



Curriculum and Instruction Council

November 22, 2022 Minutes

3:30 – 5:00 PM

Room 4-2440

X Malcolm Rickard, **Co-Chair**
 X Madelyn Arballo, *Provost, School of Continuing Ed*
 X George Bradshaw, *Admission & Records*
 E Meghan Chen, *AVP Instruction* **Co-Chair**
Designee
 X Jamaika Fowler, *Articulation Officer*
 X Kelly Fowler, *VP Instruction* **Co-Chair**
 X Hong Guo, *Library*

Carol Impara, *DL Coordinator*
 X Briseida Ramirez Catalan, *School of Continuing Ed Faculty*
 X Sara Mestas, *VP Academic Senate*
 Christopher Jackson, *Outcomes Co-Coordinator*
 Stacey Nakamatsu, *Mapping and Catalog Coordinator*
 X Dianne Rowley, *Assistant Curriculum Liaison*

E Sylvia Ruano, *Dean of Instruction*
 Om Tripathi, *Faculty*
 X Roger Willis, *Academic Senate President*
Student Representative, Vacant
Non-Voting Members
 Irene Pinedo, *Curriculum Specialist II*
 Lesley Cheng, *Curriculum Specialist I*
Guests

Meeting Agenda	Outcomes
I. Approval of Minutes: <u>November 8, 2022</u>	Approved
II. Public Comments	
III. Agenda Check	Agenda with flexibility
IV. Information	
V. Acceptance of Minutes A. Distance Learning Committee Minutes 1. October 25, 2022 B. Educational Design Committee Minutes 1. November 1, 2022 2. November 8, 2022 3. November 15, 2022 4. November 22, 2022 C. Outcomes Committee Minutes 1. November 1, 2022	A. Accepted B. . 1. Accepted 2. Accepted 3. Accepted 4. Motion to add Minutes from November 22, 2022. Motion approved. Minutes Accepted C. Accepted

Meeting Agenda		Outcomes
VI. New Courses	<ol style="list-style-type: none"> 1. ACCS N33 Strategies for Success in Math for Students with Disabilities 2. AD 15B Law and Ethics for Addiction Counselors 3. AD 82B Work Experience in Addiction Counseling 4. VOC BS34 Social Media Marketing 5. VOC BM 50 World Culture: A business Perspective 6. FIRE WF101 Wildland Fire Behavior 7. FIRE WF102 Wildland Firefighter Safety and Survival 8. FIRE WF103 Wildland Fire Operations 9. FIRE WF104 Wildland Fire Investigation, Prevention, and Planning 10. FIRE WF105 Wildland Fire Logistics, Finance, and Planning 11. MUS 102 Film Music Appreciation 12. FIRE WF87 Wildland Fire Academy 	<ol style="list-style-type: none"> 1. Approved 2. Approved 3. Approved 4. Approved 5. Approved 6. Approved 7. Approved 8. Approved 9. Approved 10. Approved 11. Approved <p>Motion to add FIRE WF87. Motion approved</p> <ol style="list-style-type: none"> 12. Approved
VII. New and Substantive Program Changes	<ol style="list-style-type: none"> 1. Social Media Marketing 2. Supply Chain Management 3. Wild Fire Technology AS 4. Wild Fire Technology Cert 	<ol style="list-style-type: none"> 1. Approved 2. Approved <p>Motion to add: Wild Fire Technology AS Wild Fire Technology Cert Motion approved</p> <ol style="list-style-type: none"> 3. Wild Fire Technology AS - Approved 4. Wild Fire Technology Cert - Approved
VIII. New Stand-alone courses		
IX. Course Disciplines Disciplines are being added none are removed to the following courses:	<p>AHIS 4 — Classics, History</p> <p>AHIS 4H — Classics, History</p> <p>AHIS 10 — Classics</p> <p>AHIS 14 — Classics</p> <p>AHIS 15 — Classics</p> <p>LATN 1 — Classics</p> <p>LATN 1H — Classics</p> <p>LATN 2 — Classics</p> <p>LATN 2H — Classics</p> <p>ARTG 20 – Commercial Art</p> <p>ARTG 21A – Commercial Art</p> <p>ARTG 21B – Commercial Art</p> <p>ARTG 22A – Commercial Art</p> <p>ARTG 23 – Commercial Art</p> <p>ARTG 24 – Commercial Art</p>	<p>Motion to approve disciplines added all courses listed. Motion approved.</p> <p>Added disciplines to the listed courses approved.</p>

