chen, *Associate Vice President, Instruction Vacant, Dean, Arts*
- ✓ Thomas Mauch, *Associate VP, Student Services Vacant, Business Analyst, IT Services*
- ✓ Christopher Jackson, *Faculty Outcomes Coordinator*
- ✓ Krupa Patel, *Instruction Business Analyst*
- ✓ Pedro Suarez – *Instruction Business Analyst*
- ✓ Annel Medina Tagarao, *Educational Research Assessment Analyst*
- ✓ Roger Willis, *Academic Senate President*
- Lance Heard, *Associate Dean of Humanities and Social Sciences, Instructional Services*
- ✓ Sarah Plesetz, *Associate Dean, Tech and Health, Instructional Services*
- ✓ John Vitullo, *Associate Dean of Natural Science, Instructional Services*

- ✓ Bruce Nixon, *Technology and Health Faculty*
- ✓ Jimmy Tamayo, *Natural Sciences, Faculty*
- ✓ Pauline Swartz, *Library/Learning, Faculty*
- ✓ Landry Chaplot, *School of Continuing Ed, Faculty*
- ✓ Bernard Somers, *Student Services, Faculty*
- Anqi Zhao, *Student Representative*
- Alexis Carter, *Human Resources*
- Caitlin Rodriguez, *Facilities Plan and Management, CSEA 262 Vacant, CSEA 651*
- ✓ Rosa Royce, *Budget Committee Liaison*
- Gary Nellesen, *Executive Director, Facilities Plan and Management*

Guests

<u>Meeting Agenda</u>	<u>ACCJC Standard</u>	<u>Outcomes</u>
I. Welcome & Introductions		<p>All members of the PIE committee were welcomed by J. Hinostrza and P. Quinones. There was a brief introduction session for new members.</p> <p>The title of Sarah Plesetz has been changed from Humanities and Social Sciences to Technology and Health.</p>
II. Approval of Minutes: May 16, 2022		<p>May 16, 2022 meeting minutes were approved, as written.</p> <ul style="list-style-type: none"> New members, C. Jackson and P. Swartz abstained from voting to approve the meeting minutes.
III. Review and Revise: Purpose & Function	IB.8	<p>J. Hinostrza shared with the committee the <u>P&F statement</u>. She asked them to review and if changes should be made to the <u>goals</u>?</p> <p>Committee reviewed “Purpose” & “Function” portion of the statement and agreed no changes should be made. “Membership Term” portion was updated.</p> <p>Membership position changes were made.</p> <ul style="list-style-type: none"> Krupa Patel, Instruction Business Analyst, replaces Pedro Suarez Pedro Suarez name was added to the “Vacant” Information Technology position.

		<ul style="list-style-type: none"> J. Hinostroza has removed A. Zhao (student) from active list to “Vacant”. Student Life Division plans to appoint newly student PIE member. <p>R. Royce plans on confirming both her and G. Nellesen term dates with M. Rodrigue.</p> <p>Committee approved P&F Statement & Membership corrections.</p>
IV. Review and Revise: Committee Goals	IB.8	<p><u>J. Hinostroza shared the 2021-22 Goals and Progress Report. She asked if additional goals should be added or if changes should be made to the current goals?</u></p> <p>There was detail discussion on the PIE goals, PIE process, and how PIE is involved with the strategic planning process.</p> <p>R. Willis said there is a 2022-25 College strategic plan available.</p> <ul style="list-style-type: none"> He plans to email information to committee members and mentioned to reference “College Strategic Priorities” portion. <p>Committee is considering adding two additional committee goals:</p> <ul style="list-style-type: none"> Defining the difference of planning and operational items as an additional goal. Identify PIE strategic planning process. <p>It was requested by C. Jackson to provide the committee with a completed goals and progress report to identify gaps. J. Hinostroza will send out the information to the committee.</p> <p>The committee members will continue goal discussion at future meetings.</p>
V. Nuventive Update	IB.7	<p><u>J. Hinostroza asked for Nuventive updates.</u></p> <p>P. Suarez said there are no major updates to report at this time.</p> <p>B. Nixon suggested adding PowerBI dashboards to the “Divisions”.</p> <ul style="list-style-type: none"> Pedro plans to discuss PowerBI Dashboards with Nuventive and work closely with Krupa to add this information into the PIE process.
VI. Additional PIE training (Goals, outcome, Goals vs Resources)	IB.7	<p><u>J. Hinostroza asked the committee if there should be additional PIE training? If so, should there be small simple goals or one larger goal?</u></p> <p><u>Suggestions:</u></p> <ul style="list-style-type: none"> Shorter trainings on closing the loop. Training plus work sessions are helpful, work with teams, focus on main topics, provide information on how to leverage data on the

		<p>outcomes side, Pedro has created online training.</p> <ul style="list-style-type: none"> • Add a program for equity on “Where are we now section”. For the new members provide an overview on learning sections in PIE, provide tips on writing a resource request, categorize resource request. • Closing the loop should be focused on Unit level. • Provide training at the end of each session. • Longer overview session for new members. <p>Once Nuventive is updated, this information will be added to the new version.</p>
VII.	Other	

2022-23 Meetings 11:00-12:30PM 1st & 3rd Mondays
Fall 2022 September 19, October 3 & 17, November 7 & 21
Spring 2023 March 6 & 20, April 3 & 17, May 1 & 15