<p>X. Items for Discussion or Action</p> <ol style="list-style-type: none"> 1. AB 1705 and MATH 71 – M. Rickard 2. Courses submitted for Deletion Attached to Programs – M. Rickard 3. Curriculum Submission Deadline – M. Rickard 4. AP 4024 Units-to-Contact-Hour Relationship – M. Rickard 5. AP 4020 Program and Curriculum Development – M. Chen, M. Rickard 	<ol style="list-style-type: none"> 1. Language in catalog regarding MATH 71 which is no longer offered. Technically nobody can graduate, so language has to be adjusted. There is verbiage prepared for the catalog. <p>Placement, transfer level courses and support courses.</p> <p>Unhooking support courses to remove unit requirement from degrees introduced.</p> <p>Prerequisites to target courses are being kept. Students can opt to take a corequisite or not.</p> <p>Pathways. With a complete AQ, what would be the recommendation? What happens if students switch pathways?</p> <p>Currently AQ is providing every single course students can take.</p> <p>Has banner been programmed to override MATH 71? No.</p> <p>Confusing Title 5 says Math 71 is still a requirement for graduation. The message to student about the courses they can take has been drafted.</p> <p>Program with MATH 71 as requirement: Geo Tech certificate r 71 and Nursing. Is this requirement going to be change for Statistics? There is a bit of confusion because there are students who have taken MATH 71 and are eligible for graduation. For those who have not, they need to be given choices. The recommendations is Statistics, but would they require a higher MATH?</p> <p>Nursing has to be careful about restrictions since is affecting Admission and Records.</p> <p>Students would have catalog rights in terms of associate degrees graduation requirements including students coming from other colleges.</p> <p>Discussion about corequisites. Statistics cannot prove that students are more successful in the MATH courses by taking the support courses. 1705 mandates to uncouple support cursres from its main course?</p> <p>It was because of limiting units in the calculus route.</p> <p>In the class schedule, how do students find these courses?</p>
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There was a talk in Academic Senate about uncoupling.

A concern was the unit value for transfer students. These support courses are not degree applicable. We need clarification. Financial Aid is being affected as well with these units.

There was a different limitation in STEM too. Classes will be changed to meet 1705 without enough data. This is another issue.

Data is needed before a report is submitted to the Chancellor's Office.

To be continued.

2. Example of a to-be-deleted course is PSYC 17. It has not been offered in years. It appears in programs in other departments. Departments have no incentive to submit a program modification to remove PSYC 17. In the mean time PSYC 17 cannot be deleted since it lives in programs.

A group should be form to create a recommendation. We are following AP 4020 Which requests courses not offered to be inactivated. Can departments be compelled to modify programs? **To be continued.**

3. Recommendation to move deadline from March 31 to December 31. There are many reasons. Mainly to do winter prescreening. Summer is effective but many authors are gone during this time.

Main reasons:

- Catalog production is a big reason.
- Tight to administrative policy such Catalog Rights.
- Students having access to information they need before registration.
- Counseling has to be able to look at catalog for orientation before registration
- Meghan goal is to get catalog out 30 -45 days before registration to communicate what programs and courses are available to students
- Support services and students use
- Chancellor's office process of approval
- Winter prescreening will be more productive.
- The first year will create one quick turn-around.

To be continued.

Meeting Agenda		Outcomes	
		4. The 4024 cohort is making progress. 5. The 4020 cohort is making progress reviewing documents, AS docs, Board docs.	
6. On Hold/Tabled Items			
2022-23 Meetings 3:30-5:00PM 2 nd & 4 th Tuesdays	Fall 2022 September 13 & 27 October 11 & 25	November 8 & 22	Spring 2023 March 14 & 28
		April 11 & 25 May 9 & 23	